NORTHFIELD TOWNSHIP BOARD OF TRUSTEES

MEETING AGENDA

July 14, 2020 - 7:00 PM

In an effort to practice social distancing and in accordance with Governor Whitmer's *Stay Home, Stay Safe, Save Lives* Executive Order, the Northfield Township Board of Trustees will hold a virtual board meeting on Tuesday, July 14, 2020 at 7:00 p.m.

Join the virtual board meeting by visiting https://zoom.us/j/91551941025
or dialing (312) 626-6799
Webinar ID: 915 5194 1025
Public participants will be able to address the board virtually during the public comment period on the agenda.

Visit
http://www.twp-northfield.org/government/how_to_join_a_virtual_meeting.php
for more information.

- CALL TO ORDER
- INVOCATION / PLEDGE
- ROLL CALL
- CALL TO THE PUBLIC - Any member of the public may address the Board at this time; however, this is not an opportunity for dialogue, or questions and answers. Please keep comments to 3 minutes or less.
- BOARD MEMBER RESPONSE TO CALL TO THE PUBLIC
- CONSENT AGENDA

1. Receive the Township Manager Report Pg. 3
2. Receive the Fire Department Report Pg. 5
3. Receive the Police Department Report Pg. 9
4. Receive the Wastewater Treatment Report Pg. 26
5. Receive the Community Center Report Pg. 28
6. Receive the Code Enforcement Report Pg. 29
7. Receive the Financial and Fund Balance Reports Pg. 30
8. Accept Check Disbursement Report for Paid Bills (check date from 6/10/2020-7/9/2020) for a total of $1,009,858.20 from all funds in the Municipal Investment Fund (MIF) account Pg 76
9. Receive Correspondence Pg. 95

* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

- AGENDA ITEMS

1. Approve the Minutes for the June 23, 2020 Regular Board Meeting Pg. 98
2. Approve Amended Minutes for the February 25, 2020 Regular Board Meeting Pg. 102
3. Approve Payment of Open Bills (expected check run date 7/15/2020) for a total of $80,587.36 from all funds in the Municipal Investment Fund (MIF) account Pg. 107
4. Approve Repairs at the Wastewater Treatment Plant Pg. 112
   a) Painting Projects Pg. 113
   b) Valve Replacement Pg. 115
   c) Backup Alarm System Installation Pg. 117
5. Approve Concrete Repairs at the Public Safety Building Pg. 120
6. Approve Painting of Fire Station 2 Pg. 123
7. Authorize hiring of Temporary Front Desk Clerk Pg. 125
8. Approve Revised COVID-19 Policy Pg. 126
9. Resolution 20-626: Authorization for Township Manager to Sign Paperwork for the Sale of 75 Barker Pg. 136
10. Consider Purchase Offer of Horseshoe Lake Parcel Pg. 140
11. Consider Auction of Surplus Township Owned Properties Pg. 143

- TRUSTEE/LIAISON REPORTS

1. Receive the Supervisor's Report Pg. 144
2. Receive the Treasurer's Report Pg. 145
3. Receive the Clerk's Report Pg. 147
4. Receive the Planning Commission Report Pg. 148
5. Receive the ZBA Report + (did not meet in June)
6. Receive the Parks and Recreation Board Report Pg. 149
7. Receive the Land Preservation Committee Report Pg. 150

- ANNOUNCEMENTS
- 2nd CALL TO THE PUBLIC - Any member of the public may address the Board at this time; however, this is not an opportunity for dialogue, or questions and answers. Please keep comments to 3 minutes or less.
- BOARD MEMBER COMMENTS
- ADJOURNMENT

* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

Township Manager's Report prepared by Steve Aynes for the July 14, 2020 Board Meeting

Sale of 75 Barker—Status

New survey showing location and legal description of the parking lot portion of the property needed for the Development Agreement has now been received and furnished to the buyer. Buyer has reviewed prior Phase 1 environmental study previously prepared by the Township several years ago. His consultant is recommending the at Phase 2 Environmental study of the property be conducted. The major concern is the apparent use of 2 underground tanks that provided heating oil to the building. The tank was removed in 2012.

Attorney Fees

There has been concern that we have been spending too much on legal services over the past few months. As a comparison, Mr. Burns was paid a monthly retainer in addition to charges incurred for work outside the office. The retainer was $ 5000.00 per month regardless of the amount of work performed. For other work outside the office he was paid $150.00 per hour. This included attending board meetings and appearing in court on behalf of the township. The Board retained the firm of Fink & Fink earlier this year. Fink & Fink are not paid a retainer, but solely their rate of $250.00 per hour. The last two months of Mr. Burns' service he was paid a total of $13,255.14 including his retainer. The first two months of Fink and Fink service, they billed and were paid a total of $14,425.00.

I would have expected a substantial increase in the monthly charges with the hourly rate nearly doubling, but Fink & Fink had assured the Township that they would work to ultimately save the Township's budget for legal expenses. I believe the numbers demonstrate that Fink & Fink is trying to keep legal expenses to the Township under control. Considering that there have been many extra issues with COVID-19 and the new firm had much to learn about the Township, I think that Fink & Fink has been doing a great job working with the Board, staff, and consultants to provide both quality legal assistance and to be fiscally prudent on behalf of the Township.

I have benefited from their advice, professionalism, and hard work and in my opinion the Township has as well.

Northfield Township MI COVID-19 Plan for Re-Opening Township Facilities

The COVID-19 Re-Opening plan prepared by the Township Manager dated 6/18/2020 was approved as amended by the Board at the June 23, 2020. This followed an earlier initial preliminary plan which the State required to be in effect by the opening of the Township Offices on June 15, 2020. Since that time, additional revisions have been recommended that will have to be approved by the board.

Members Needed on the DDA, Parks & Rec Board, Land Preservation Committee and Board of Review

The Land Preservation Committee had some recent resignations and is looking to fill those vacancies. In addition, the Parks & Recreation Board has one term ending July 1, 2020, the Downtown Development Authority (DDA) is in need of **business owners** in the downtown area to join, and we are looking for an additional alternate for the Board of Review.

- **Board of Review**: The Board of Review reviews the assessment roll received from the Assessor for complete, accurate, uniform, and valid data. The Board of Review meets in March, July, and December each year.
- **DDA**: The Downtown Development Authority is looking for business owners in downtown Whitmore Lake or US 23 and North Territorial area to join the DDA. The mission of the DDA is to undertake public improvements and activities that have the greatest impact in strengthening the business district and

attracting new private investments. The DDA typically meets on the fourth Wednesday of each month. DDA members serve 4 year terms and are appointed by the Supervisor with approval of the Board of Trustees. Interested applicants should contact Supervisor Marlene Chockley at chockleym@northfieldmi.gov or 734-730-0795.

- **Land Preservation Committee**: Land Preservation Committee is a committee of residents put together by the Board of Trustees to look at ways to preserve high value agricultural and natural lands within the township. The LPC meets on the second Monday of each month.
- **Parks & Recreation Board**: Members of the Parks & Recreation Board are members of the community. Members are appointed by the Board of Trustees by recommendation from the Parks & Recreation Board, and each member serves a three year term. The most recent opening is for a term ending 7/1/2020. The Parks & Recreation Board meets on the third Thursday of each month at 7:00pm.

If any of the above openings are of interest to you, please complete our "Boards and Commissions Application" found on the township website and submit your application to the Township Office. Please turn in your application by Tuesday, July 21, 2020. The Board of Trustees are planning to fill these openings at an upcoming meeting.

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189
Fire: 734-449-2385 • Fax: 734-449-2521
Police: 734-449-9911 • Fax: 734-449-0511
wagnerw@northfieldmi.gov

June 2020
Director of Public Safety
Board Communication

1. **Fire department activity for June 2020:** June activity has increased back to a normal level for the fire department. We had 3 structure fires in June. Two of those were in Salem Township and one was in Northfield Township. The one in Northfield was a significant house fire (4500 sq. feet) with a significant loss. The fire was accidental and started in the attic (can light). I was the first to arrive and the attic was nearly fully involved at that time. We were able salvage much of their personal belongings. There was one significant injury of a fire fighter. He is still not back to work but improving and expected to make a full recovery.

2. **Fire Department training for June:** We did have one training in June. That training consisted of the utilization of our new extrication equipment. Our second training in June was cancelled due to the structure fire we had on Northfield Church Rd. We have the new jaws of life in service and will continue training with them.

3. **Whitmore Lake School crossing guard:** As mentioned at the last board meeting we have a new charge to the police department which is the cost of a crossing guard for the elementary school. The local police department, by law is responsible for that cost. Mr. Dekyser brought this to my attention last school year and we discussed how to cover it. We felt it best if the school still paid the employee and we would reimburse the school for the cost. The school did not send us a bill last year. With the cuts to school and other budgets the school sent me the bill for this last school year 19/20. The total for the year was $3,024.38. I was asked if that was total and I replied that I was pretty sure that it was. Later in the meeting someone mentioned that they thought it was a pro-rated bill for the year. The next day I confirmed with the school that it was the total bill and we can expect the cost to be around that amount in the future.

4. **Police Department Training:** At the last board meeting I was asked to comment on the current state of affairs as it relates to police departments and how it affects the Northfield Township police department. This has been the main subject of discussion at our regular police chiefs meetings that we county police chiefs are having. I can assure you that the county police chiefs are not waiting for the state to mandate the trainings that are being discussed and are trying to be leaders in the state as it relates to these important matters. I hope to be bringing more specific details about these training matters in the near future.

5. **House Bill 0690, First responder hazard pay:** On July 1st Governor Whitmer signed House Bill0690. This bill provides for up to $1,000 for first responders as hazard pay for the Covid 19 responses. The information that has come at the time of me writing this is limited and I have a webinar on this subject on July 9th. I plan on attempting to receive this grant to our first responders but would need to come through the Township. I am assuming a majority of the board members would be in favor of this as long as there is no out of pocket cost to the township. My hope is that it will be a way to reward our police and fire fighters on the front line during this pandemic. More information to come, we have until September 30 to apply but it will be a first come first serve award.

6. **Annual EMS relicense:** We have completed another year of re-licensing for the EMS portion of our operations in the fire department. We are licensed to operate as an Emergency Medical Technician Non-Transport agency in Washtenaw County. Most fire departments in the county operate at a lower license of Medical First Responder. The elevation of our license allows us to administer aspirin to chest pain victims, albuterol to asthma patients, epinephrine for patients experiencing an allergic reaction and Narcan for opioid overdoses. This is important with the extended ALS response time of Huron Valley Ambulance in our response district.

Northfield Township Public Safety

8350 Main Street, Whitmore Lake, MI 48189
Fire: 734-449-2385 • Fax: 734-449-2521
Police: 734-449-9911 • Fax: 734-449-0511
wagnerw@northfieldmi.gov

June 2020

Northfield Township Fire Department

Statistical Report

Responses June 2020:		56
Responses June 2019:		60
Fire Calls:	8	
	Structure Fires	3
	Vehicle Fire	0
	Fire Alarms	1
	Outside fire	2
	Smoke investigation	1
Emergency Medical Calls: 27		
	Chest Pain	5
	Difficulty Breathing	3
	Unconscious/Cardiac Arrest	1
	Diabetic/ Seizure	0
	Trauma	6
	Overdose	2
	Stroke	1
	Suicide	2
	Covid	0
	Allergic reaction	1
	Other	6
Motor Vehicle Accidents 8		
	Injury Crashes	4
	Unknown	4

Public Service calls: 11

Electrical wire down		7
Carbon Monoxide Alarm		2
Burning complaints		0
Other		2

Mutual Aid Given 6

Ann Arbor Township	MVA	2
Ann Arbor City	structure fire	1
Salem	structure fire	2
Dexter	MVA	1

Mutual Aid Received 6

Multiple Depts.	Structure Fire	1
Ann Arbor Twp	MVA	4
Hamburg Twp	Smoke investigation	1

Responses in hamlet area:	27
Responses in rural area:	16
Responses on Highway	7
Responses outside the township:	6

Average response time for the month: 5:46

William Wagner

NORTHFIELD TOWNSHIP POLICE DEPARTMENT

MONTHLY OPERATIONS REPORT

JUNE 2020

JUNE 2020 MONTHLY REPORT

Calls for Service	377
Arrests	2
Mutual Aid Assistance to Other Departments Inside the Township	3
Mutual Aid Assistance to Other Departments Outside the Township	7
Average Response Time	3.13

NOTES & FACTS FROM THE DEPARTMENT

DATA: 67% of total complaints answered were in the hamlet area and 33% were handled throughout the rest of the township.

TRAINING

IN-SERVICE – Technology Threats and Trends Against Law Enforcement
Statement Analysis Interviewing Techniques
Middle Eastern Intelligence
Mexican Drug Cartel Investigations
Behavior Science: Violence Prediction and Control

MENTAL HEALTH INCIDENTS

In the month of June Officers from the Northfield Township Police Department (NTPD) were dispatched to 20 Mental Health calls including welfare checks. Below are some of those incidents.

On 06/10/2020 officers responded for a well-being check on a 29 year old male making suicidal comments. The subject was in the company of his father and brother, although upset no indication of self-harm was present and the subject declined assistance. The subject was left in the care of his father and both were advised to call if assistance was desired.

On 06/10/2020 officers responded to a 15 year old male who had been in an argument with a sibling, caused damage to the home and had driven off on a motorcycle threatening to harm himself. The subject had previously been in treatment for mental health, but had discontinued treatment. An initial attempt to locate was unsuccessful, and the mother, who was fearful that police contact would push him to purposely crash asked for no contact. A report was filed with Child Protective Services and Community Mental Health.

On 06/11/2020 officers responded to an extremely intoxicated 37 year old female. A friend checking on the subject discovered her highly intoxicated, unable to move and with several injuries. The subject was unable to respond regarding her injuries. Both marijuana and empty alcohol bottles were observed by officers. HVA transported the subject to the hospital for treatment.

On 06/11/2020 officers responded to a 47 year old intoxicated female laying in the callers bushes. The caller further stated the subject had made suicidal comments. Officers observed the subject in the bushes, who was unable to communicate. HVA assisted in getting the subject out of the bushes and transported to the hospital for treatment.

06/13/2020 Officers responded to an unconscious, 42 year old female who had cut her wrist. The responding Officer administered first aid to the wrist wound. The investigation revealed that the subject had recently been hospitalized for a previous suicide attempt. On this date, alcohol and prescription pills may have also been involved. HVA transported the unconscious subject to the hospital.

SIGNIFICANT EVENTS

DOMESTIC VIOLENCE

On 6/4/2020 Northfield Estates – A victim reported that her boyfriend was intoxicated and verbally abusive. As officers spoke with the victim they observed bruises. Officers learned that the victim had previously been physically struck, but stated she had no means in which to contact the police. HVA transported the victim to the hospital. The case was submitted to the prosecutor's office and a warrant for Domestic Violence 2nd Offense has been issued.

On 6/13/20 East Five Mile Road-Officers were dispatched to a reported domestic assault in progress. Upon arrival officers spoke to the victim's neighbor who reported the victim told her that her husband had hit her and pushed her up against the wall. The officers took images of the injuries to the victim. This case was forwarded to the Washtenaw County Prosecuting attorney's office and charges were authorized.

IDENTITY THEFT

On 06/04/2020-Identity Theft

500 Amethyst – A victim reported that she was contacted by an unfamiliar phone company claiming she had an outstanding bill with them. The victim stated that someone used her personal information to open an account. The case remains under investigation.

On 06/08/2020-Identity Theft –Unemployment Fraud

7700 Block of Earhart – A complainant reported that he received a verification letter from the Michigan Unemployment Agency. The complainant believes someone used his identity to file an unemployment claim. At the time of the report, the complainant had no monetary losses.

A reminder if you are a victim of a fraudulent unemployment claim

Report the fraud to your employer
Report the fraud to your state unemployment benefit agency
Report the fraud to the Federal Trade Commission https://www.identitytheft.gov/
This will allow a one-year fraud alert on your credit, or a credit freeze and free weekly credit checks www.annualcreditreport.com/

06/10/2020-Identity Theft – Unemployment Fraud

2200 E Joy Rd – A complainant reported that she received information from her employer that someone had filed for unemployment benefits using her identity. No additional monetary losses have been determined.

LARCENY

On 06/12/2020-Larceny from Boat

East Shore- A complainant reported that someone was seen removing items from a boat. The investigation revealed the subject involved and further revealed that the case is a civil dispute over the ownership of the boat. All parties were identified, the property in question identified and the case documented awaiting the civil court findings.

On 06/13/2020-Larceny of License Plate

East Shore – An officer on patrol observed a vehicle parked without a plate registration. While investigating, the Officer was approached by the owner of the vehicle who was surprised it had no plate. The owner stated that sometime between June 12 in the morning and June 13 1130 AM someone must have stolen his license plate. The plate was entered as stolen in the Law Enforcement Information Network.

CLEMIS.org

CLEAR-1018 Verified Offense By Date

Between 06/01/2020 Thru 07/01/2020

Agency: NR

NORTHFIELD POLICE

Offense Code	Description	Incident Count
1313	Assault/ Battery/Simple (Incl Domestic and Police Officer	2
1316	Intimidation (Also Includes Interfering with 911 call)	1
1380	Telephone Used for Harassment, Threats	1
2304	Larceny - Parts & Accessories from Vehicle - LFA	1
2305	Larceny - Personal Property from Vehicle - LFA	1
2309	Larceny - From Yards (Grounds Surrounding a Building)	1
2609	Identity Theft	3
2699	Fraud (Other)	3
2999	Damage to Property - MDOP (other)	1
5005	Contempt of Court (PPO Violation, etc)	2
C2935	DWLS 2nd OPS License Suspended / Revoked	2
C3010	Felony Arrest Warrant (Originating Agency)	1
C3101	Crash, Single Motor Vehicle	1
C3145	Property Damage Traffic Crash PDA	8
C3208	Death Investigation - Cause Unknown	1
C3217	Attempt Suicide Adult	1
C3225	Drug Overdose	1
C3250	Mental Health Call	6
C3299	Welfare Check	12
C3310	Family Trouble	1
C3312	Neighborhood Trouble	4
C3318	Found Property	1
C3324	Suspicious Circumstances	17
C3326	Suspicious Vehicles	6
C3328	Suspicious Persons	7
C3330	Assist Other Law Enforcement Agency	1
C3331	Assist Medical	15
C3332	Assist Fire Department	4
C3333	Assist Motorist	2
C3334	Assist Other Govt Agency	1
C3336	Assist Citizen	15
C3337	Assist Citizen - Vehicle Lockout	2
C3345	Accidental Property Damage	2
C3355	Civil Matter - Other	10
C3382	Sex Offender Address Verification	2
C3414	Watercraft - Assist Boaters	1
C3702	Traffic Complaint / Road Hazard	10
C3704	Traffic Complaint / Abandoned Auto	2
C3707	Vehicle Release	1
C3799	Miscellaneous Traffic Complaint	1
C3804	Animal Complaint	2
C3808	Animal Bite / Scratch	1
C3999	Alarms All Other	1
C4041	Speeding Citation	6
C5015	Single Family Dwelling Fire	1
L3502	Follow Up - NR	2
L3505	Fireworks No Report - NR	4

CLEAR-1018 Verified Offense By Date

Between 06/01/2020 Thru 07/01/2020

Agency: NR

Offense Code	Description	Incident Count
L3506	Shots Fired - NR	4
L3507	Fingerprints - NR	12
L3509	Loud Party - NR	1
L3510	Loud Music - NR	2
L3526	False Alarm - NR	6
L3527	Weather Related False Alarm - NR	1
L3535	GUN Permit, Applications, CCW Permits - NR	41
L3542	BOL - NR	9
L3546	Trespass Notice Served - NR	1
L3547	Subpoena Service - NR	1
L3550	Speed Sign Detail - NR	5
L3551	Sex Offender Registration/Verification - NR	2
L3552	Traffic Stop - NR	68
L3557	Check Person - NR	1
L3568	Local Records Check - NR	12
L3569	Assist Other Police Agency - Inside Northfield - NR	3
L3570	Assist Other Police Agency - Outside Northfield - NR	8
L3597	Non Terminal - NR	27
L4525	Recovered UDAA - NR	1
L6044	Public Relations - NR	1
	Sum:	377

Report CLEAR-008-R Summary of Offenses

Report Period: 6/1/20 - 7/1/20

Classification	Prior Year	Current Year	% Change
AGGRAVATED/FELONIOUS ASSAULT	1	0	-100.0%
ANIMAL CRUELTY	0	0	-
ARSON	0	0	-
BRIBERY	0	0	-
BURGLARY -ENTRY WITHOUT FORCE (Intent to Commit)	0	0	-
BURGLARY -FORCED ENTRY	0	0	-
COMMERCIALIZED SEX -ASSISTING/PROMOTING PROSTITUTION	0	0	-
COMMERCIALIZED SEX -PROSTITUTION	0	0	-
DAMAGE TO PROPERTY	1	1	0%
DEATH INVOLVING USE OF FORCE BY LAW ENFORCEMENT	0	0	-
EMBEZZLEMENT	0	0	-
EXTORTION	0	0	-
FORGERY/COUNTERFEITING	0	0	-
FRAUD -CREDIT CARD/AUTOMATIC TELLER MACHINE	0	0	-
FRAUD -FALSE PRETENSE/SWINDLE/CONFIDENCE GAME	0	1	-
FRAUD - HACKING/COMPUTER INVASION	0	0	-
FRAUD - IDENTITY THEFT	1	5	400.0%
FRAUD -IMPERSONATION	0	0	-
FRAUD -WELFARE FRAUD	0	0	-
FRAUD -WIRE FRAUD	0	0	-
GAMBLING- BETTING/WAGERING	0	0	-
GAMBLING -EQUIPMENT VIOLATIONS	0	0	-
GAMBLING- OPERATING/PROMOTING/ASSISTING	0	0	-
GAMBLING -SPORTS TAMPERING	0	0	-
HUMAN TRAFFICKING - COMMERCIAL SEX ACTS	0	0	-
HUMAN TRAFFICKING - INVOLUNTARY SERVITUDE	0	0	-
HUMAN TRAFFICKING - PURCHASING PROSTITUTION	0	0	-
IN-CUSTODY DEATH	0	0	-
INTIMIDATION/STALKING	0	2	-
JUSTIFIABLE HOMICIDE	0	0	-
KIDNAPPING/ABDUCTION	0	0	-
LARCENY -OTHER	1	1	0%
LARCENY -POCKETPICKING	0	0	-
LARCENY -PURSESNATCHING	0	0	-
LARCENY -THEFT FROM BUILDING	0	0	-
LARCENY -THEFT FROM COIN-OPERATED MACHINE/DEVICE	0	0	-
LARCENY -THEFT FROM MOTOR VEHICLE	1	1	0%
LARCENY -THEFT OF MOTOR VEHICLE PARTS/ACCESSORIES	0	1	-
MOTOR VEHICLE, AS STOLEN PROPERTY	0	0	-
MOTOR VEHICLE FRAUD	0	0	-

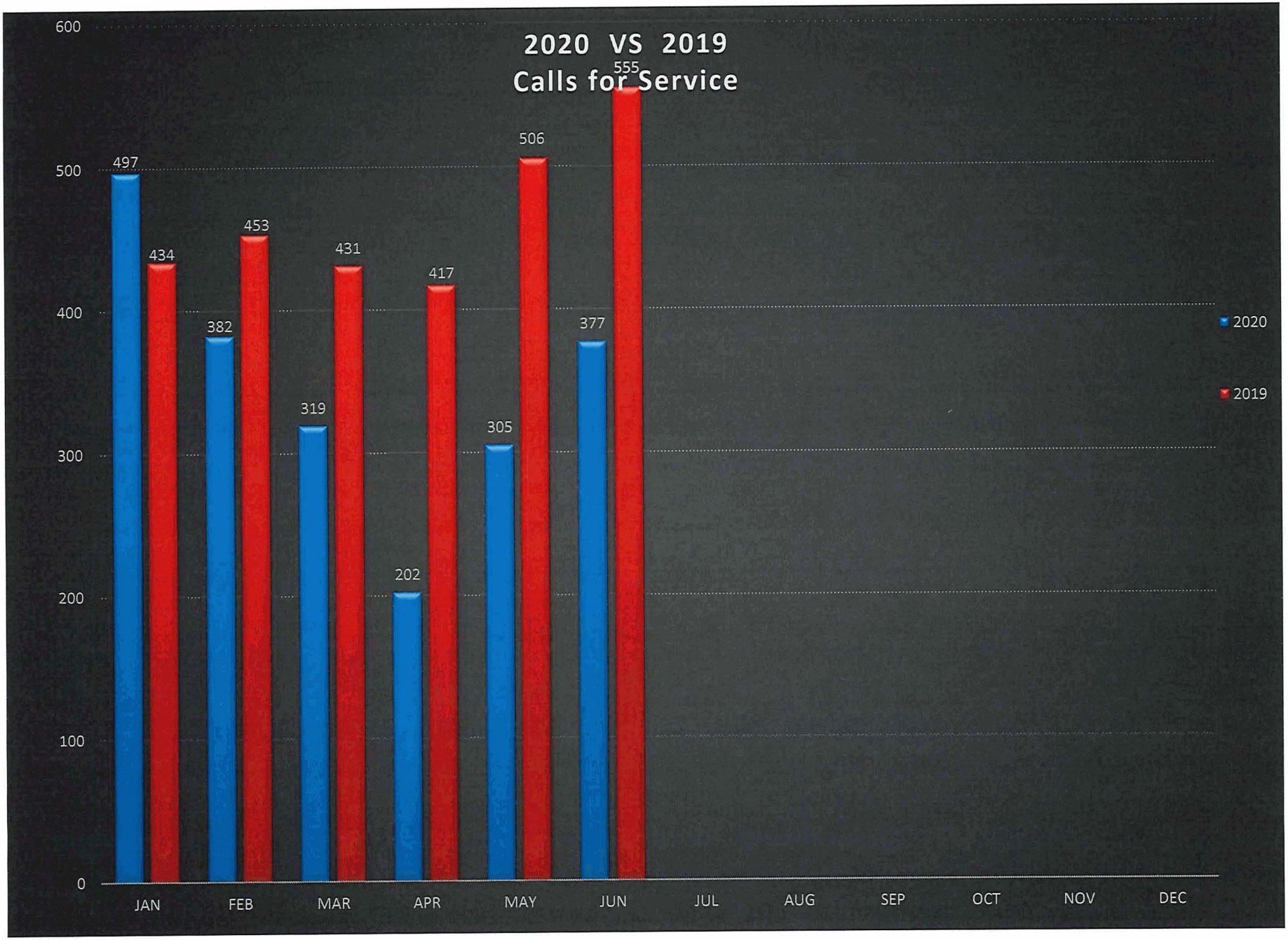
Classification	Prior Year	Current Year	% Change
MOTOR VEHICLE THEFT	1	0	-100.0%
MURDER/NONNEGLIGENT MANSLAUGHTER (VOLUNTARY)	0	0	-
NARCOTIC EQUIPMENT VIOLATIONS	0	0	-
NEGLIGENT HOMICIDE/MANSLAUGHTER (INVOLUNTARY)	0	0	-
NONAGGRAVATED ASSAULT	4	2	-50.0%
OBSCENITY	0	0	-
ORGANIZED RETAIL FRAUD	0	0	-
PARENTAL KIDNAPPING	0	0	-
RETAIL FRAUD -MISREPRESENTATION	0	0	-
RETAIL FRAUD -REFUND/EXCHANGE	0	0	-
RETAIL FRAUD -THEFT	0	0	-
ROBBERY	0	0	-
SEXUAL CONTACT FORCIBLE -CSC 2ND DEGREE	0	0	-
SEXUAL CONTACT FORCIBLE -CSC 4TH DEGREE	1	0	-100.0%
SEXUAL PENETRATION NONFORCIBLE -BLOOD/AFFINITY	0	0	-
SEXUAL PENETRATION NONFORCIBLE -OTHER	0	0	-
SEXUAL PENETRATION OBJECT -CSC 3RD DEGREE	0	0	-
SEXUAL PENETRATION OBJECT -CSC IST DEGREE	0	0	-
SEXUAL PENETRATION ORAL/ANAL -CSC 3RD DEGREE	0	0	-
SEXUAL PENETRATION ORAL/ANAL -CSC IST DEGREE	0	0	-
SEXUAL PENETRATION PENIS/VAGINA -CSC 3RD DEGREE	0	0	-
SEXUAL PENETRATION PENIS/VAGINA -CSC IST DEGREE	2	0	-100.0%
STOLEN PROPERTY	0	0	-
VIOLATION OF CONTROLLED SUBSTANCE ACT	0	0	-
WEAPONS OFFENSE- CONCEALED	0	0	-
WEAPONS OFFENSE -EXPLOSIVES	0	0	-
WEAPONS OFFENSE -OTHER	0	0	-
Total for Group A	**13**	**14**	**7.7%**
ABORTION	0	0	-
ANTITRUST	0	0	-
BURGLARY - UNLAWFUL ENTRY (NO INTENT)	0	0	-
CIVIL RIGHTS	0	0	-
CONSERVATION	0	0	-
CONSPIRACY (ALL CRIMES)	0	0	-
DISORDERLY CONDUCT	1	0	-100.0%
DRUNKENNESS	0	0	-
ELECTION LAWS	0	0	-
ESCAPE/FLIGHT	0	0	-
FAMILY -ABUSE/NEGLECT NONVIOLENT	0	0	-
FAMILY -NONSUPPORT	0	0	-

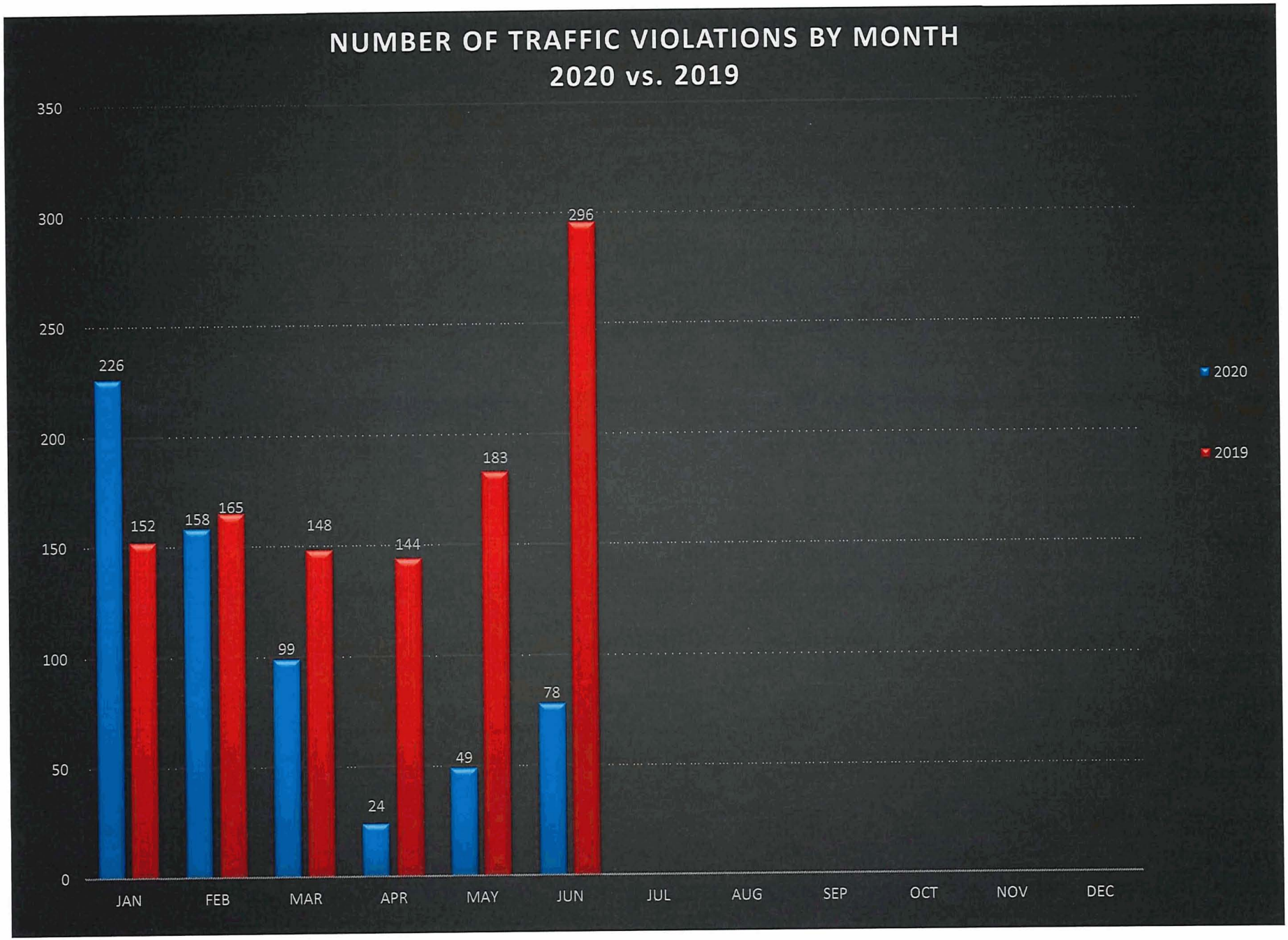
Classification	Prior Year	Current Year	% Change
FAMILY -OTHER	0	0	-
FRAUD -BAD CHECKS	0	0	-
HEALTH AND SAFETY	1	0	-100.0%
HIT and RUN MOTOR VEHICLE ACCIDENT	1	0	-100.0%
IMMIGRATION	0	0	-
INVASION OF PRIVACY -OTHER	0	0	-
JUVENILE RUNAWAY	0	0	-
LIQUOR LICENSE -ESTABLISHMENT	0	0	-
LIQUOR VIOLATIONS -OTHER	0	0	-
MILITARY	0	0	-
MISCELLANEOUS CRIMINAL OFFENSE	0	0	-
NEGLIGENT HOMICIDE -VEHICLE/BOAT	0	0	-
OBSTRUCTING JUSTICE	0	2	-
OBSTRUCTING POLICE	0	0	-
OPERATING UNDER THE INFLUENCE OF LIQUOR OR DRUGS	5	0	-100.0%
PEEPING TOM	0	0	-
POSSESSION OF BURGLARY TOOLS	0	0	-
PUBLIC PEACE -OTHER	0	0	-
SEX OFFENSE -OTHER	0	0	-
SMUGGLING	0	0	-
SOLICITATION	0	0	-
SOVEREIGNTY	1	0	-100.0%
TAX/REVENUE	0	0	-
TRESPASS	1	0	-100.0%
VAGRANCY	0	0	-
Total for Group B	**10**	**2**	**-80.0%**
ALARMS	2	1	-50.0%
ANIMAL COMPLAINTS	8	3	-62.5%
JUVENILE OFFENSES AND COMPLAINTS	0	0	-
MISCELLANEOUS COMPLAINTS	104	91	-12.5%
MISCELLANEOUS TRAFFIC COMPLAINTS	22	14	-36.4%
NON - CRIMINAL COMPLAINTS	310	210	-32.3%
SICK / INJURY COMPLAINT	17	20	17.6%
SNOWMOBILE COMPLAINTS / ACCIDENTS	0	0	-
TRAFFIC CRASHES	15	9	-40.0%
TRAFFIC OFFENSES	7	2	-71.4%
WARRANTS	5	1	-80.0%
WATERCRAFT COMPLAINTS / ACCIDENTS	0	1	-
Total for Group C	**490**	**352**	**-28.2%**
COMMERCIAL VEHICLE CITATIONS	0	0	-

Report CLEAR-008-R Summary of Offenses

Report Period: 6/1/20 - 7/1/20

Classification	Prior Year	Current Year	% Change
HAZARDOUS TRAFFIC CITATIONS / WARNINGS	36	6	-83.3%
LICENSE / TITLE / REGISTRATION CITATIONS	5	0	-100.0%
LIQUOR CITATIONS / SUMMONS	0	0	-
LOCAL ORDINANCES - GENERIC	0	0	-
LOCAL ORDINANCE WARNINGS	0	0	-
MISCELLANEOUS A THROUGH UUUU	0	1	-
NON-HAZARDOUS TRAFFIC CITATIONS / WARNINGS	6	0	-100.0%
PARKING CITATIONS	0	0	-
TRAFFIC WARNINGS	0	0	-
WATERCRAFT CITATIONS	0	0	-
Total for Group D	**47**	**7**	**-85.1%**
18A STATE CODE FIRE CLASSIFICATIONS	0	0	-
FIRE CLASSIFICATIONS	0	1	-
Total for Group E		**1**	**-**
ARREST ASSIST	0	0	-
CANINE ACTIVITIES	0	0	-
COURT / WARRANT ACTIVITIES	0	0	-
CRIME PREVENTION ACTIVITIES	0	0	-
INVESTIGATIVE ACTIVITIES	0	0	-
MISCELLANEOUS ACTIVITIES (6000)	0	1	-
MISCELLANEOUS ACTIVITIES (6100)	0	0	-
Total for Group F		**1**	**-**
JAIL OPERATIONS	0	0	-
Total for Group G			**-**
Total for All Groups	**560**	**377**	**-32.7%**


2020 VS 2019
Calls for Service
600
500
400
300
200
100
0
497
434
382
453
319
431
202
417
305
506
377
555
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
2020
2019


NUMBER OF TRAFFIC VIOLATIONS BY MONTH
2020 vs. 2019
350
300
250
200
150
100
50
0
226
152
158
165
99
148
24
144
49
183
78
296
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
2020
2019

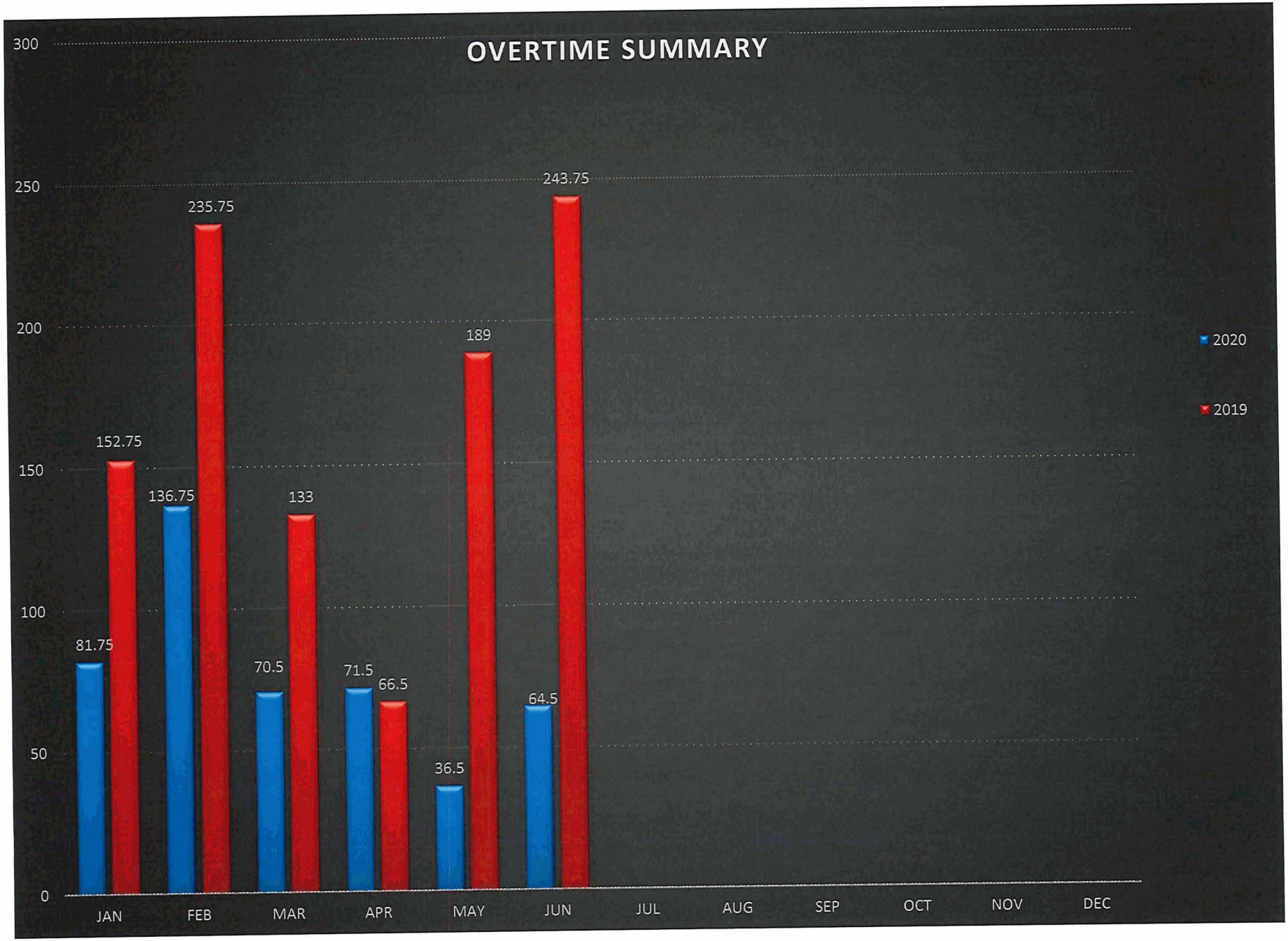
TRAFFIC VIOLATIONS SUMMARY

JANUARY 1, 2020 THROUGH DECEMBER 31, 2020													
2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	19	8	6	2	9	8							52
Hazardous	0	0	2	0	0	0							2
Non-Hazardous	13	10	9	4	6	2							44
Parking	0	0	0	0	0	0							0
Warning	190	139	83	18	33	68							531
Waiveable Viol. Issued	4	1	0	0	1	0							6
TOTAL	226	158	99	24	49	78							635

			JANUARY 1, 2019 THROUGH DECEMBER 31, 2019										
2019	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Speed	6	12	15	19	14	35							101
Hazardous	2	1	6	1	0	7							17
Non-Hazardous	4	6	12	3	8	39							72
Parking	0	0	0	0	0	0							0
Warning	140	144	112	117	159	215							887
Waiveable	0	2	3	4	2	0							11
TOTAL	152	165	148	144	183	296	0	0	0	0	0	0	1088

Note: Waiveable citations are: Defective Equipment and No Operator's License on Person

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	
2020	226	158	99	24	49	78							634
2019	152	165	148	144	183	296							1088


OVERTIME SUMMARY
300
250
200
150
100
50
0
81.75
152.75
136.75
235.75
70.5
133
71.5
66.5
36.5
189
64.5
243.75
JAN
FEB
MAR
APR
MAY
JUN
JUL
AUG
SEP
OCT
NOV
DEC
2020
2019

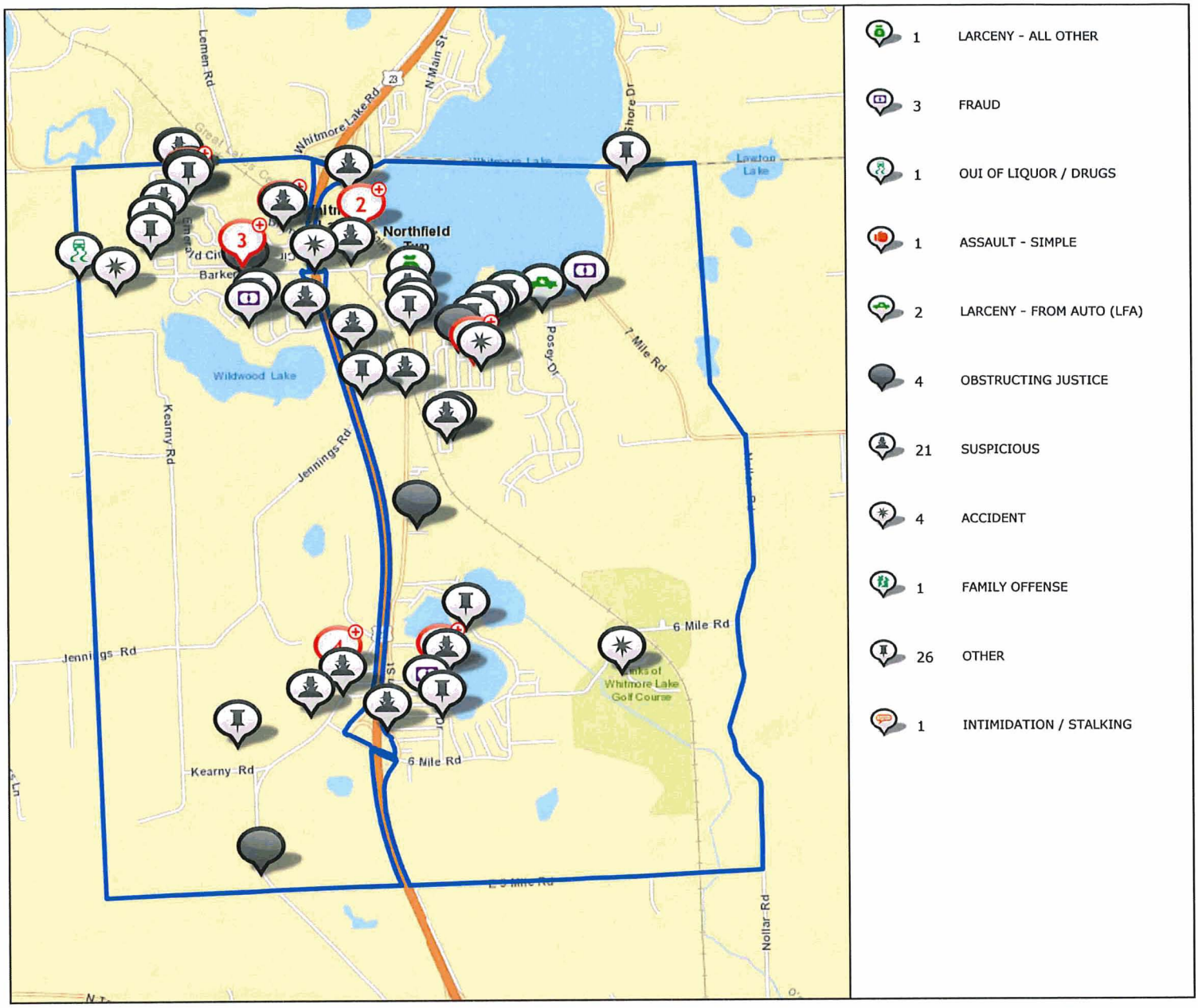
OVERTIME SUMMARY

OVERTIME BY TYPE													
2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Court	19	0	3	0	0	3							25
Complaint Investigation	2	8	0.5	26.5	1.75	11.5							50.25
Training	4.75	35	8	0	0	0							47.8
Short Shift	46	91.75	58	4	26	47							272.75
Administrative	10	2	0	0	0	0							12
Special Detail	0	0	0	0	8.75	3							11.75
Holiday	0	0	0	41	0	0							41.0
TOTAL	81.75	136.75	70.5	71.5	36.5	64.5							461.5

					2020 VS. 2019								
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2020 - TOTAL	81.75	136.75	70.5	71.5	36.5	64.5							461.5
2019 - TOTAL	152.75	235.75	133	66.5	189	243.75							

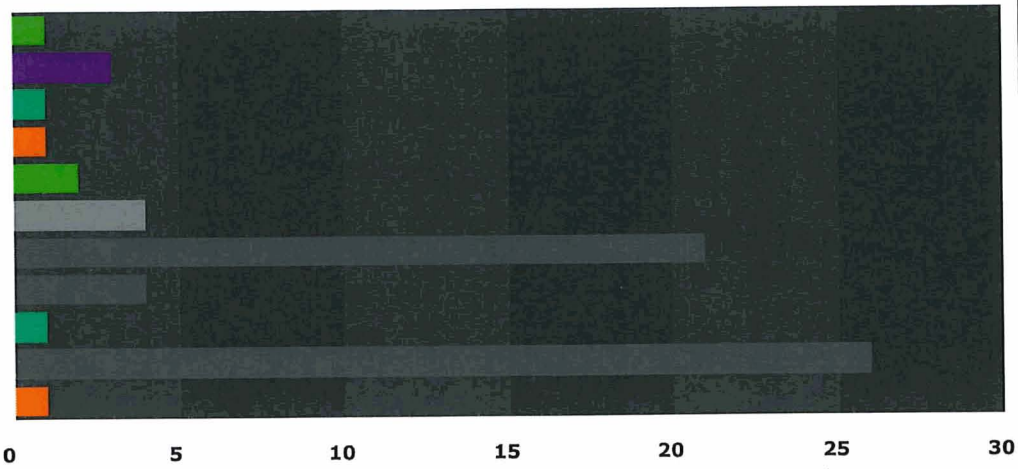
EMPLOYEE TIME OFF

2020	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
Sick	28	12	8	0	24	52							124
Comp	24	28.5	6.5	0	0	4							63
Vacation	0	0	0	0	0	0							0.0
Holiday	0	0	0	16	0	0							16.0
PTO	101	147.5	106	15.5	91	116.5							577.5
Other/Bereavement	0	24	0	0	0	0							24.0
TOTAL	153	212	120.5	31.5	115	172.5	0	0	0	0	0	0	804.5



Warning: This map has been adjusted to fit the dimensions and variables of this page. The extent will vary from what you have observed in the browser.

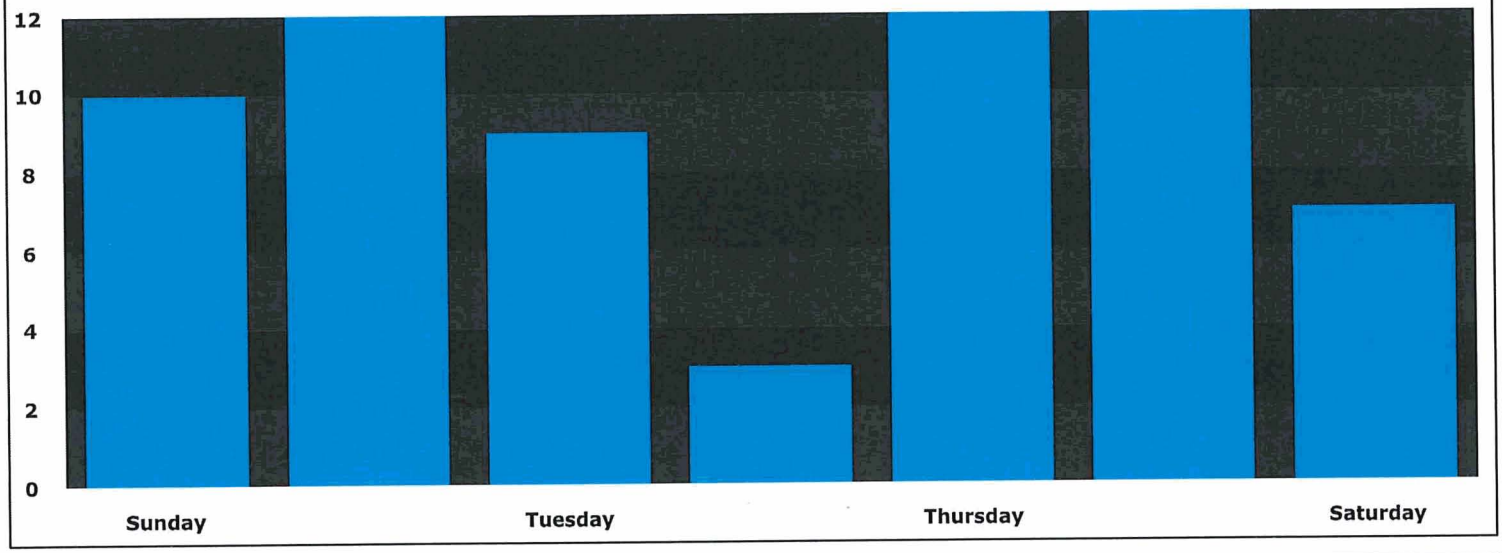
Incident Chart



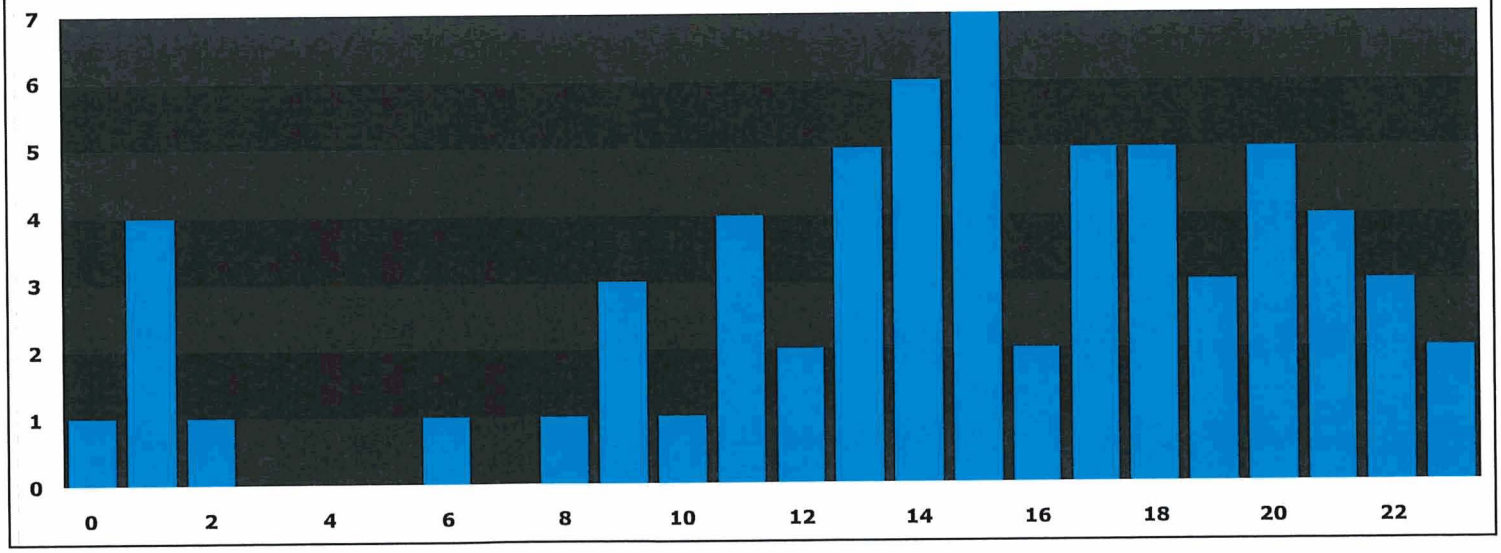
Legend

1	LARCENY - ALL OTHER
3	FRAUD
1	OUI OF LIQUOR / DRUGS
1	ASSAULT - SIMPLE
2	LARCENY - FROM AUTO (LFA)
4	OBSTRUCTING JUSTICE
21	SUSPICIOUS
4	ACCIDENT
1	FAMILY OFFENSE
26	OTHER
1	INTIMIDATION / STALKING

Day of Week



Time of Day



NTPD OFFICER INFO

	ID	Call Sign
COMMAND OFFICERS		
Director William Wagner	9990	401
Interim Lt. Martin Smith	5107	402
Sgt. Jason Roberts	5073	403
Sgt. David Powell	5108	404
Sgt. Scott Schultz	5077	405
FULL-TIME OFFICERS		
Ofc. Joshua Howe	5096	415
Ofc. Richard Paquette	5106	441
Ofc. Mark Jensen	5068	423
Ofc. Frank Wright	5125	417
Ofc. Mike Buxton	5119	419
Ofc. Nick Piatt	5129	421
PART-TIME OFFICERS		
Ofc. Tammie Colling (CP)	5070	431
Ofc. Dawn King	5118	445
Ofc. Brandon Diacono	5132	435
Ofc. Jay Basso	5131	411
RESERVE OFFICERS		
Sgt. Greg Pollock	5097	483
Ofc. Shane Haynes	5045	481
Ofc. Christopher Chan	5092	487
Ofc. Steven Francoeur	5122	485
Ofc. Ryan Berkey	5117	482
CLERK / DISPATCH		
Sue Hamilton	5075	
Shannon Clark	5128	

JAMES E. COX
NORTHFIELD TOWNSHIP
WATER POLLUTION CONTROL FACILITY
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN
PHONE 734-449-4159

To: Northfield Township Board

From: Dan Willis Wastewater Treatment Plant Superintendent

Date: July 7, 2020

Subject June 2020 Report

6/9 Pulled a pump at Eagle Gardens, It had rags in it.

6/10 The other pump at Eagle Gardens plugged and caused a seal fail alarm, pump was put back in until we can get it rebuilt.

6/10 Storms rolled through and caused multiple power fails. Most came back on but North Shore # 2 required the generator to be left overnight.

6/12 Call back for power fails throughout the area most came back on but had to leave a generator at Northshore # 2. This station loses one leg of the 3 phase system with every power fail and it takes days to get it back on.

6/14 After multiple phone calls we finally had the power restored to North Shore.

6/17 Had Kennedy Industries come and pull a pump at N. Territorial pump station ,it was too heavy for our truck. The pump had sucked up its lifting chain that had come off the top bracket. It was pulled out and the pump is back in service.

6/17 A tree fell next to our 9mile rd. station, just missing the electrical cabinet. The antennae had to be repositioned from a ladder.

6/18 Pulled a pump out of Eagle Gardens that needs to be rebuilt.

6/19 House at 11624 East Shore was previously hooked up and the sewer tap had roots in it. We had Michigan Power Rodding cut out the roots, they found the tap was broke. We are going to have to go after a different way to get it fixed.

6/22 Televised the main line in front of 11624 East Shore and found the tap had a calcium deposit up caused by a dripping leak. We are going to have the deposit cut out and the pipe relined.

6/22 Powerfail at East Shore #1. We lost 1 phase of the 3 phase power and had to run the generator overnight till power was restored.

6/23 Restored grass at Shadowwood pump station where a Vactor truck had damaged it.

6/26 A storm rolled through Friday evening dumping almost 3 in of rain. We didn't have any issues with the flow, it only went up slightly. We had a callback for power fails

but power was restored quickly. A tree along our drive fell across it just missing the power line. We had the tree scheduled to be removed in 2 weeks and were lucky it didn't damage the wires.

June, 2020

2019 Daily Average Flow	**.963 MGD**
2020 Daily Average Flow	**.761 MGD**
Maximum Daily Flow 2019	**1.653 MGD**
Maximum Daily Flow 2020	**.990 MGD**
Minimum Daily Flow 2019	**.755 MGD**
Minimum Daily Flow 2020	**.595 MGD**
6 – Month Average Flow	**.886 MGD**
12 – Month Average Flow	**.827 MGD**
Total Gallons Treated 2019	**29.504 MG**
Total Gallons Treated 2020	**22.824 MG**
Rainfall (inches) 2019	**5.41 in.**
Rainfall (inches) 2020	**4.57 in.**
Connections / Tap-ins' to system	**0**
Miss Dig Staking's	**4**
Overtime hours for the month	**33.0 hrs**

Yearly Flows in MGD. Rain in inches

Month	Ave	High	Low	Total	Rain	6 Months	12 Months
6/16	.963	1.653	.755	29.502	5.41	.845	.756
7/19	.788	1.010	.627	24.435	6.43	.857	.767
8/19	.661	.750	.584	20.484	.179	.843	.768
9/19	.670	.843	.588	20.110	6.79	.824	.769
10/19	.730	1.071	.621	22.643	4.95	.801	.776
11/19	.803	1.028	.677	24.094	2.26	.769	.785
12/19	.788	1.198	.609	24.421	2.06	.740	.793
1/20	1.062	2.324	.779	32.909	3.38	.785	.821
2/20	.829	.988	.740	24.045	1.19	.818	.828
3/20	.831	1.524	.699	25.774	2.99	.840	.832
4/20	.854	1.058	.621	25.618	2.26	.861	.836
5/20	.952	1.838	.681	28.457	4.85	.886	.827
6/20	.761	0.990	.595	22.824	4.57	.882	.811

Northfield Township Community & Senior Center

Monthly Report

June 2020

Tami Averill, Director

I. June Overview

June continued pretty much like April and May. I was at the Center on Wednesdays and Fridays consistently, and other days when needs arose. I worked from home, as best I could, the rest of the time, but have been at the Center more than home.

I have been working on plans/ideas as to what we might be able to restart, how to do it safely and what activities will have to wait until things are safer or this crisis is over.

One activity that I am trying to make happen is Movies Under the Stars. I know that gathering folks on the lakeshore this summer would be problematic. I am working with Stardust Movies Rentals to try and offer 2 drive-in style movies later this summer. I am not yet sure where the location will be, but I feel it is important to try and offer something fun for the community during this time. It will only happen if I am certain that all health and safety protocols can be met. Thank you to Living Water Church for their continued interest in participating.

Our dedicated crew continued working to keep the home-delivered meals program going. We continued to deliver one hot meal, 6 frozen meals and 7 milks to each senior every Wednesday. The numbers fluctuate from week to week, but as of the last week of June we were delivering to 43 seniors. 813 meals were delivered in June. Thank you to Laura Bowen, Donn Sleek, Chuck Steuer and Dennis Woodworth for their hard work and dedication to packing and delivering meals for us. It would not happen without them.

Thank you to our other Meals on Wheels staff and volunteers – Laura Atwell, Ann Brindle, William & Kathy Creal, Robert & Deborah Devereaux, Cheryl Butler, Kristina Kelley, Debbie Liebert, Christine Miles, Linda Murdock, Ann Nims, Marissa Prizgint, Barb & John Rutz, Suzanne Simmons, Linda Strausbaugh, and Ann Zinn. They are helping me to stay in contact with, check on and boost the spirits of our senior lunch folks and other seniors in the community. They have also helped as back-up drivers when a driver has not been able to make it in.

Thank you to all the individuals and businesses who have dropped off donations of food, cleaning supplies, masks, mask making supplies and more for those in our community who are in need. I have been distributing items as quickly as they come in. It is all very much appreciated.

The Medical Loan Closet has continued operation during our shutdown. We loaned 12 items in June.

I have been working on getting quotes for replacing the AC unit that covers the back half of the building. It is original to the building and has served us well, but it is beyond repair. Quotes are being forwarded to the Twp. Manager as I receive them.

NORTHFIELD TOWNSHIP
MICHIGAN

To: Board of Trustees
From: Jim Turner
Date: 07/08/2020
Re: Code Enforcement Activity

I have logged 56 code enforcement complaints so far this year. I received several complaints of boats and campers being stored in residential driveways. I have also received several complaints regarding blight and tall grass. I sent notices to the property owners in each of those cases and most have complied.

The following complaints are still open:

Animal-2
Blight- 10
Building Maintenance- 3
Fence without permit- 1
Grass/Weeds- 3
Noise-1
Outdoor storage- 2
Storage of recreational equipment- 3
Work without permit -4
Zoning- 14

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 06/30/2020
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000							
101-000-426.000	PRIOR YEAR TAX INTEREST	500.00	1,631.11	500.00	0.00	500.00	0.00
101-000-452.000	PEDDLER'S LICENSES	150.00	125.00	150.00	60.00	90.00	40.00
101-000-453.000	CABLEVISION FRANCHISE FEES	98,000.00	96,556.11	98,000.00	91,949.64	6,050.36	93.83
101-000-455.000	FIBER FOOTAGE FEES	10,000.00	10,606.51	10,000.00	11,661.63	(1,661.63)	116.62
101-000-481.000	SIGN PERMITS	0.00	0.00	0.00	100.00	(100.00)	100.00
101-000-489.000	MARIJUANA PERMIT FEES	0.00	0.00	0.00	160,000.00	(160,000.00)	100.00
101-000-573.000	LCSA PPT REIMBURSEMENT	2,000.00	8,810.67	3,889.00	7,474.96	(3,585.96)	192.21
101-000-574.000	STATE SHARED REVENUE	702,352.00	740,307.00	747,396.00	760,384.00	(12,988.00)	101.74
101-000-590.000	GRANT INCOME	0.00	0.00	47,550.00	47,550.00	0.00	100.00
101-000-626.000	COPY & FOIA INCOME	100.00	191.20	100.00	149.24	(49.24)	149.24
101-000-655.000	ORDINANCE FINES	100.00	12,426.37	100.00	13,274.95	(13,174.95)	13,274.95
101-000-665.000	INTEREST INCOME	4,800.00	5,132.19	4,800.00	1,822.40	2,977.60	37.97
101-000-671.000	REIMBURSEMENT/OTHER INCOME	0.00	3,971.93	0.00	13,539.67	(13,539.67)	100.00
101-000-673.000	SALE OF FIXED ASSET	100.00	0.00	100.00	1,553.89	(1,453.89)	1,553.89
101-000-675.000	CONTRIBUTION-PRIVATE SOURCES	100.00	0.00	100.00	0.00	100.00	0.00
Total Dept 000		818,202.00	879,758.09	912,685.00	1,109,520.38	(196,835.38)	121.57
Dept 191 - ELECTIONS							
101-191-671.000	REIMBURSEMENT/OTHER INCOME	0.00	0.00	0.00	5,645.35	(5,645.35)	100.00
Total Dept 191 - ELECTIONS		0.00	0.00	0.00	5,645.35	(5,645.35)	100.00
Dept 253 - TREASURER							
101-253-402.000	CURRENT PROPERTY TAX	276,984.00	276,752.48	286,701.00	294,781.71	(8,080.71)	102.82
101-253-404.000	MOBILE HOME LICENSE FEES	2,850.00	2,819.00	2,850.00	2,871.00	(21.00)	100.74
101-253-445.000	PENALTY & INTEREST ON TAXES	3,500.00	8,848.06	3,500.00	172.28	3,327.72	4.92
101-253-627.000	SUMMER TAX PREPARATION	14,000.00	13,770.00	14,000.00	4,185.00	9,815.00	29.89
101-253-680.000	TAX ADMINISTRATION FEES	145,000.00	156,427.71	163,000.00	164,000.00	(1,000.00)	100.61
Total Dept 253 - TREASURER		442,334.00	458,617.25	470,051.00	466,009.99	4,041.01	99.14
Dept 336 - CONTRIBUTIONS							
101-336-625.000	SEWER ADMINISTRATION	46,157.00	54,756.00	67,432.00	59,633.00	7,799.00	88.43
Total Dept 336 - CONTRIBUTIONS		46,157.00	54,756.00	67,432.00	59,633.00	7,799.00	88.43
Dept 412 - PLANNING/ZONING DEPT							
101-412-477.000	ZONING COMPLIANCE PERMITS	9,500.00	10,700.00	9,500.00	12,000.00	(2,500.00)	126.32
101-412-608.000	VARIANCES/APPEALS	2,000.00	7,040.00	2,000.00	3,175.00	(1,175.00)	158.75
101-412-609.000	REZONING/CONDITIONAL USE PMTS	0.00	(325.00)	0.00	(138.00)	138.00	100.00
101-412-614.000	PLANNING FEES	0.00	8,500.00	0.00	0.00	0.00	0.00
101-412-629.000	ZONING COPIES	0.00	83.00	0.00	0.00	0.00	0.00
101-412-637.000	SPLIT APPLICATIONS	1,000.00	50.00	1,000.00	1,400.00	(400.00)	140.00
101-412-671.000	REIMBURSEMENT/OTHER INCOME	1,500.00	300.00	0.00	(150.00)	150.00	100.00
Total Dept 412 - PLANNING/ZONING DEPT		14,000.00	26,348.00	12,500.00	16,287.00	(3,787.00)	130.30
Dept 666 - COMMUNITY CENTER							
101-666-409.000	SENIOR NUTRITION REVENUE	0.00	0.00	5,000.00	14,366.00	(9,366.00)	287.32
101-666-590.000	GRANT INCOME	100.00	8,000.00	91,000.00	2,500.00	88,500.00	2.75

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 06/30/2020
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
101-666-643.000	CC TRIPS	4,000.00	4,446.00	5,000.00	805.00	4,195.00	16.10
101-666-644.000	CC PROGRAMS	6,500.00	8,834.54	9,000.00	4,798.73	4,201.27	53.32
101-666-671.000	REIMBURSEMENT/OTHER INCOME	4,985.50	0.00	0.00	0.00	0.00	0.00
101-666-676.000	CONTRIBUTIONS - SCC	1,750.00	2,726.00	1,750.00	6,052.39	(4,302.39)	345.85
Total Dept 666 - COMMUNITY CENTER		17,335.50	24,006.54	111,750.00	28,522.12	83,227.88	25.52
Dept 753 - RECREATION BOARD							
101-753-677.000	CONTRIBUTION - PARKS AND RECREATION	100.00	0.00	100.00	0.00	100.00	0.00
101-753-752.000	PARK FINES AND FEES	0.00	330.00	0.00	320.00	(320.00)	100.00
Total Dept 753 - RECREATION BOARD		100.00	330.00	100.00	320.00	(220.00)	320.00
TOTAL REVENUES		1,338,128.50	1,443,815.88	1,574,518.00	1,685,937.84	(111,419.84)	107.08
Expenditures							
Dept 101 - TOWNSHIP BOARD							
101-101-701.000	SALARIES	10,000.00	9,999.94	10,000.00	10,000.00	0.00	100.00
101-101-715.000	SOCIAL SECURITY	765.00	772.68	765.00	763.05	1.95	99.75
101-101-807.000	MEMBERSHIP DUES	10,200.00	8,601.57	9,376.00	9,530.43	(154.43)	101.65
101-101-836.000	WELFARE COSTS	10,000.00	10,000.00	10,000.00	10,000.00	0.00	100.00
101-101-860.000	FUEL & MILEAGE	500.00	0.00	500.00	0.00	500.00	0.00
101-101-900.000	PRINTING & PUBLICATIONS	7,500.00	6,903.25	7,500.00	6,273.36	1,226.64	83.64
101-101-956.000	MISCELLANEOUS	800.00	10.00	2,000.00	2,000.00	0.00	100.00
101-101-957.000	TRAINING & DEVELOPMENT	550.00	0.00	550.00	0.00	550.00	0.00
Total Dept 101 - TOWNSHIP BOARD		40,315.00	36,287.44	40,691.00	38,566.84	2,124.16	94.78
Dept 171 - SUPERVISOR							
101-171-701.000	SALARIES	12,500.00	12,500.02	12,500.00	12,980.81	(480.81)	103.85
101-171-715.000	SOCIAL SECURITY	956.25	956.25	956.00	956.24	(0.24)	100.03
101-171-807.000	MEMBERSHIP DUES	120.00	0.00	120.00	0.00	120.00	0.00
101-171-860.000	FUEL & MILEAGE	400.00	509.38	400.00	392.46	7.54	98.12
101-171-956.000	MISCELLANEOUS	500.00	688.67	500.00	0.00	500.00	0.00
101-171-957.000	TRAINING & DEVELOPMENT	750.00	359.65	750.00	0.00	750.00	0.00
Total Dept 171 - SUPERVISOR		15,226.25	15,013.97	15,226.00	14,329.51	896.49	94.11
Dept 172 - TOWNSHIP MANAGER							
101-172-701.000	SALARIES	75,000.00	77,740.68	75,000.00	75,000.12	(0.12)	100.00
101-172-704.000	CLERICAL/DEP /SUPER/ELECTION	29,532.60	29,772.53	30,712.00	32,143.96	(1,431.96)	104.66
101-172-715.000	SOCIAL SECURITY	11,648.65	11,686.12	11,885.00	11,732.71	152.29	98.72
101-172-716.000	HOSPITALIZATION	26,268.73	22,779.41	28,108.00	20,454.40	7,653.60	72.77
101-172-717.000	LIFE/DISB. INSURANCE	838.50	864.00	901.00	1,057.98	(156.98)	117.42
101-172-718.000	PENSION	7,500.00	7,499.96	7,500.00	7,499.96	0.04	100.00
101-172-722.000	CONTROLLER	54,936.00	49,582.81	49,645.00	48,456.13	1,188.87	97.61
101-172-807.000	MEMBERSHIP DUES	300.00	255.00	305.00	120.00	185.00	39.34
101-172-818.000	CONTRACTUAL SERVICES	4,050.00	4,707.74	4,000.00	5,145.00	(1,145.00)	128.63
101-172-850.000	COMMUNICATION	612.00	608.38	350.00	205.03	144.97	58.58
101-172-860.000	FUEL & MILEAGE	500.00	314.94	500.00	98.65	401.35	19.73
101-172-927.000	ALLOCATE TO DEPARTMENTS	(32,748.00)	(41,831.00)	(24,493.00)	(24,492.00)	(1.00)	100.00
101-172-956.000	MISCELLANEOUS	500.00	36.00	500.00	14.80	485.20	2.96
101-172-957.000	TRAINING & DEVELOPMENT	750.00	313.00	750.00	236.00	514.00	31.47

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 172 - TOWNSHIP MANAGER		179,688.48	164,329.57	185,663.00	177,672.74	7,990.26	95.70
Dept 191 - ELECTIONS							
101-191-702.000	SALARIES	12,000.00	11,951.00	48,000.00	37,928.81	10,071.19	79.02
101-191-715.000	SOCIAL SECURITY	0.00	140.99	3,672.00	2,184.48	1,487.52	59.49
101-191-727.000	SUPPLIES	5,000.00	1,641.55	5,500.00	4,313.89	1,186.11	78.43
101-191-818.000	CONTRACTUAL SERVICES	1,000.00	1,025.00	3,700.00	2,082.00	1,618.00	56.27
101-191-851.000	POSTAGE	1,200.00	2,330.58	3,850.00	2,904.88	945.12	75.45
101-191-900.000	PRINTING & PUBLICATIONS	2,000.00	3,313.08	2,500.00	1,828.64	671.36	73.15
101-191-930.000	REPAIRS & MAINTENANCE	900.00	0.00	900.00	0.00	900.00	0.00
101-191-956.000	MISCELLANEOUS	100.00	0.00	100.00	0.00	100.00	0.00
Total Dept 191 - ELECTIONS		22,200.00	20,402.20	68,222.00	51,242.70	16,979.30	75.11
Dept 215 - CLERK							
101-215-701.000	SALARIES	12,500.00	12,500.02	12,500.00	12,980.81	(480.81)	103.85
101-215-703.000	DEPUTY SALARIES	42,730.00	42,867.58	44,439.00	44,438.16	0.84	100.00
101-215-715.000	SOCIAL SECURITY	4,224.99	4,222.54	4,356.00	4,636.25	(280.25)	106.43
101-215-716.000	HOSPITALIZATION	13,947.50	14,539.47	4,000.00	3,666.63	333.37	91.67
101-215-717.000	LIFE/DISB. INSURANCE	650.38	565.12	699.00	690.66	8.34	98.81
101-215-718.000	PENSION	4,273.20	4,269.62	4,444.00	4,443.92	0.08	100.00
101-215-723.000	RECORD SEC	12,855.00	9,615.00	12,855.00	7,770.00	5,085.00	60.44
101-215-807.000	MEMBERSHIP DUES	100.00	0.00	100.00	0.00	100.00	0.00
101-215-860.000	FUEL & MILEAGE	300.00	291.61	300.00	235.51	64.49	78.50
101-215-956.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	500.00	0.00
101-215-957.000	TRAINING & DEVELOPMENT	500.00	0.00	500.00	0.00	500.00	0.00
Total Dept 215 - CLERK		92,581.07	88,870.96	84,693.00	78,861.94	5,831.06	93.12
Dept 228 - INFORMATION TECHNOLOGY							
101-228-936.000	SOFTWARE	14,220.00	10,797.79	14,220.00	10,250.71	3,969.29	72.09
101-228-948.000	COMPUTER SERVICES	12,060.00	3,820.33	11,500.00	6,706.31	4,793.69	58.32
Total Dept 228 - INFORMATION TECHNOLOGY		26,280.00	14,618.12	25,720.00	16,957.02	8,762.98	65.93
Dept 247 - BOARD OF REVIEW							
101-247-706.000	BOARD OF REVIEW FEE	2,000.00	1,044.00	1,800.00	1,545.00	255.00	85.83
101-247-715.000	SOCIAL SECURITY	153.00	79.86	138.00	118.20	19.80	85.65
101-247-723.000	RECORD SEC	1,500.00	1,320.00	1,500.00	840.00	660.00	56.00
101-247-900.000	PRINTING & PUBLICATIONS	700.00	640.00	700.00	682.00	18.00	97.43
101-247-956.000	MISCELLANEOUS	500.00	68.35	500.00	0.00	500.00	0.00
101-247-957.000	TRAINING & DEVELOPMENT	0.00	295.00	0.00	0.00	0.00	0.00
101-247-959.000	TRIBUNALS AND DRAINS	10,000.00	1,078.28	30,000.00	29,491.37	508.63	98.30
Total Dept 247 - BOARD OF REVIEW		14,853.00	4,525.49	34,638.00	32,676.57	1,961.43	94.34
Dept 253 - TREASURER							
101-253-701.000	SALARIES	12,500.00	12,500.02	12,500.00	12,980.81	(480.81)	103.85
101-253-703.000	DEPUTY SALARIES	40,480.00	36,930.70	41,101.00	41,253.94	(152.94)	100.37
101-253-704.000	CLERICAL/DEP /SUPER/ELECTION	23,400.00	11,871.75	24,336.00	14,621.10	9,714.90	60.08
101-253-715.000	SOCIAL SECURITY	5,843.33	5,300.42	5,962.00	5,550.09	411.91	93.09
101-253-716.000	HOSPITALIZATION	15,180.00	2,204.46	4,020.00	2,730.80	1,289.20	67.93

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-253-717.000	LIFE/DISB. INSURANCE	718.10	511.46	772.00	656.84	115.16	85.08
101-253-718.000	PENSION	4,047.60	2,677.88	4,110.00	4,122.43	(12.43)	100.30
101-253-803.000	LEGAL	6,000.00	6,500.00	6,000.00	3,000.00	3,000.00	50.00
101-253-804.000	TAX STATEMENT PREPARATION	1,700.00	1,511.37	1,700.00	1,503.70	196.30	88.45
101-253-807.000	MEMBERSHIP DUES	100.00	50.00	100.00	85.00	15.00	85.00
101-253-818.000	CONTRACTUAL SERVICES	1,193.00	1,192.50	0.00	0.00	0.00	0.00
101-253-851.000	POSTAGE	3,800.00	3,771.19	3,800.00	3,522.48	277.52	92.70
101-253-860.000	FUEL & MILEAGE	600.00	803.90	600.00	602.54	(2.54)	100.42
101-253-927.000	ALLOCATE TO DEPARTMENTS	(17,103.00)	0.00	(7,859.00)	(7,859.00)	0.00	100.00
101-253-956.000	MISCELLANEOUS	500.00	514.25	1,000.00	378.84	621.16	37.88
101-253-957.000	TRAINING & DEVELOPMENT	250.00	380.50	500.00	30.00	470.00	6.00
Total Dept 253 - TREASURER		99,209.03	86,720.40	98,642.00	83,179.57	15,462.43	84.32
Dept 257 - ASSESSING							
101-257-727.000	SUPPLIES	1,575.00	1,573.30	0.00	95.00	(95.00)	100.00
101-257-807.000	MEMBERSHIP DUES	250.00	0.00	250.00	0.00	250.00	0.00
101-257-818.000	CONTRACTUAL SERVICES	96,540.00	92,035.00	97,505.00	90,160.00	7,345.00	92.47
101-257-851.000	POSTAGE	2,500.00	2,096.68	2,500.00	1,843.15	656.85	73.73
101-257-860.000	FUEL & MILEAGE	200.00	0.00	200.00	0.00	200.00	0.00
101-257-900.000	PRINTING & PUBLICATIONS	1,500.00	1,453.33	1,500.00	792.79	707.21	52.85
101-257-956.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	500.00	0.00
101-257-957.000	TRAINING & DEVELOPMENT	200.00	0.00	200.00	0.00	200.00	0.00
Total Dept 257 - ASSESSING		103,265.00	97,158.31	102,655.00	92,890.94	9,764.06	90.49
Dept 265 - HALL AND GROUNDS							
101-265-710.000	JANITORIAL SALARIES	7,435.00	7,287.05	8,292.00	7,539.40	752.60	90.92
101-265-715.000	SOCIAL SECURITY	492.28	615.58	1,162.00	1,548.14	(386.14)	133.23
101-265-721.000	UNEMPLOYMENT BENEFITS	0.00	0.00	50.00	42.16	7.84	84.32
101-265-727.000	SUPPLIES	11,000.00	14,361.73	12,000.00	10,104.40	1,895.60	84.20
101-265-731.000	WORKERS COMP INSURANCE	3,178.00	4,862.59	3,178.00	2,590.99	587.01	81.53
101-265-816.000	GROUNDS/CLEANG/JANITORL SERVIC	17,600.00	23,250.00	24,600.00	24,525.00	75.00	99.70
101-265-821.000	PSB MAINT & OPS ALLOCATION	46,667.00	43,535.60	53,267.00	42,767.00	10,500.00	80.29
101-265-850.000	COMMUNICATION	2,580.00	2,374.93	2,580.00	2,665.16	(85.16)	103.30
101-265-851.000	POSTAGE	2,880.00	3,245.25	2,880.00	1,953.67	926.33	67.84
101-265-910.000	INSURANCE & BONDS	24,790.04	9,913.89	24,790.00	10,058.00	14,732.00	40.57
101-265-920.000	UTILITIES	205.00	191.11	205.00	830.29	(625.29)	405.02
101-265-927.000	ALLOCATE TO DEPARTMENTS	(4,000.00)	(4,200.00)	(4,000.00)	(4,000.00)	0.00	100.00
101-265-929.000	GRANT EXPENSE	0.00	0.00	1,150.00	20,770.39	(19,620.39)	1,806.12
101-265-930.000	REPAIRS & MAINTENANCE	4,800.00	5,728.58	4,800.00	4,534.75	265.25	94.47
101-265-938.000	CHARGEBACKS - PRIOR TAX YEARS	1,250.00	377.43	1,250.00	299.51	950.49	23.96
101-265-940.000	RENTAL EQUIPMENT	5,500.00	5,556.02	5,820.00	5,550.86	269.14	95.38
101-265-956.000	MISCELLANEOUS	500.00	0.00	500.00	32.00	468.00	6.40
Total Dept 265 - HALL AND GROUNDS		124,877.32	117,099.76	142,524.00	131,811.72	10,712.28	92.48
Dept 270 - LEGAL/PROFESSIONAL							
101-270-800.000	OTHER PROFESSIONAL FEES	2,500.00	3,197.12	3,500.00	1,845.00	1,655.00	52.71
101-270-802.000	AUDIT FEES	6,300.00	6,300.00	6,300.00	6,300.00	0.00	100.00
101-270-803.000	LEGAL	96,000.00	87,920.20	96,000.00	73,998.02	22,001.98	77.08
101-270-806.000	ENGINEER	10,000.00	497.38	10,000.00	579.01	9,420.99	5.79
101-270-927.000	ALLOCATE TO DEPARTMENTS	(45,600.00)	(45,600.00)	(45,600.00)	(26,600.00)	(19,000.00)	58.33

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 06/30/2020
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
Total Dept 270 - LEGAL/PROFESSIONAL		69,200.00	52,314.70	70,200.00	56,122.03	14,077.97	79.95
Dept 336 - CONTRIBUTIONS							
101-336-933.000	CONTRIBUTION - INDEPENDENCE DAY CELEBRAT	2,500.00	0.00	2,500.00	0.00	2,500.00	0.00
Total Dept 336 - CONTRIBUTIONS		2,500.00	0.00	2,500.00	0.00	2,500.00	0.00
Dept 412 - PLANNING/ZONING DEPT							
101-412-701.000	ZONING SALARIES	17,601.00	15,700.45	18,301.00	29,573.50	(11,272.50)	161.59
101-412-707.000	ZBA SALARIES	6,000.00	4,644.14	6,000.00	1,200.00	4,800.00	20.00
101-412-715.000	SOCIAL SECURITY	3,396.28	4,003.03	4,445.00	3,401.79	1,043.21	76.53
101-412-716.000	HOSPITALIZATION	7,132.00	12,062.78	7,631.00	8,171.88	(540.88)	107.09
101-412-717.000	LIFE/DISB. INSURANCE	267.00	439.65	287.00	283.44	3.56	98.76
101-412-718.000	ZONING PENSION	1,759.60	1,758.37	1,830.00	3,001.35	(1,171.35)	164.01
101-412-723.000	RECORD SEC	9,620.00	7,915.00	7,020.00	4,215.00	2,805.00	60.04
101-412-726.000	PLANN COMM	16,800.00	13,100.00	16,800.00	9,700.00	7,100.00	57.74
101-412-741.000	UNIFORMS/GEAR & ALLOWANCE	2,000.00	0.00	0.00	0.00	0.00	0.00
101-412-800.000	OTHER PROFESSIONAL FEES	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
101-412-801.000	PLANNER FEES	89,750.00	86,116.75	85,250.00	75,052.18	10,197.82	88.04
101-412-809.000	CODE ENFORCEMENT SALARIES	20,800.00	20,787.50	33,800.00	18,642.00	15,158.00	55.15
101-412-823.000	ZONING ADMINISTRATION	27,500.00	30,145.00	20,000.00	19,387.50	612.50	96.94
101-412-851.000	POSTAGE	550.00	547.30	250.00	360.25	(110.25)	144.10
101-412-860.000	FUEL & MILEAGE	1,100.00	1,163.29	1,000.00	337.58	662.42	33.76
101-412-900.000	PRINTING & PUBLICATIONS	3,500.00	3,465.08	2,500.00	2,308.27	191.73	92.33
101-412-910.000	INSURANCE & BONDS	0.00	1,017.19	1,033.00	1,033.00	0.00	100.00
101-412-956.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	500.00	0.00
101-412-957.000	TRAINING & DEVELOPMENT	1,800.00	1,590.00	1,800.00	1,750.00	50.00	97.22
Total Dept 412 - PLANNING/ZONING DEPT		211,075.88	204,455.53	209,447.00	178,417.74	31,029.26	85.19
Dept 448 - STREET LIGHTS							
101-448-920.000	UTILITIES	57,410.00	53,831.59	31,000.00	26,016.19	4,983.81	83.92
Total Dept 448 - STREET LIGHTS		57,410.00	53,831.59	31,000.00	26,016.19	4,983.81	83.92
Dept 449 - ROAD WORK							
101-449-805.000	PATHWAYS AND SIDEWALKS	7,670.00	6,670.00	0.00	0.00	0.00	0.00
101-449-813.000	ROADWORK	49,113.00	28,298.07	28,000.00	17,332.51	10,667.49	61.90
101-449-814.000	ROAD IMPROVEMENTS	136,000.00	137,687.84	153,000.00	51,145.40	101,854.60	33.43
101-449-929.000	GRANT EXPENSE	0.00	0.00	2,000.00	0.00	2,000.00	0.00
Total Dept 449 - ROAD WORK		192,783.00	172,655.91	183,000.00	68,477.91	114,522.09	37.42
Dept 523 - SOLID WASTE MANAGEMENT							
101-523-880.000	MAY/OCT CLEAN UP PROGRAM	2,000.00	2,000.00	0.00	0.00	0.00	0.00
Total Dept 523 - SOLID WASTE MANAGEMENT		2,000.00	2,000.00	0.00	0.00	0.00	0.00
Dept 666 - COMMUNITY CENTER							
101-666-701.000	SALARIES	46,909.00	47,641.68	48,785.00	48,788.48	(3.48)	100.01
101-666-702.000	SALARIES	18,408.00	0.00	18,408.00	16,130.99	2,277.01	87.63
101-666-710.000	JANITORIAL SALARIES	4,420.00	4,080.00	4,597.00	4,160.00	437.00	90.49

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND							
Expenditures							
101-666-715.000	SOCIAL SECURITY	5,335.50	3,733.71	5,492.00	4,851.97	640.03	88.35
101-666-716.000	HOSPITALIZATION	9,997.50	12,226.15	10,697.00	9,919.70	777.30	92.73
101-666-717.000	LIFE/DISB. INSURANCE	690.15	615.36	742.00	744.90	(2.90)	100.39
101-666-718.000	PENSION	4,690.90	4,687.61	4,879.00	4,878.90	0.10	100.00
101-666-727.000	SUPPLIES	2,000.00	1,704.42	2,000.00	1,798.10	201.90	89.91
101-666-731.000	WORKERS COMP INSURANCE	823.50	562.39	824.00	496.00	328.00	60.19
101-666-807.000	MEMBERSHIP DUES	120.00	120.00	120.00	60.00	60.00	50.00
101-666-812.000	CC TRIPS	4,500.00	4,463.38	6,000.00	952.50	5,047.50	15.88
101-666-815.000	CC PROGRAMS	10,000.00	9,960.76	12,000.00	7,523.34	4,476.66	62.69
101-666-816.000	GROUNDS/CLEANG/JANITORL SERVIC	3,425.00	3,665.00	4,325.00	4,281.00	44.00	98.98
101-666-822.000	SENIOR NUTRITION	2,000.00	2,309.54	5,000.00	1,679.15	3,320.85	33.58
101-666-836.000	COMMUNITY EXPENSE	1,500.00	927.01	1,500.00	136.16	1,363.84	9.08
101-666-850.000	COMMUNICATION	2,760.00	2,983.31	3,160.00	3,155.96	4.04	99.87
101-666-851.000	POSTAGE	250.00	434.47	250.00	95.50	154.50	38.20
101-666-860.000	FUEL & MILEAGE	200.00	0.00	200.00	97.44	102.56	48.72
101-666-900.000	PRINTING & PUBLICATIONS	650.00	62.36	650.00	0.00	650.00	0.00
101-666-910.000	INSURANCE & BONDS	1,131.00	568.61	1,131.00	577.00	554.00	51.02
101-666-920.000	UTILITIES	2,800.00	3,344.90	3,300.00	2,944.32	355.68	89.22
101-666-922.000	LATE FEES AND PENALTIES	125.00	0.00	125.00	112.53	12.47	90.02
101-666-929.000	GRANT EXPENSE	100.00	0.00	126,000.00	671.50	125,328.50	0.53
101-666-930.000	REPAIRS & MAINTENANCE	3,500.00	8,007.38	5,500.00	5,475.48	24.52	99.55
101-666-936.000	SOFTWARE	194.40	232.74	419.00	374.74	44.26	89.44
101-666-940.000	RENTAL EQUIPMENT	2,160.00	2,184.32	2,160.00	1,907.26	252.74	88.30
101-666-956.000	MISCELLANEOUS	500.00	245.00	500.00	0.00	500.00	0.00
101-666-970.000	EQUIPMENT	0.00	38.88	0.00	0.00	0.00	0.00
Total Dept 666 - COMMUNITY CENTER		129,189.95	114,798.98	268,764.00	121,812.92	146,951.08	45.32
Dept 753 - RECREATION BOARD							
101-753-727.000	SUPPLIES	0.00	1,225.85	0.00	0.00	0.00	0.00
101-753-931.000	PARK MAINITENANCE	5,000.00	1,489.35	5,000.00	1,591.37	3,408.63	31.83
Total Dept 753 - RECREATION BOARD		5,000.00	2,715.20	5,000.00	1,591.37	3,408.63	31.83
Dept 900 - CAPITAL OUTLAY							
101-900-970.000	EQUIPMENT	4,000.00	0.00	0.00	0.00	0.00	0.00
101-900-972.000	COMPUTER	1,000.00	869.51	2,000.00	3,618.64	(1,618.64)	180.93
101-900-973.000	SEWER IMPROVEMENTS	1,700.00	1,600.00	0.00	0.00	0.00	0.00
101-900-975.000	CONSTRUCTION	14,000.00	13,582.00	0.00	0.00	0.00	0.00
101-900-978.000	LAND ACQUISITION	8,303.00	8,303.00	10,000.00	2,971.00	7,029.00	29.71
Total Dept 900 - CAPITAL OUTLAY		29,003.00	24,354.51	12,000.00	6,589.64	5,410.36	54.91
Dept 905 - DEBT SERVICE							
101-905-985.000	PSB SHARE OF BOND PMT	87,084.00	88,192.83	100,774.00	89,774.00	11,000.00	89.08
Total Dept 905 - DEBT SERVICE		87,084.00	88,192.83	100,774.00	89,774.00	11,000.00	89.08
TOTAL EXPENDITURES		1,503,740.98	1,360,345.47	1,681,359.00	1,266,991.35	414,367.65	75.36
Fund 101 - GENERAL FUND:							

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 06/30/2020
% Fiscal Year Completed: 100.00

GL NUMBER DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL FUND						
TOTAL REVENUES	1,338,128.50	1,443,815.88	1,574,518.00	1,685,937.84	(111,419.84)	107.08
TOTAL EXPENDITURES	1,503,740.98	1,360,345.47	1,681,359.00	1,266,991.35	414,367.65	75.36
NET OF REVENUES & EXPENDITURES	(165,612.48)	83,470.41	(106,841.00)	418,946.49	(525,787.49)	392.12
BEG. FUND BALANCE	1,145,888.30	1,145,888.30	1,229,358.71	1,229,358.71		
END FUND BALANCE	980,275.82	1,229,358.71	1,122,517.71	1,648,305.20		

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 207 - LAW ENFORCEMENT FUND							
Revenues							
Dept 000							
207-000-402.000	CURRENT PROPERTY TAX	1,556,139.00	1,558,139.70	1,614,040.00	1,612,361.41	1,678.59	99.90
207-000-406.000	COMMUNITY MENTAL HEALTH & PUBLIC SAFETY	0.00	156,161.93	150,000.00	166,206.91	(16,206.91)	110.80
207-000-441.000	LCSA PPT Reimbursement	25,228.00	22,014.20	22,014.00	18,346.32	3,667.68	83.34
207-000-445.000	PENALTY & INTEREST ON TAXES	0.00	326.98	0.00	925.04	(925.04)	100.00
207-000-570.000	LIQUOR LICENSE & PERMITS	3,500.00	3,509.55	3,500.00	3,933.60	(433.60)	112.39
207-000-615.000	INSURANCE PROCEEDS	0.00	0.00	0.00	9,171.17	(9,171.17)	100.00
207-000-626.000	COPY & FOIA INCOME	2,000.00	877.81	1,000.00	808.75	191.25	80.88
207-000-635.000	EMERGENCY COST RECOVERY	1,000.00	219.75	0.00	1,741.50	(1,741.50)	100.00
207-000-656.000	FINES & COURT FEES	20,000.00	3,095.57	10,000.00	10.00	9,990.00	0.10
207-000-658.000	IMPOUND FEES	3,200.00	1,896.50	2,000.00	1,810.00	190.00	90.50
207-000-664.000	FEES PAID FOR OFFICER WAGES	8,000.00	7,778.08	8,000.00	7,505.38	494.62	93.82
207-000-665.000	INTEREST INCOME	0.00	473.23	0.00	1,824.72	(1,824.72)	100.00
207-000-671.000	REIMBURSEMENT/OTHER INCOME	2,000.00	2,807.48	1,000.00	1,728.11	(728.11)	172.81
207-000-681.000	OT REIMBURSEMENT	17,000.00	1,903.44	17,000.00	13,166.92	3,833.08	77.45
Total Dept 000		1,638,067.00	1,759,204.22	1,828,554.00	1,839,539.83	(10,985.83)	100.60
Dept 336 - CONTRIBUTIONS							
207-336-588.000	CONTRIBUTION OTHER FUND(S)	35,000.00	35,000.00	35,000.00	35,000.00	0.00	100.00
207-336-683.000	CONTRIBUTION - INDEPENDENCE DAY CELEBRAT	1,500.00	0.00	1,500.00	0.00	1,500.00	0.00
Total Dept 336 - CONTRIBUTIONS		36,500.00	35,000.00	36,500.00	35,000.00	1,500.00	95.89
TOTAL REVENUES		1,674,567.00	1,794,204.22	1,865,054.00	1,874,539.83	(9,485.83)	100.51
Expenditures							
Dept 226 - PERSONNEL							
207-226-701.000	SALARIES	219,806.00	88,753.26	534,015.00	542,485.45	(8,470.45)	101.59
207-226-702.000	SALARIES	440,500.00	555,726.73	362,568.00	372,477.12	(9,909.12)	102.73
207-226-704.000	CLERICAL/DEP /SUPER/ELECTION	93,466.00	90,423.36	83,104.00	75,596.51	7,507.49	90.97
207-226-708.000	SALARIES-PART TIME	40,000.00	78,257.78	50,000.00	39,865.38	10,134.62	79.73
207-226-710.000	JANITORIAL SALARIES	9,500.00	7,990.00	9,500.00	8,925.00	575.00	93.95
207-226-711.000	SALARIES-OVERTIME	40,000.00	59,846.69	50,000.00	46,062.54	3,937.46	92.13
207-226-714.000	HOLIDAY	37,032.00	34,879.52	39,881.00	39,878.50	2.50	99.99
207-226-715.000	SOCIAL SECURITY	67,394.00	71,061.26	80,001.00	82,281.34	(2,280.34)	102.85
207-226-716.000	HOSPITALIZATION	137,000.00	155,735.66	129,533.00	118,807.61	10,725.39	91.72
207-226-717.000	LIFE/DISB. INSURANCE	10,000.00	8,227.32	10,750.00	9,955.02	794.98	92.60
207-226-718.000	PENSION	70,096.00	67,776.03	71,754.00	71,220.56	533.44	99.26
207-226-719.000	EMPLOYEE FRINGE-LONGEVITY	7,800.00	5,400.00	5,100.00	5,100.00	0.00	100.00
207-226-730.000	MEDICAL TESTING	500.00	1,167.50	1,000.00	1,009.00	(9.00)	100.90
207-226-731.000	WORKERS COMP INSURANCE	26,000.00	26,195.46	26,000.00	23,078.00	2,922.00	88.76
207-226-734.000	SIGNING BONUS	0.00	10,500.00	0.00	0.00	0.00	0.00
207-226-741.000	UNIFORMS/GEAR & ALLOWANCE	7,000.00	6,200.00	6,200.00	5,962.41	237.59	96.17
207-226-927.000	ALLOCATE TO DEPARTMENTS	65,368.00	64,085.00	67,670.00	67,670.00	0.00	100.00
207-226-957.000	TRAINING & DEVELOPMENT	2,000.00	535.00	2,000.00	890.23	1,109.77	44.51
Total Dept 226 - PERSONNEL		1,273,462.00	1,332,760.57	1,529,076.00	1,511,264.67	17,811.33	98.84
Dept 265 - HALL AND GROUNDS							
207-265-721.000	UNEMPLOYMENT BENEFITS	0.00	0.00	10,000.00	0.00	10,000.00	0.00
207-265-821.000	PSB MAINT & OPS ALLOCATION	46,667.00	43,535.60	53,267.00	42,767.00	10,500.00	80.29
Total Dept 265 - HALL AND GROUNDS		46,667.00	43,535.60	63,267.00	42,767.00	20,500.00	67.60

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 207 - LAW ENFORCEMENT FUND							
Expenditures							
Dept 270 - LEGAL/PROFESSIONAL							
207-270-722.000	CONTROLLER	6,300.00	5,781.00	5,344.00	5,344.00	0.00	100.00
207-270-800.000	OTHER PROFESSIONAL FEES	0.00	0.00	400.00	400.00	0.00	100.00
207-270-802.000	AUDIT FEES	2,300.00	2,250.00	2,300.00	2,250.00	50.00	97.83
207-270-803.000	LEGAL	50,000.00	53,174.20	50,000.00	28,800.00	21,200.00	57.60
Total Dept 270 - LEGAL/PROFESSIONAL		58,600.00	61,205.20	58,044.00	36,794.00	21,250.00	63.39
Dept 301 - OPERATING COSTS							
207-301-727.000	SUPPLIES	7,000.00	6,411.76	7,000.00	7,050.06	(50.06)	100.72
207-301-741.000	UNIFORMS/GEAR & ALLOWANCE	4,000.00	559.62	4,000.00	1,524.04	2,475.96	38.10
207-301-807.000	MEMBERSHIP DUES	1,000.00	218.99	1,000.00	175.00	825.00	17.50
207-301-818.000	CONTRACTUAL SERVICES	25,000.00	28,104.08	25,000.00	24,761.25	238.75	99.05
207-301-820.000	DISPATCH SERVICES	70,040.00	65,247.00	70,040.00	54,372.50	15,667.50	77.63
207-301-850.000	COMMUNICATION	15,000.00	11,547.36	15,000.00	9,816.87	5,183.13	65.45
207-301-851.000	POSTAGE	250.00	412.59	250.00	98.59	151.41	39.44
207-301-900.000	PRINTING & PUBLICATIONS	500.00	615.42	1,000.00	200.00	800.00	20.00
207-301-910.000	INSURANCE & BONDS	34,222.00	43,569.03	44,240.00	44,240.00	0.00	100.00
207-301-922.000	LATE FEES AND PENALTIES	0.00	25.00	0.00	0.00	0.00	0.00
207-301-930.000	REPAIRS & MAINTENANCE	6,000.00	0.00	6,000.00	286.89	5,713.11	4.78
207-301-932.000	RADIO REPAIR	1,100.00	97.99	1,100.00	1,120.00	(20.00)	101.82
207-301-938.000	CHARGEBACKS - PRIOR TAX YEARS	0.00	0.00	475.00	473.60	1.40	99.71
207-301-940.000	RENTAL EQUIPMENT	1,000.00	2,818.29	2,400.00	2,171.92	228.08	90.50
207-301-972.000	COMPUTER	15,000.00	10,373.73	15,000.00	10,780.39	4,219.61	71.87
Total Dept 301 - OPERATING COSTS		180,112.00	170,000.86	192,505.00	157,071.11	35,433.89	81.59
Dept 333 - TRANSPORTATION							
207-333-860.000	FUEL & MILEAGE	21,600.00	21,304.36	19,500.00	22,004.40	(2,504.40)	112.84
207-333-930.000	REPAIRS & MAINTENANCE	18,000.00	17,868.26	23,250.00	24,914.45	(1,664.45)	107.16
Total Dept 333 - TRANSPORTATION		39,600.00	39,172.62	42,750.00	46,918.85	(4,168.85)	109.75
Dept 905 - DEBT SERVICE							
207-905-985.000	PSB SHARE OF BOND PMT	89,617.00	88,192.83	100,774.00	89,774.00	11,000.00	89.08
Total Dept 905 - DEBT SERVICE		89,617.00	88,192.83	100,774.00	89,774.00	11,000.00	89.08
TOTAL EXPENDITURES		1,688,058.00	1,734,867.68	1,986,416.00	1,884,589.63	101,826.37	94.87
Fund 207 - LAW ENFORCEMENT FUND:							
TOTAL REVENUES		1,674,567.00	1,794,204.22	1,865,054.00	1,874,539.83	(9,485.83)	100.51
TOTAL EXPENDITURES		1,688,058.00	1,734,867.68	1,986,416.00	1,884,589.63	101,826.37	94.87
NET OF REVENUES & EXPENDITURES		(13,491.00)	59,336.54	(121,362.00)	(10,049.80)	(111,312.20)	8.28
BEG. FUND BALANCE		454,479.42	454,479.42	513,815.96	513,815.96		
END FUND BALANCE		440,988.42	513,815.96	392,453.96	503,766.16		

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 211 - Fire Station # 2 Fund							
Revenues							
Dept 000							
211-000-665.000	INTEREST INCOME	0.00	15.63	0.00	60.28	(60.28)	100.00
211-000-671.000	REIMBURSEMENT/OTHER INCOME	150.00	0.00	150.00	0.00	150.00	0.00
211-000-684.000	CELL TOWER INCOME	17,136.00	17,364.48	17,136.00	17,711.76	(575.76)	103.36
Total Dept 000		17,286.00	17,380.11	17,286.00	17,772.04	(486.04)	102.81
TOTAL REVENUES		17,286.00	17,380.11	17,286.00	17,772.04	(486.04)	102.81
Expenditures							
Dept 900 - CAPITAL OUTLAY							
211-900-975.000	CONSTRUCTION	0.00	0.00	29,000.00	24,875.68	4,124.32	85.78
Total Dept 900 - CAPITAL OUTLAY		0.00	0.00	29,000.00	24,875.68	4,124.32	85.78
TOTAL EXPENDITURES		0.00	0.00	29,000.00	24,875.68	4,124.32	85.78
Fund 211 - Fire Station # 2 Fund:							
TOTAL REVENUES		17,286.00	17,380.11	17,286.00	17,772.04	(486.04)	102.81
TOTAL EXPENDITURES		0.00	0.00	29,000.00	24,875.68	4,124.32	85.78
NET OF REVENUES & EXPENDITURES		17,286.00	17,380.11	(11,714.00)	(7,103.64)	(4,610.36)	60.64
BEG. FUND BALANCE		17,024.00	17,024.00	34,404.11	34,404.11		
END FUND BALANCE		34,310.00	34,404.11	22,690.11	27,300.47		

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 214 - BARKER RD - RENTAL PROPERTY FUND							
Revenues							
Dept 000							
214-000-665.000	INTEREST INCOME	0.00	5.44	0.00	20.96	(20.96)	100.00
214-000-688.000	RENTAL INCOME	9,960.00	9,960.00	9,960.00	9,960.00	0.00	100.00
Total Dept 000		9,960.00	9,965.44	9,960.00	9,980.96	(20.96)	100.21
TOTAL REVENUES		9,960.00	9,965.44	9,960.00	9,980.96	(20.96)	100.21
Expenditures							
Dept 000							
214-000-920.000	UTILITIES	0.00	0.00	800.00	0.00	800.00	0.00
214-000-930.000	REPAIRS & MAINTENANCE	455.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		455.00	0.00	800.00	0.00	800.00	0.00
Dept 270 - LEGAL/PROFESSIONAL							
214-270-800.000	OTHER PROFESSIONAL FEES	8,670.00	8,655.00	0.00	0.00	0.00	0.00
Total Dept 270 - LEGAL/PROFESSIONAL		8,670.00	8,655.00	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES		9,125.00	8,655.00	800.00	0.00	800.00	0.00
Fund 214 - BARKER RD - RENTAL PROPERTY FUND:							
TOTAL REVENUES		9,960.00	9,965.44	9,960.00	9,980.96	(20.96)	100.21
TOTAL EXPENDITURES		9,125.00	8,655.00	800.00	0.00	800.00	0.00
NET OF REVENUES & EXPENDITURES		835.00	1,310.44	9,160.00	9,980.96	(820.96)	108.96
BEG. FUND BALANCE		9,960.00	9,960.00	11,270.44	11,270.44		
END FUND BALANCE		10,795.00	11,270.44	20,430.44	21,251.40		

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 06/30/2020
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 216 - MEDICAL RESCUE FUND							
Revenues							
Dept 000							
216-000-402.000	CURRENT PROPERTY TAX	701,201.00	702,090.17	727,286.00	726,518.80	767.20	99.89
216-000-441.000	LCSA PPT Reimbursement	11,282.00	9,919.68	9,920.00	8,266.91	1,653.09	83.34
216-000-445.000	PENALTY & INTEREST ON TAXES	0.00	147.33	0.00	413.38	(413.38)	100.00
216-000-482.000	HOUSE NUMBERS	500.00	280.00	500.00	440.00	60.00	88.00
216-000-615.000	INSURANCE PROCEEDS	0.00	0.00	0.00	1,552.85	(1,552.85)	100.00
216-000-626.000	COPY & FOIA INCOME	50.00	19.00	50.00	14.00	36.00	28.00
216-000-635.000	EMERGENCY COST RECOVERY	20,000.00	20,281.49	20,000.00	8,649.93	11,350.07	43.25
216-000-639.000	DRIVEWAY INSPECTIONS	500.00	630.00	500.00	300.00	200.00	60.00
216-000-665.000	INTEREST INCOME	0.00	3,425.20	0.00	1,504.98	(1,504.98)	100.00
216-000-671.000	REIMBURSEMENT/OTHER INCOME	2,000.00	240.00	1,000.00	1,892.11	(892.11)	189.21
216-000-673.000	SALE OF FIXED ASSET	60,000.00	0.00	60,000.00	96,528.49	(36,528.49)	160.88
216-000-675.000	CONTRIBUTION-PRIVATE SOURCES	150.00	505.00	150.00	0.00	150.00	0.00
Total Dept 000		795,683.00	737,537.87	819,406.00	846,081.45	(26,675.45)	103.26
Dept 336 - CONTRIBUTIONS							
216-336-683.000	CONTRIBUTION - INDEPENDENCE DAY CELEBRAT	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Total Dept 336 - CONTRIBUTIONS		1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
TOTAL REVENUES		796,683.00	737,537.87	820,406.00	846,081.45	(25,675.45)	103.13
Expenditures							
Dept 226 - PERSONNEL							
216-226-701.000	SALARIES	90,496.00	92,161.28	92,500.00	92,306.24	193.76	99.79
216-226-702.000	SALARIES	165,000.00	141,052.53	170,000.00	166,167.25	3,832.75	97.75
216-226-705.000	ADMINISTRATIVE ASSISTANT	5,000.00	4,026.71	5,000.00	3,196.80	1,803.20	63.94
216-226-708.000	SALARIES-PART TIME	56,088.00	51,784.37	60,000.00	41,173.18	18,826.82	68.62
216-226-712.000	SALARIES - OFFICERS	11,000.00	10,150.00	12,000.00	10,500.00	1,500.00	87.50
216-226-715.000	SOCIAL SECURITY	24,983.00	23,147.11	25,933.00	24,063.80	1,869.20	92.79
216-226-716.000	HOSPITALIZATION	26,116.00	25,575.13	27,944.00	23,045.63	4,898.37	82.47
216-226-717.000	LIFE/DISB. INSURANCE	1,100.00	997.56	1,183.00	1,192.43	(9.43)	100.80
216-226-718.000	PENSION	9,049.00	8,922.98	9,250.00	9,230.52	19.48	99.79
216-226-730.000	MEDICAL TESTING	8,000.00	383.50	5,000.00	637.50	4,362.50	12.75
216-226-731.000	WORKERS COMP INSURANCE	17,000.00	17,333.77	17,000.00	15,560.00	1,440.00	91.53
216-226-927.000	ALLOCATE TO DEPARTMENTS	(65,368.00)	(64,085.00)	(67,670.00)	(67,670.00)	0.00	100.00
216-226-957.000	TRAINING & DEVELOPMENT	12,000.00	6,461.69	12,000.00	2,935.69	9,064.31	24.46
216-226-958.000	TRAINING WAGES	12,000.00	10,185.50	12,000.00	5,315.44	6,684.56	44.30
Total Dept 226 - PERSONNEL		372,464.00	328,097.13	382,140.00	327,654.48	54,485.52	85.74
Dept 265 - HALL AND GROUNDS							
216-265-816.000	GROUNDS/CLEANG/JANITORL SERVIC	2,500.00	1,270.00	2,500.00	2,160.00	340.00	86.40
216-265-821.000	PSB MAINT & OPS ALLOCATION	46,667.00	43,535.60	53,267.00	42,767.00	10,500.00	80.29
Total Dept 265 - HALL AND GROUNDS		49,167.00	44,805.60	55,767.00	44,927.00	10,840.00	80.56
Dept 270 - LEGAL/PROFESSIONAL							
216-270-722.000	CONTROLLER	6,500.00	5,781.00	5,344.00	5,344.00	0.00	100.00
216-270-802.000	AUDIT FEES	2,250.00	2,250.00	2,250.00	2,250.00	0.00	100.00
216-270-803.000	LEGAL	3,000.00	981.25	3,000.00	0.00	3,000.00	0.00
216-270-827.000	COMMISSION ON SALE OF ASSETS	0.00	0.00	9,000.00	9,000.00	0.00	100.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 216 - MEDICAL RESCUE FUND							
Expenditures							
Total Dept 270 - LEGAL/PROFESSIONAL		11,750.00	9,012.25	19,594.00	16,594.00	3,000.00	84.69
Dept 301 - OPERATING COSTS							
216-301-727.000	SUPPLIES	10,000.00	9,030.62	12,000.00	9,807.62	2,192.38	81.73
216-301-741.000	UNIFORMS/GEAR & ALLOWANCE	10,000.00	7,159.93	14,000.00	901.08	13,098.92	6.44
216-301-807.000	MEMBERSHIP DUES	3,000.00	1,175.00	3,500.00	575.00	2,925.00	16.43
216-301-818.000	CONTRACTUAL SERVICES	2,000.00	1,994.47	8,600.00	8,523.69	76.31	99.11
216-301-820.000	DISPATCH SERVICES	11,000.00	11,607.10	12,000.00	11,025.84	974.16	91.88
216-301-850.000	COMMUNICATION	8,500.00	7,802.69	10,000.00	6,862.95	3,137.05	68.63
216-301-851.000	POSTAGE	50.00	30.50	50.00	11.20	38.80	22.40
216-301-900.000	PRINTING & PUBLICATIONS	500.00	105.00	500.00	0.00	500.00	0.00
216-301-910.000	INSURANCE & BONDS	37,000.00	42,946.56	37,000.00	26,672.00	10,328.00	72.09
216-301-920.000	UTILITIES	7,000.00	7,603.75	8,000.00	6,711.83	1,288.17	83.90
216-301-930.000	REPAIRS & MAINTENANCE	8,000.00	925.03	8,000.00	8,390.64	(390.64)	104.88
216-301-932.000	RADIO REPAIR	2,500.00	295.00	2,500.00	2,151.35	348.65	86.05
216-301-938.000	CHARGEBACKS - PRIOR TAX YEARS	0.00	0.00	0.00	213.41	(213.41)	100.00
216-301-972.000	COMPUTER	7,000.00	1,843.13	7,000.00	1,441.47	5,558.53	20.59
Total Dept 301 - OPERATING COSTS		106,550.00	92,518.78	123,150.00	83,288.08	39,861.92	67.63
Dept 333 - TRANSPORTATION							
216-333-860.000	FUEL & MILEAGE	12,500.00	11,757.87	14,000.00	7,638.65	6,361.35	54.56
216-333-930.000	REPAIRS & MAINTENANCE	30,000.00	34,074.51	30,000.00	17,386.53	12,613.47	57.96
Total Dept 333 - TRANSPORTATION		42,500.00	45,832.38	44,000.00	25,025.18	18,974.82	56.88
Dept 900 - CAPITAL OUTLAY							
216-900-970.000	EQUIPMENT	30,000.00	30,241.55	50,000.00	49,775.86	224.14	99.55
216-900-974.000	VEHICLE	484,295.00	484,294.72	0.00	0.00	0.00	0.00
Total Dept 900 - CAPITAL OUTLAY		514,295.00	514,536.27	50,000.00	49,775.86	224.14	99.55
Dept 905 - DEBT SERVICE							
216-905-985.000	PSB SHARE OF BOND PMT	89,617.00	88,192.83	100,774.00	89,774.00	11,000.00	89.08
Total Dept 905 - DEBT SERVICE		89,617.00	88,192.83	100,774.00	89,774.00	11,000.00	89.08
TOTAL EXPENDITURES		1,186,343.00	1,122,995.24	775,425.00	637,038.60	138,386.40	82.15
Fund 216 - MEDICAL RESCUE FUND:							
TOTAL REVENUES		796,683.00	737,537.87	820,406.00	846,081.45	(25,675.45)	103.13
TOTAL EXPENDITURES		1,186,343.00	1,122,995.24	775,425.00	637,038.60	138,386.40	82.15
NET OF REVENUES & EXPENDITURES		(389,660.00)	(385,457.37)	44,981.00	209,042.85	(164,061.85)	464.74
BEG. FUND BALANCE		1,016,369.29	1,016,369.29	630,911.92	630,911.92		
END FUND BALANCE		626,709.29	630,911.92	675,892.92	839,954.77		

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 217 - PSB - RENTAL PROPERTY FUND							
Revenues							
Dept 000							
217-000-665.000	INTEREST INCOME	0.00	16.95	0.00	65.38	(65.38)	100.00
217-000-688.000	RENTAL INCOME	36,000.00	36,000.00	36,000.00	54,000.00	(18,000.00)	150.00
217-000-695.000	RENTAL UTILITY REVENUE	2,631.00	3,725.39	2,631.00	5,622.06	(2,991.06)	213.69
Total Dept 000		38,631.00	39,742.34	38,631.00	59,687.44	(21,056.44)	154.51
TOTAL REVENUES		38,631.00	39,742.34	38,631.00	59,687.44	(21,056.44)	154.51
Expenditures							
Dept 000							
217-000-908.000	RENTAL REIMBURSEMENT	9,730.08	9,730.08	9,730.00	9,730.08	(0.08)	100.00
217-000-920.000	UTILITIES	2,631.00	2,293.57	2,631.00	5,338.18	(2,707.18)	202.90
Total Dept 000		12,361.08	12,023.65	12,361.00	15,068.26	(2,707.26)	121.90
Dept 900 - CAPITAL OUTLAY							
217-900-800.000	OTHER PROFESSIONAL FEES	0.00	0.00	20,000.00	0.00	20,000.00	0.00
217-900-971.000	RENOVATIONS	0.00	0.00	32,500.00	0.00	32,500.00	0.00
Total Dept 900 - CAPITAL OUTLAY		0.00	0.00	52,500.00	0.00	52,500.00	0.00
TOTAL EXPENDITURES		12,361.08	12,023.65	64,861.00	15,068.26	49,792.74	23.23
Fund 217 - PSB - RENTAL PROPERTY FUND:							
TOTAL REVENUES		38,631.00	39,742.34	38,631.00	59,687.44	(21,056.44)	154.51
TOTAL EXPENDITURES		12,361.08	12,023.65	64,861.00	15,068.26	49,792.74	23.23
NET OF REVENUES & EXPENDITURES		26,269.92	27,718.69	(26,230.00)	44,619.18	(70,849.18)	170.11
BEG. FUND BALANCE				27,718.69	27,718.69		
END FUND BALANCE		26,269.92	27,718.69	1,488.69	72,337.87		

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 06/30/2020
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 230 - DONATION FUND							
Revenues							
Dept 000							
230-000-665.000	INTEREST INCOME	0.00	0.29	0.00	1.15	(1.15)	100.00
230-000-698.000	DONATIONS - OTHER	100.00	0.00	0.00	0.00	0.00	0.00
Total Dept 000		100.00	0.29	0.00	1.15	(1.15)	100.00
TOTAL REVENUES		100.00	0.29	0.00	1.15	(1.15)	100.00
Fund 230 - DONATION FUND:							
TOTAL REVENUES		100.00	0.29	0.00	1.15	(1.15)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		100.00	0.29	0.00	1.15	(1.15)	100.00
BEG. FUND BALANCE		518.61	518.61	518.90	518.90		
END FUND BALANCE		618.61	518.90	518.90	520.05		

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 248 - DOWNTOWN DEVELOPMENT AUTH							
Revenues							
Dept 000							
248-000-607.000	VENDOR FEES	0.00	495.00	500.00	5.00	495.00	1.00
248-000-665.000	INTEREST INCOME	0.00	19.78	0.00	76.25	(76.25)	100.00
248-000-671.000	REIMBURSEMENT/OTHER INCOME	0.00	0.00	500.00	0.00	500.00	0.00
248-000-675.000	CONTRIBUTION-PRIVATE SOURCES	0.00	11.00	0.00	0.00	0.00	0.00
Total Dept 000		0.00	525.78	1,000.00	81.25	918.75	8.13
TOTAL REVENUES		0.00	525.78	1,000.00	81.25	918.75	8.13
Expenditures							
Dept 301 - OPERATING COSTS							
248-301-727.000	SUPPLIES	0.00	220.00	0.00	37.95	(37.95)	100.00
248-301-800.000	OTHER PROFESSIONAL FEES	0.00	200.00	1,500.00	150.00	1,350.00	10.00
248-301-807.000	MEMBERSHIP DUES	0.00	85.00	85.00	125.00	(40.00)	147.06
248-301-816.000	GROUNDS/CLEANG/JANITORL SERVIC	500.00	0.00	0.00	0.00	0.00	0.00
248-301-957.000	TRAINING & DEVELOPMENT	0.00	0.00	2,000.00	612.01	1,387.99	30.60
Total Dept 301 - OPERATING COSTS		500.00	505.00	3,585.00	924.96	2,660.04	25.80
Dept 900 - CAPITAL OUTLAY							
248-900-925.000	STREETSCAPING	600.00	262.68	1,000.00	0.00	1,000.00	0.00
Total Dept 900 - CAPITAL OUTLAY		600.00	262.68	1,000.00	0.00	1,000.00	0.00
TOTAL EXPENDITURES		1,100.00	767.68	4,585.00	924.96	3,660.04	20.17
Fund 248 - DOWNTOWN DEVELOPMENT AUTH:							
TOTAL REVENUES		0.00	525.78	1,000.00	81.25	918.75	8.13
TOTAL EXPENDITURES		1,100.00	767.68	4,585.00	924.96	3,660.04	20.17
NET OF REVENUES & EXPENDITURES		(1,100.00)	(241.90)	(3,585.00)	(843.71)	(2,741.29)	23.53
BEG. FUND BALANCE		34,970.47	34,970.47	34,728.57	34,728.57		
END FUND BALANCE		33,870.47	34,728.57	31,143.57	33,884.86		

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 265 - NARCOTICS FUND							
Revenues							
Dept 000							
265-000-661.000	FORFEITURES	30,000.00	33,989.26	30,000.00	0.00	30,000.00	0.00
265-000-665.000	INTEREST INCOME	0.00	66.51	0.00	277.72	(277.72)	100.00
Total Dept 000		30,000.00	34,055.77	30,000.00	277.72	29,722.28	0.93
TOTAL REVENUES		30,000.00	34,055.77	30,000.00	277.72	29,722.28	0.93
Expenditures							
Dept 301 - OPERATING COSTS							
265-301-727.000	SUPPLIES	5,000.00	3,020.17	5,000.00	0.00	5,000.00	0.00
265-301-956.000	MISCELLANEOUS	5,000.00	3,987.54	5,000.00	1,892.16	3,107.84	37.84
265-301-972.000	COMPUTER	5,000.00	3,044.10	5,000.00	2,923.41	2,076.59	58.47
Total Dept 301 - OPERATING COSTS		15,000.00	10,051.81	15,000.00	4,815.57	10,184.43	32.10
Dept 900 - CAPITAL OUTLAY							
265-900-970.000	EQUIPMENT	10,000.00	2,284.00	10,000.00	0.00	10,000.00	0.00
Total Dept 900 - CAPITAL OUTLAY		10,000.00	2,284.00	10,000.00	0.00	10,000.00	0.00
TOTAL EXPENDITURES		25,000.00	12,335.81	25,000.00	4,815.57	20,184.43	19.26
Fund 265 - NARCOTICS FUND:							
TOTAL REVENUES		30,000.00	34,055.77	30,000.00	277.72	29,722.28	0.93
TOTAL EXPENDITURES		25,000.00	12,335.81	25,000.00	4,815.57	20,184.43	19.26
NET OF REVENUES & EXPENDITURES		5,000.00	21,719.96	5,000.00	(4,537.85)	9,537.85	90.76
BEG. FUND BALANCE		122,165.13	122,165.13	143,885.09	143,885.09		
END FUND BALANCE		127,165.13	143,885.09	148,885.09	139,347.24		

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 06/30/2020
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 266 - FEDERAL NARCOTICS FUND							
Revenues							
Dept 000							
266-000-661.000	FORFEITURES	100,000.00	93,380.81	100,000.00	38,285.53	61,714.47	38.29
266-000-665.000	INTEREST INCOME	0.00	159.79	0.00	543.04	(543.04)	100.00
266-000-673.000	SALE OF FIXED ASSET	0.00	0.00	20,000.00	0.00	20,000.00	0.00
Total Dept 000		100,000.00	93,540.60	120,000.00	38,828.57	81,171.43	32.36
TOTAL REVENUES		100,000.00	93,540.60	120,000.00	38,828.57	81,171.43	32.36
Expenditures							
Dept 301 - OPERATING COSTS							
266-301-727.000	SUPPLIES	12,000.00	10,494.77	12,000.00	9,268.95	2,731.05	77.24
266-301-956.000	MISCELLANEOUS	12,000.00	10,343.75	0.00	0.00	0.00	0.00
Total Dept 301 - OPERATING COSTS		24,000.00	20,838.52	12,000.00	9,268.95	2,731.05	77.24
Dept 336 - CONTRIBUTIONS							
266-336-967.000	CONTRIBUTION-LAW ENFORCEMENT	35,000.00	35,000.00	35,000.00	35,000.00	0.00	100.00
Total Dept 336 - CONTRIBUTIONS		35,000.00	35,000.00	35,000.00	35,000.00	0.00	100.00
Dept 900 - CAPITAL OUTLAY							
266-900-970.000	EQUIPMENT	20,000.00	4,721.00	138,000.00	85,090.32	52,909.68	61.66
266-900-974.000	VEHICLE	0.00	0.00	70,000.00	78,442.80	(8,442.80)	112.06
Total Dept 900 - CAPITAL OUTLAY		20,000.00	4,721.00	208,000.00	163,533.12	44,466.88	78.62
TOTAL EXPENDITURES		79,000.00	60,559.52	255,000.00	207,802.07	47,197.93	81.49
Fund 266 - FEDERAL NARCOTICS FUND:							
TOTAL REVENUES		100,000.00	93,540.60	120,000.00	38,828.57	81,171.43	32.36
TOTAL EXPENDITURES		79,000.00	60,559.52	255,000.00	207,802.07	47,197.93	81.49
NET OF REVENUES & EXPENDITURES		21,000.00	32,981.08	(135,000.00)	(168,973.50)	33,973.50	125.17
BEG. FUND BALANCE		240,251.79	240,251.79	273,232.87	273,232.87		
END FUND BALANCE		261,251.79	273,232.87	138,232.87	104,259.37		

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 287 - BUILDING DEPARTMENT FUND							
Revenues							
Dept 000							
287-000-478.000	SOIL FILL PERMITS	0.00	1,000.00	0.00	0.00	0.00	0.00
287-000-484.000	BUILDING PLAN REVIEW FEES	5,500.00	5,856.70	5,500.00	4,922.40	577.60	89.50
287-000-485.000	BUILDING PERMIT FEES	35,000.00	53,600.50	35,000.00	46,614.00	(11,614.00)	133.18
287-000-486.000	CONTRACTOR'S REGISTRATION	2,500.00	2,775.00	2,500.00	2,340.00	160.00	93.60
287-000-488.000	TRADE PERMIT FEES	40,000.00	46,677.00	40,000.00	50,176.20	(10,176.20)	125.44
287-000-626.000	COPY & FOIA INCOME	0.00	105.15	0.00	45.20	(45.20)	100.00
287-000-665.000	INTEREST INCOME	0.00	96.58	0.00	372.40	(372.40)	100.00
Total Dept 000		83,000.00	110,110.93	83,000.00	104,470.20	(21,470.20)	125.87
TOTAL REVENUES		83,000.00	110,110.93	83,000.00	104,470.20	(21,470.20)	125.87
Expenditures							
Dept 226 - PERSONNEL							
287-226-703.000	BUILDING SALARIES	26,401.25	26,514.61	27,457.00	16,280.00	11,177.00	59.29
287-226-715.000	SOCIAL SECURITY	2,020.07	2,066.99	2,100.00	2,165.15	(65.15)	103.10
287-226-716.000	HOSPITALIZATION	16,403.60	7,410.05	17,552.00	12,032.77	5,519.23	68.55
287-226-717.000	LIFE/DISB. INSURANCE	574.05	146.55	617.00	425.21	191.79	68.92
287-226-718.000	BUILDING PENSION	3,572.12	2,637.55	2,746.00	1,584.00	1,162.00	57.68
287-226-731.000	WORKERS COMP INSURANCE	480.00	704.01	480.00	659.00	(179.00)	137.29
287-226-927.000	ALLOCATE TO DEPARTMENTS	17,819.00	18,555.00	18,991.00	18,991.00	0.00	100.00
Total Dept 226 - PERSONNEL		67,270.09	58,034.76	69,943.00	52,137.13	17,805.87	74.54
Dept 261 - GOVERNMENT SHARED SERVICES							
287-261-725.000	BUILDING INSPECTIONS	25,000.00	18,720.00	25,000.00	13,962.50	11,037.50	55.85
287-261-737.000	PLAN REVIEW	5,500.00	4,906.28	4,200.00	4,149.12	50.88	98.79
287-261-738.000	MISC BUILDING ADMINISTRATION	500.00	0.00	500.00	218.95	281.05	43.79
Total Dept 261 - GOVERNMENT SHARED SERVICES		31,000.00	23,626.28	29,700.00	18,330.57	11,369.43	61.72
Dept 270 - LEGAL/PROFESSIONAL							
287-270-722.000	CONTROLLER	2,519.00	2,569.00	2,672.00	2,672.00	0.00	100.00
287-270-802.000	AUDIT FEES	900.00	900.00	900.00	900.00	0.00	100.00
287-270-806.000	ENGINEER	0.00	0.00	400.00	400.00	0.00	100.00
287-270-823.000	ZONING ADMINISTRATION	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00
Total Dept 270 - LEGAL/PROFESSIONAL		4,419.00	3,469.00	4,972.00	3,972.00	1,000.00	79.89
Dept 301 - OPERATING COSTS							
287-301-725.000	ELECTRIC, PLUMB & MECH INSPECTIONS	30,500.00	26,550.00	34,000.00	33,570.00	430.00	98.74
287-301-727.000	SUPPLIES	500.00	0.00	500.00	381.98	118.02	76.40
287-301-850.000	COMMUNICATION	500.00	521.50	500.00	485.58	14.42	97.12
287-301-910.000	INSURANCE & BONDS	900.00	0.00	900.00	0.00	900.00	0.00
287-301-927.000	ALLOCATE TO DEPARTMENTS	4,200.00	4,200.00	4,200.00	4,000.00	200.00	95.24
Total Dept 301 - OPERATING COSTS		36,600.00	31,271.50	40,100.00	38,437.56	1,662.44	95.85
TOTAL EXPENDITURES		139,289.09	116,401.54	144,715.00	112,877.26	31,837.74	78.00

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 06/30/2020
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 287 - BUILDING DEPARTMENT FUND							
Fund 287 - BUILDING DEPARTMENT FUND:							
TOTAL REVENUES		83,000.00	110,110.93	83,000.00	104,470.20	(21,470.20)	125.87
TOTAL EXPENDITURES		139,289.09	116,401.54	144,715.00	112,877.26	31,837.74	78.00
NET OF REVENUES & EXPENDITURES		(56,289.09)	(6,290.61)	(61,715.00)	(8,407.06)	(53,307.94)	13.62
BEG. FUND BALANCE		143,628.30	143,628.30	137,337.69	137,337.69		
END FUND BALANCE		87,339.21	137,337.69	75,622.69	128,930.63		

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 06/30/2020
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 369 - BLDG AUTH DEBT FUND - 2023							
Revenues							
Dept 000							
369-000-685.000	FUNDS XFER FOR 3.5 BOND PMT	270,000.00	264,578.50	302,329.00	269,322.00	33,007.00	89.08
Total Dept 000		270,000.00	264,578.50	302,329.00	269,322.00	33,007.00	89.08
TOTAL REVENUES		270,000.00	264,578.50	302,329.00	269,322.00	33,007.00	89.08
Expenditures							
Dept 905 - DEBT SERVICE							
369-905-942.000	3 M BOND BLDG AUTH	230,000.00	236,404.00	275,000.00	275,000.00	0.00	100.00
369-905-987.000	INTEREST 3 M BOND	40,000.00	28,174.00	27,329.00	27,328.55	0.45	100.00
Total Dept 905 - DEBT SERVICE		270,000.00	264,578.00	302,329.00	302,328.55	0.45	100.00
TOTAL EXPENDITURES		270,000.00	264,578.00	302,329.00	302,328.55	0.45	100.00
Fund 369 - BLDG AUTH DEBT FUND - 2023:							
TOTAL REVENUES		270,000.00	264,578.50	302,329.00	269,322.00	33,007.00	89.08
TOTAL EXPENDITURES		270,000.00	264,578.00	302,329.00	302,328.55	0.45	100.00
NET OF REVENUES & EXPENDITURES		0.00	0.50	0.00	(33,006.55)	33,006.55	100.00
BEG. FUND BALANCE				0.50	0.50		
END FUND BALANCE			0.50	0.50	(33,006.05)		

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 370 - PUBLIC SAFETY BLDG DEBT FD - 2022							
Revenues							
Dept 000							
370-000-402.000	CURRENT PROPERTY TAX	268,853.00	269,070.87	263,080.00	262,789.24	290.76	99.89
370-000-441.000	LCSA PPT Reimbursement	0.00	4,064.84	4,065.00	3,169.79	895.21	77.98
370-000-445.000	PENALTY & INTEREST ON TAXES	0.00	56.29	0.00	174.53	(174.53)	100.00
370-000-588.000	CONTRIBUTION OTHER FUND(S)	140,000.00	130,606.79	0.00	0.00	0.00	0.00
370-000-665.000	INTEREST INCOME	0.00	8.96	0.00	34.56	(34.56)	100.00
370-000-671.000	REIMBURSEMENT/OTHER INCOME	0.00	137.09	0.00	0.00	0.00	0.00
Total Dept 000		408,853.00	403,944.84	267,145.00	266,168.12	976.88	99.63
TOTAL REVENUES		408,853.00	403,944.84	267,145.00	266,168.12	976.88	99.63
Expenditures							
Dept 301 - OPERATING COSTS							
370-301-727.000	SUPPLIES	1,500.00	1,620.64	0.00	0.00	0.00	0.00
370-301-816.000	GROUNDS/CLEANG/JANITORL SERVIC	12,000.00	11,925.00	0.00	0.00	0.00	0.00
370-301-818.000	CONTRACTUAL SERVICES	10,000.00	10,729.97	0.00	0.00	0.00	0.00
370-301-850.000	COMMUNICATION	7,000.00	7,353.21	0.00	0.00	0.00	0.00
370-301-910.000	INSURANCE & BONDS	7,800.00	6,929.24	0.00	0.00	0.00	0.00
370-301-920.000	UTILITIES	75,500.00	69,481.82	0.00	0.00	0.00	0.00
370-301-930.000	REPAIRS & MAINTENANCE	30,000.00	20,180.26	0.00	0.00	0.00	0.00
370-301-938.000	CHARGEBACKS - PRIOR TAX YEARS	1,000.00	0.00	1,000.00	84.64	915.36	8.46
Total Dept 301 - OPERATING COSTS		144,800.00	128,220.14	1,000.00	84.64	915.36	8.46
Dept 905 - DEBT SERVICE							
370-905-945.000	3.8 M PSB BOND	245,000.00	245,000.00	245,000.00	245,000.00	0.00	100.00
370-905-994.000	INTEREST 3.8 BOND PSB	23,853.00	23,852.50	18,095.00	18,574.79	(479.79)	102.65
Total Dept 905 - DEBT SERVICE		268,853.00	268,852.50	263,095.00	263,574.79	(479.79)	100.18
TOTAL EXPENDITURES		413,653.00	397,072.64	264,095.00	263,659.43	435.57	99.84
Fund 370 - PUBLIC SAFETY BLDG DEBT FD - 2022:							
TOTAL REVENUES		408,853.00	403,944.84	267,145.00	266,168.12	976.88	99.63
TOTAL EXPENDITURES		413,653.00	397,072.64	264,095.00	263,659.43	435.57	99.84
NET OF REVENUES & EXPENDITURES		(4,800.00)	6,872.20	3,050.00	2,508.69	541.31	82.25
BEG. FUND BALANCE		14,096.70	14,096.70	20,968.90	20,968.90		
END FUND BALANCE		9,296.70	20,968.90	24,018.90	23,477.59		

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 571 - WASTEWATER TREATMENT FUND							
Revenues							
Dept 000							
571-000-445.000	PENALTY & INTEREST ON TAXES	0.00	9.41	0.00	1.55	(1.55)	100.00
571-000-500.000	TAP-IN FEES	29,865.00	0.00	37,500.00	58,837.00	(21,337.00)	156.90
571-000-590.000	GRANT INCOME	246,479.40	0.00	153,000.00	203,707.77	(50,707.77)	133.14
571-000-651.000	USAGE FEES	1,365,000.00	1,462,268.44	1,465,750.00	1,460,756.54	4,993.46	99.66
571-000-665.000	INTEREST INCOME	1,500.00	13,285.20	5,000.00	10,872.73	(5,872.73)	217.45
571-000-671.000	REIMBURSEMENT/OTHER INCOME	1,800.00	2,324.39	1,500.00	8,068.52	(6,568.52)	537.90
571-000-672.000	SAD INTEREST	0.00	36.44	0.00	0.00	0.00	0.00
571-000-693.000	GAIN/LOSS ON DISPOSALOF ASSETS	0.00	(13,001.33)	0.00	0.00	0.00	0.00
Total Dept 000		1,644,644.40	1,464,922.55	1,662,750.00	1,742,244.11	(79,494.11)	104.78
TOTAL REVENUES		1,644,644.40	1,464,922.55	1,662,750.00	1,742,244.11	(79,494.11)	104.78
Expenditures							
Dept 226 - PERSONNEL							
571-226-701.000	SALARIES	66,188.00	73,322.27	68,833.00	68,835.26	(2.26)	100.00
571-226-702.000	SALARIES	181,738.00	184,099.74	189,008.00	195,315.64	(6,307.64)	103.34
571-226-711.000	SALARIES-OVERTIME	18,540.00	11,602.26	19,282.00	9,815.72	9,466.28	50.91
571-226-715.000	SOCIAL SECURITY	20,383.95	21,198.52	21,200.00	22,101.35	(901.35)	104.25
571-226-716.000	HOSPITALIZATION	115,063.25	88,183.55	123,118.00	92,117.98	31,000.02	74.82
571-226-717.000	LIFE/DISB. INSURANCE	3,705.53	3,141.60	3,983.00	3,931.14	51.86	98.70
571-226-718.000	PENSION	26,646.10	24,992.85	25,784.00	26,415.22	(631.22)	102.45
571-226-731.000	WORKERS COMP INSURANCE	6,616.00	6,327.78	6,616.00	5,259.00	1,357.00	79.49
571-226-747.000	ON-CALL WAGES	10,920.00	10,920.00	10,950.00	10,920.00	30.00	99.73
571-226-957.000	TRAINING & DEVELOPMENT	5,000.00	2,719.69	5,000.00	1,625.00	3,375.00	32.50
Total Dept 226 - PERSONNEL		454,800.83	426,508.26	473,774.00	436,336.31	37,437.69	92.10
Dept 228 - INFORMATION TECHNOLOGY							
571-228-948.000	COMPUTER SERVICES	0.00	394.98	500.00	2,040.43	(1,540.43)	408.09
Total Dept 228 - INFORMATION TECHNOLOGY		0.00	394.98	500.00	2,040.43	(1,540.43)	408.09
Dept 270 - LEGAL/PROFESSIONAL							
571-270-722.000	CONTROLLER	17,633.00	16,701.00	0.00	0.00	0.00	0.00
571-270-802.000	AUDIT FEES	6,300.00	6,300.00	6,300.00	6,300.00	0.00	100.00
571-270-803.000	LEGAL	500.00	0.00	500.00	0.00	500.00	0.00
571-270-806.000	ENGINEER	25,000.00	0.00	25,000.00	13,757.30	11,242.70	55.03
Total Dept 270 - LEGAL/PROFESSIONAL		49,433.00	23,001.00	31,800.00	20,057.30	11,742.70	63.07
Dept 301 - OPERATING COSTS							
571-301-727.000	SUPPLIES	2,500.00	1,447.25	2,500.00	1,191.22	1,308.78	47.65
571-301-740.000	OPERATING SUPPLIES	50,000.00	48,744.49	50,000.00	41,788.39	8,211.61	83.58
571-301-741.000	UNIFORMS/GEAR & ALLOWANCE	4,000.00	1,572.51	3,500.00	600.13	2,899.87	17.15
571-301-807.000	MEMBERSHIP DUES	880.00	425.00	880.00	1,842.00	(962.00)	209.32
571-301-817.000	LAB & TESTING	7,000.00	980.00	7,000.00	2,010.00	4,990.00	28.71
571-301-819.000	COLLECTION SYS ANNUAL MAINT	55,000.00	44,397.82	55,000.00	58,099.67	(3,099.67)	105.64
571-301-825.000	SEWER ADMINISTRATION FEES	37,500.00	43,696.00	55,912.00	48,573.00	7,339.00	86.87
571-301-850.000	COMMUNICATION	3,200.00	5,968.20	7,000.00	9,173.16	(2,173.16)	131.05
571-301-851.000	POSTAGE	3,000.00	3,675.94	3,000.00	2,733.15	266.85	91.11
571-301-900.000	PRINTING & PUBLICATIONS	200.00	0.00	200.00	0.00	200.00	0.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 571 - WASTEWATER TREATMENT FUND							
Expenditures							
571-301-910.000	INSURANCE & BONDS	25,350.00	21,810.49	25,350.00	22,146.00	3,204.00	87.36
571-301-920.000	UTILITIES	100,000.00	117,746.48	100,000.00	119,120.95	(19,120.95)	119.12
571-301-929.000	GRANT EXPENSE	273,866.00	144,888.97	170,000.00	138,244.29	31,755.71	81.32
571-301-930.000	REPAIRS & MAINTENANCE	110,000.00	52,824.91	110,000.00	28,626.87	81,373.13	26.02
571-301-940.000	RENTAL EQUIPMENT	1,585.00	1,664.32	1,585.00	1,632.48	(47.48)	103.00
571-301-956.000	MISCELLANEOUS	500.00	0.00	500.00	0.00	500.00	0.00
571-301-968.000	DEPRECIATION EXPENSE	235,088.96	231,900.14	235,089.00	0.00	235,089.00	0.00
Total Dept 301 - OPERATING COSTS		909,669.96	721,742.52	827,516.00	475,781.31	351,734.69	57.50
Dept 333 - TRANSPORTATION							
571-333-860.000	FUEL & MILEAGE	7,000.00	3,424.20	7,000.00	6,402.11	597.89	91.46
571-333-930.000	REPAIRS & MAINTENANCE	1,500.00	1,500.14	1,500.00	0.00	1,500.00	0.00
Total Dept 333 - TRANSPORTATION		8,500.00	4,924.34	8,500.00	6,402.11	2,097.89	75.32
Dept 528 - O & M - BOND & INTEREST							
571-528-954.000	AGENT FEES	700.00	0.00	700.00	0.00	700.00	0.00
571-528-988.000	INTEREST 1997 BOND	0.00	0.00	6,525.00	0.00	6,525.00	0.00
571-528-989.000	INTEREST 1992 BOND	8,550.00	8,550.00	0.00	6,525.00	(6,525.00)	100.00
Total Dept 528 - O & M - BOND & INTEREST		9,250.00	8,550.00	7,225.00	6,525.00	700.00	90.31
Dept 900 - CAPITAL OUTLAY							
571-900-800.000	OTHER PROFESSIONAL FEES	0.00	0.00	200,000.00	5,665.00	194,335.00	2.83
571-900-970.000	EQUIPMENT	531,176.00	4,014.00	169,000.00	309,178.10	(140,178.10)	182.95
571-900-971.000	RENOVATIONS	0.00	0.00	326,000.00	21,383.56	304,616.44	6.56
571-900-972.000	COMPUTER	0.00	0.00	3,000.00	0.00	3,000.00	0.00
Total Dept 900 - CAPITAL OUTLAY		531,176.00	4,014.00	698,000.00	336,226.66	361,773.34	48.17
TOTAL EXPENDITURES		1,962,829.79	1,189,135.10	2,047,315.00	1,283,369.12	763,945.88	62.69
Fund 571 - WASTEWATER TREATMENT FUND:							
TOTAL REVENUES		1,644,644.40	1,464,922.55	1,662,750.00	1,742,244.11	(79,494.11)	104.78
TOTAL EXPENDITURES		1,962,829.79	1,189,135.10	2,047,315.00	1,283,369.12	763,945.88	62.69
NET OF REVENUES & EXPENDITURES		(318,185.39)	275,787.45	(384,565.00)	458,874.99	(843,439.99)	119.32
BEG. FUND BALANCE		7,209,376.86	7,209,376.86	7,485,164.31	7,485,164.31		
END FUND BALANCE		6,891,191.47	7,485,164.31	7,100,599.31	7,944,039.30		

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 06/30/2020
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 631 - BUILDING AND GROUNDS MAINTENANCE FUND							
Revenues							
Dept 000							
631-000-588.000	CONTRIBUTION OTHER FUND(S)	0.00	0.00	159,800.00	128,301.00	31,499.00	80.29
631-000-671.000	REIMBURSEMENT/OTHER INCOME	0.00	0.00	0.00	350.00	(350.00)	100.00
Total Dept 000		0.00	0.00	159,800.00	128,651.00	31,149.00	80.51
TOTAL REVENUES		0.00	0.00	159,800.00	128,651.00	31,149.00	80.51
Expenditures							
Dept 301 - OPERATING COSTS							
631-301-727.000	SUPPLIES	0.00	0.00	2,000.00	2,313.90	(313.90)	115.70
631-301-816.000	GROUNDS/CLEANG/JANITORL SERVIC	0.00	0.00	12,600.00	12,555.00	45.00	99.64
631-301-818.000	CONTRACTUAL SERVICES	0.00	0.00	10,000.00	8,703.27	1,296.73	87.03
631-301-850.000	COMMUNICATION	0.00	0.00	8,000.00	8,535.67	(535.67)	106.70
631-301-910.000	INSURANCE & BONDS	0.00	0.00	7,800.00	7,036.00	764.00	90.21
631-301-920.000	UTILITIES	0.00	0.00	68,500.00	63,427.02	5,072.98	92.59
631-301-930.000	REPAIRS & MAINTENANCE	0.00	0.00	50,000.00	49,214.92	785.08	98.43
Total Dept 301 - OPERATING COSTS		0.00	0.00	158,900.00	151,785.78	7,114.22	95.52
TOTAL EXPENDITURES		0.00	0.00	158,900.00	151,785.78	7,114.22	95.52
Fund 631 - BUILDING AND GROUNDS MAINTENANCE FUND:							
TOTAL REVENUES		0.00	0.00	159,800.00	128,651.00	31,149.00	80.51
TOTAL EXPENDITURES		0.00	0.00	158,900.00	151,785.78	7,114.22	95.52
NET OF REVENUES & EXPENDITURES		0.00	0.00	900.00	(23,134.78)	24,034.78	2,570.53
BEG. FUND BALANCE							
END FUND BALANCE				900.00	(23,134.78)		

REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 06/30/2020
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 815 - DIST # 5 SEVEN MILE SEWER - 2023							
Revenues							
Dept 000							
815-000-665.000	INTEREST INCOME	100.00	115.57	50.00	317.04	(267.04)	634.08
815-000-672.000	SAD INTEREST	6,000.00	4,615.30	6,000.00	0.00	6,000.00	0.00
Total Dept 000		6,100.00	4,730.87	6,050.00	317.04	5,732.96	5.24
TOTAL REVENUES		6,100.00	4,730.87	6,050.00	317.04	5,732.96	5.24
Expenditures							
Dept 301 - OPERATING COSTS							
815-301-968.000	DEPRECIATION EXPENSE	17,519.00	17,519.00	17,519.00	0.00	17,519.00	0.00
Total Dept 301 - OPERATING COSTS		17,519.00	17,519.00	17,519.00	0.00	17,519.00	0.00
Dept 905 - DEBT SERVICE							
815-905-995.000	DEBT SERVICE - INTEREST	2,233.00	5,196.00	3,290.00	0.00	3,290.00	0.00
Total Dept 905 - DEBT SERVICE		2,233.00	5,196.00	3,290.00	0.00	3,290.00	0.00
TOTAL EXPENDITURES		19,752.00	22,715.00	20,809.00	0.00	20,809.00	0.00
Fund 815 - DIST # 5 SEVEN MILE SEWER - 2023:							
TOTAL REVENUES		6,100.00	4,730.87	6,050.00	317.04	5,732.96	5.24
TOTAL EXPENDITURES		19,752.00	22,715.00	20,809.00	0.00	20,809.00	0.00
NET OF REVENUES & EXPENDITURES		(13,652.00)	(17,984.13)	(14,759.00)	317.04	(15,076.04)	2.15
BEG. FUND BALANCE		547,347.85	547,347.85	529,363.72	529,363.72		
END FUND BALANCE		533,695.85	529,363.72	514,604.72	529,680.76		

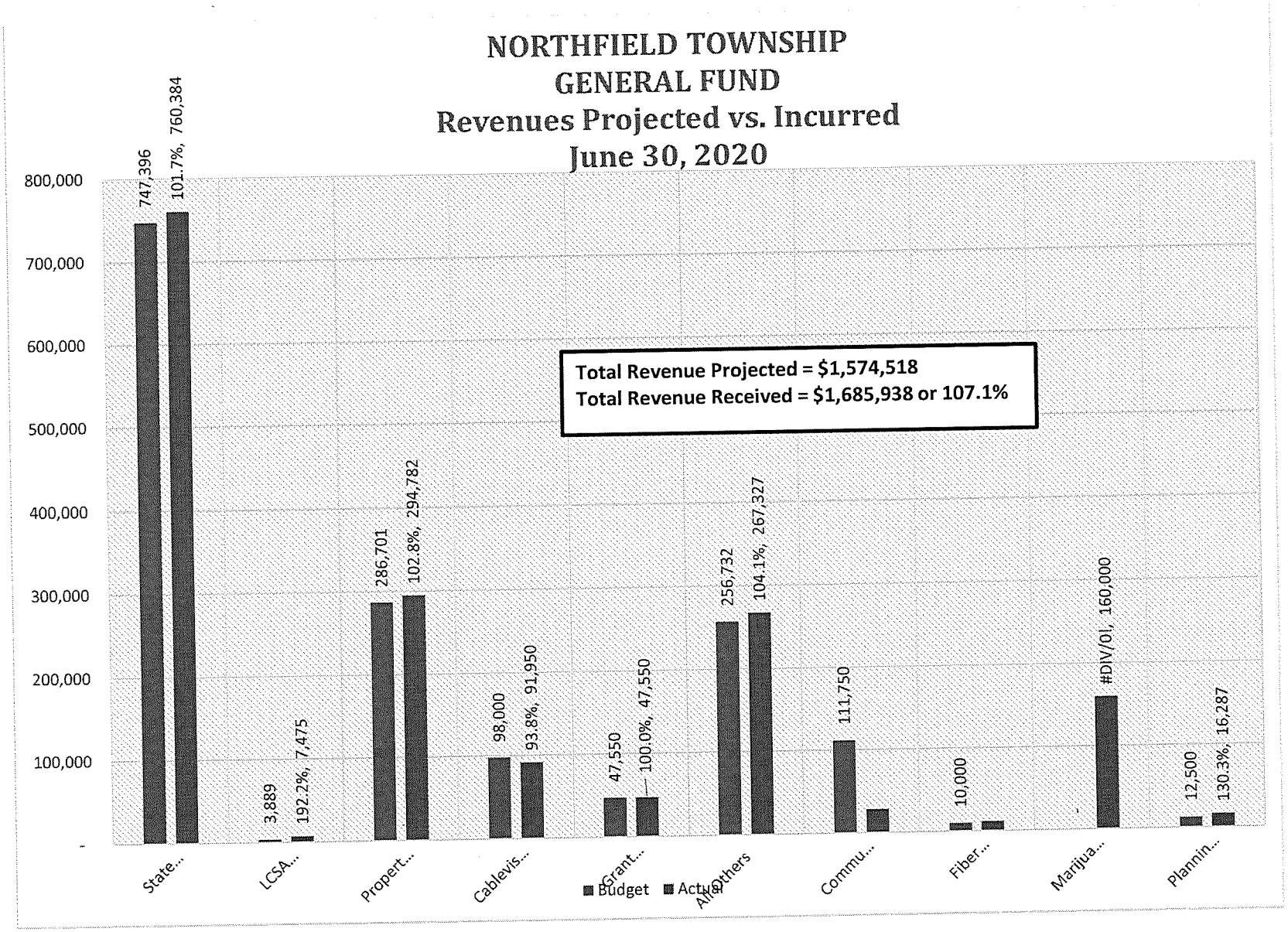
REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 06/30/2020
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 825 - WHITMORE LAKE SEWER DISTRICT - 2035							
Revenues							
Dept 000							
825-000-445.000	PENALTY & INTEREST ON TAXES	0.00	0.00	0.00	12,342.34	(12,342.34)	100.00
825-000-665.000	INTEREST INCOME	0.00	146.77	0.00	565.95	(565.95)	100.00
825-000-672.000	SAD INTEREST	32,000.00	30,894.95	30,000.00	1,213.07	28,786.93	4.04
Total Dept 000		32,000.00	31,041.72	30,000.00	14,121.36	15,878.64	47.07
TOTAL REVENUES		32,000.00	31,041.72	30,000.00	14,121.36	15,878.64	47.07
Expenditures							
Dept 301 - OPERATING COSTS							
825-301-968.000	DEPRECIATION EXPENSE	12,000.00	15,933.31	12,000.00	0.00	12,000.00	0.00
Total Dept 301 - OPERATING COSTS		12,000.00	15,933.31	12,000.00	0.00	12,000.00	0.00
Dept 905 - DEBT SERVICE							
825-905-954.000	AGENT FEES	500.00	500.00	500.00	500.00	0.00	100.00
825-905-986.000	INTEREST EXPENSE - WL SAD BOND	21,893.76	21,893.78	21,394.00	32,090.67	(10,696.67)	150.00
Total Dept 905 - DEBT SERVICE		22,393.76	22,393.78	21,894.00	32,590.67	(10,696.67)	148.86
TOTAL EXPENDITURES		34,393.76	38,327.09	33,894.00	32,590.67	1,303.33	96.15
Fund 825 - WHITMORE LAKE SEWER DISTRICT - 2035:							
TOTAL REVENUES		32,000.00	31,041.72	30,000.00	14,121.36	15,878.64	47.07
TOTAL EXPENDITURES		34,393.76	38,327.09	33,894.00	32,590.67	1,303.33	96.15
NET OF REVENUES & EXPENDITURES		(2,393.76)	(7,285.37)	(3,894.00)	(18,469.31)	14,575.31	474.30
BEG. FUND BALANCE		764,821.83	764,821.83	757,536.46	757,536.46		
END FUND BALANCE		762,428.07	757,536.46	753,642.46	739,067.15		

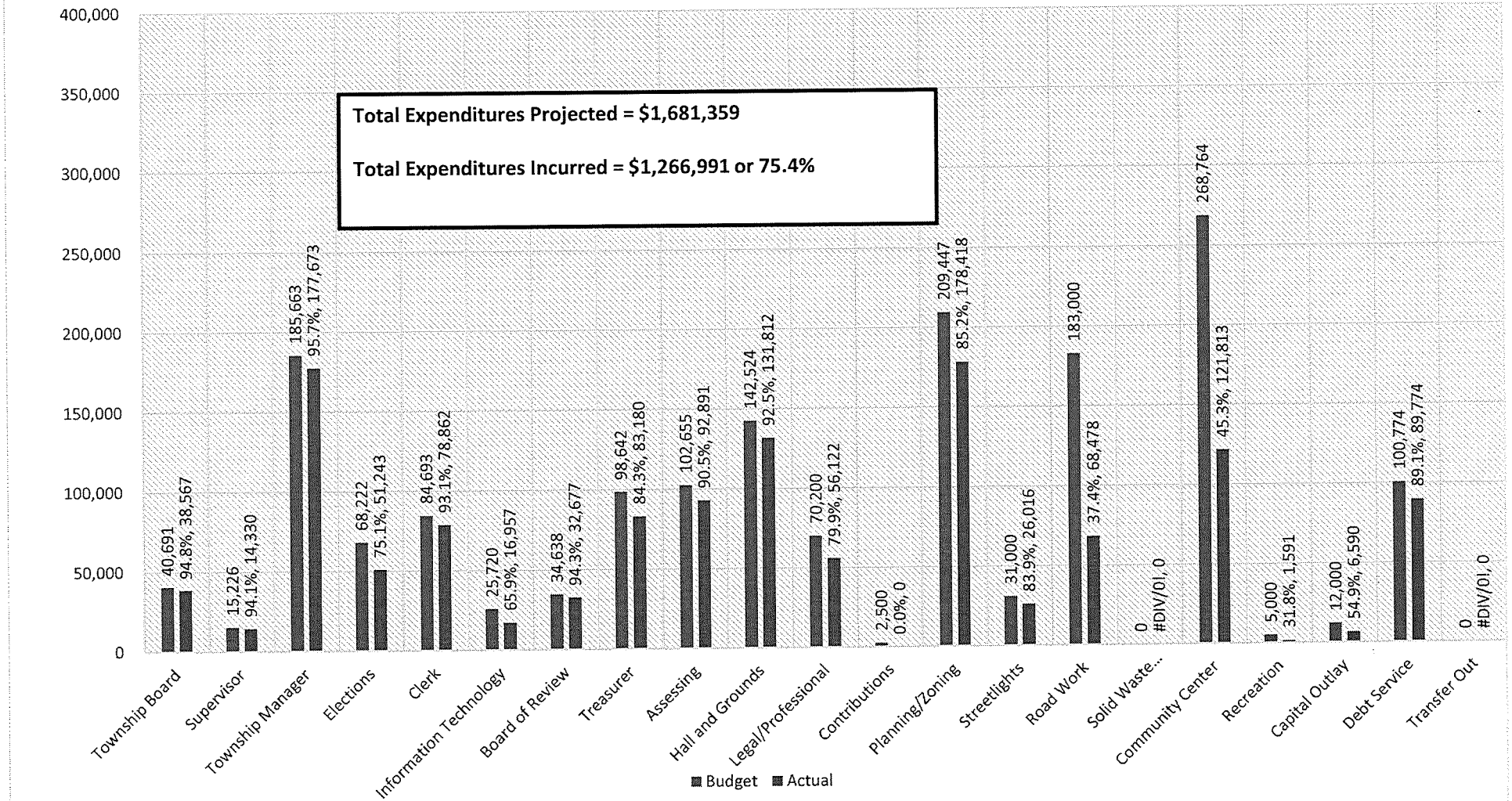
GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 883 - DISTRICT #3 HORSESHOE LAKE							
Revenues							
Dept 000							
883-000-665.000	INTEREST INCOME	0.00	0.90	0.00	0.98	(0.98)	100.00
Total Dept 000		0.00	0.90	0.00	0.98	(0.98)	100.00
TOTAL REVENUES		0.00	0.90	0.00	0.98	(0.98)	100.00
Fund 883 - DISTRICT #3 HORSESHOE LAKE:							
TOTAL REVENUES		0.00	0.90	0.00	0.98	(0.98)	100.00
TOTAL EXPENDITURES		0.00	0.00	0.00	0.00	0.00	0.00
NET OF REVENUES & EXPENDITURES		0.00	0.90	0.00	0.98	(0.98)	100.00
BEG. FUND BALANCE			0.90	0.90	0.90		
END FUND BALANCE			0.90	0.90	1.88		

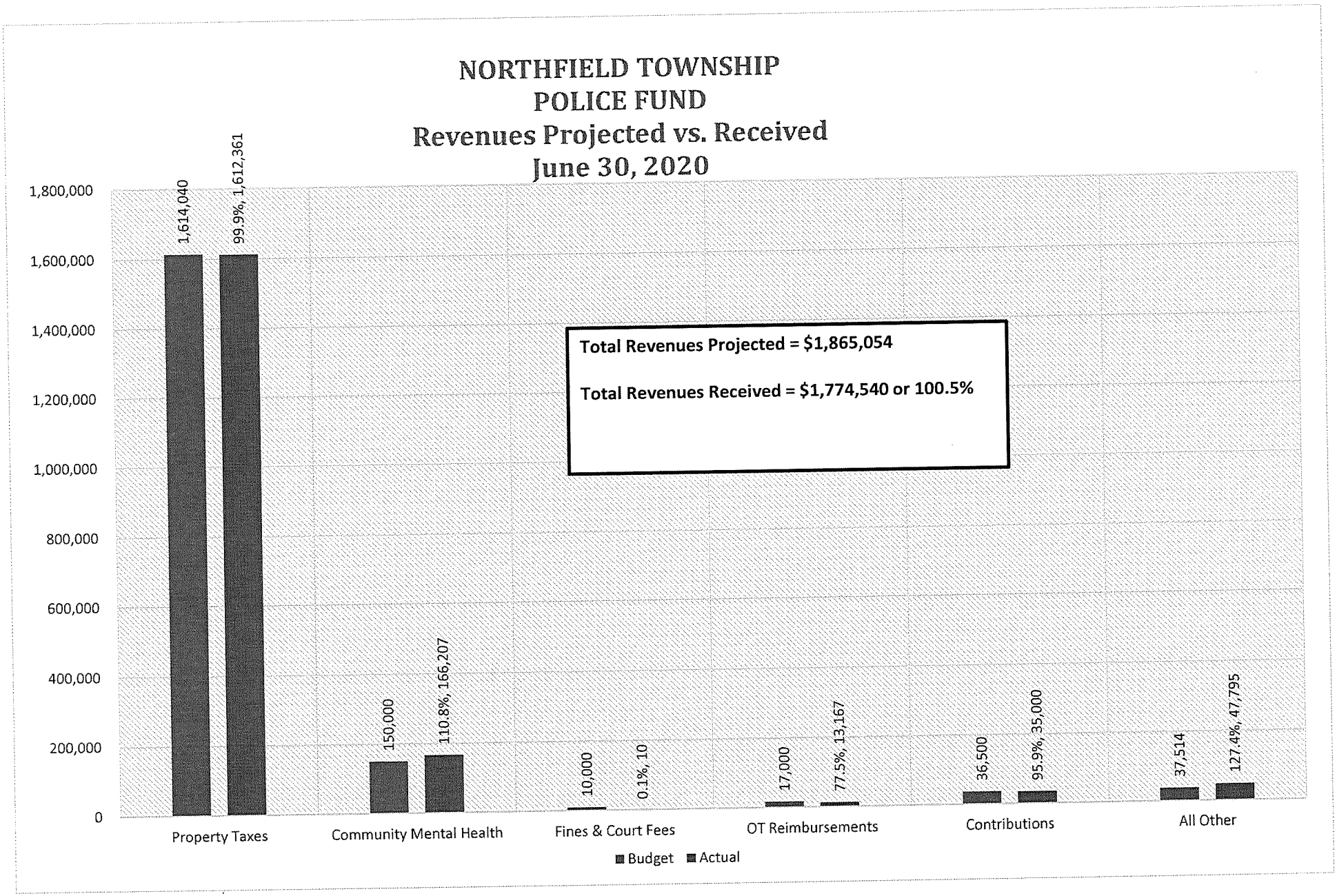
REVENUE AND EXPENDITURE REPORT FOR NORTHFIELD TOWNSHIP
PERIOD ENDING 06/30/2020
% Fiscal Year Completed: 100.00

GL NUMBER	DESCRIPTION	2018-19 AMENDED BUDGET	END BALANCE 06/30/2019	2019-20 AMENDED BUDGET	YTD BALANCE 06/30/2020	AVAILABLE BALANCE	% BDGT USED
Fund 890 - N.T. SEWER DISTRICT							
Revenues							
Dept 000							
890-000-445.000	PENALTY & INTEREST ON TAXES	0.00	82.70	0.00	0.00	0.00	0.00
890-000-665.000	INTEREST INCOME	750.00	637.59	0.00	1,819.00	(1,819.00)	100.00
890-000-671.000	REIMBURSEMENT/OTHER INCOME	0.00	0.00	0.00	3.32	(3.32)	100.00
890-000-672.000	SAD INTEREST	15,000.00	8,333.68	15,000.00	0.00	15,000.00	0.00
Total Dept 000		15,750.00	9,053.97	15,000.00	1,822.32	13,177.68	12.15
TOTAL REVENUES		15,750.00	9,053.97	15,000.00	1,822.32	13,177.68	12.15
Expenditures							
Dept 301 - OPERATING COSTS							
890-301-968.000	DEPRECIATION EXPENSE	72,000.00	74,187.00	70,000.00	0.00	70,000.00	0.00
Total Dept 301 - OPERATING COSTS		72,000.00	74,187.00	70,000.00	0.00	70,000.00	0.00
Dept 905 - DEBT SERVICE							
890-905-954.000	AGENT FEES	415.00	0.00	400.00	0.00	400.00	0.00
Total Dept 905 - DEBT SERVICE		415.00	0.00	400.00	0.00	400.00	0.00
TOTAL EXPENDITURES		72,415.00	74,187.00	70,400.00	0.00	70,400.00	0.00
Fund 890 - N.T. SEWER DISTRICT:							
TOTAL REVENUES		15,750.00	9,053.97	15,000.00	1,822.32	13,177.68	12.15
TOTAL EXPENDITURES		72,415.00	74,187.00	70,400.00	0.00	70,400.00	0.00
NET OF REVENUES & EXPENDITURES		(56,665.00)	(65,133.03)	(55,400.00)	1,822.32	(57,222.32)	3.29
BEG. FUND BALANCE		2,821,996.21	2,821,996.21	2,756,863.18	2,756,863.18		
END FUND BALANCE		2,765,331.21	2,756,863.18	2,701,463.18	2,758,685.50		
TOTAL REVENUES - ALL FUNDS		6,465,702.90	6,459,152.58	7,002,929.00	7,060,305.38	(57,376.38)	100.82
TOTAL EXPENDITURES - ALL FUNDS		7,417,060.70	6,414,966.42	7,864,903.00	6,188,716.93	1,676,186.07	78.69
NET OF REVENUES & EXPENDITURES		(951,357.80)	44,186.16	(861,974.00)	871,588.45	(1,733,562.45)	101.12
BEG. FUND BALANCE - ALL FUNDS		14,542,894.76	14,542,894.76	14,587,080.92	14,587,080.92		
END FUND BALANCE - ALL FUNDS		13,591,536.96	14,587,080.92	13,725,106.92	15,458,669.37		

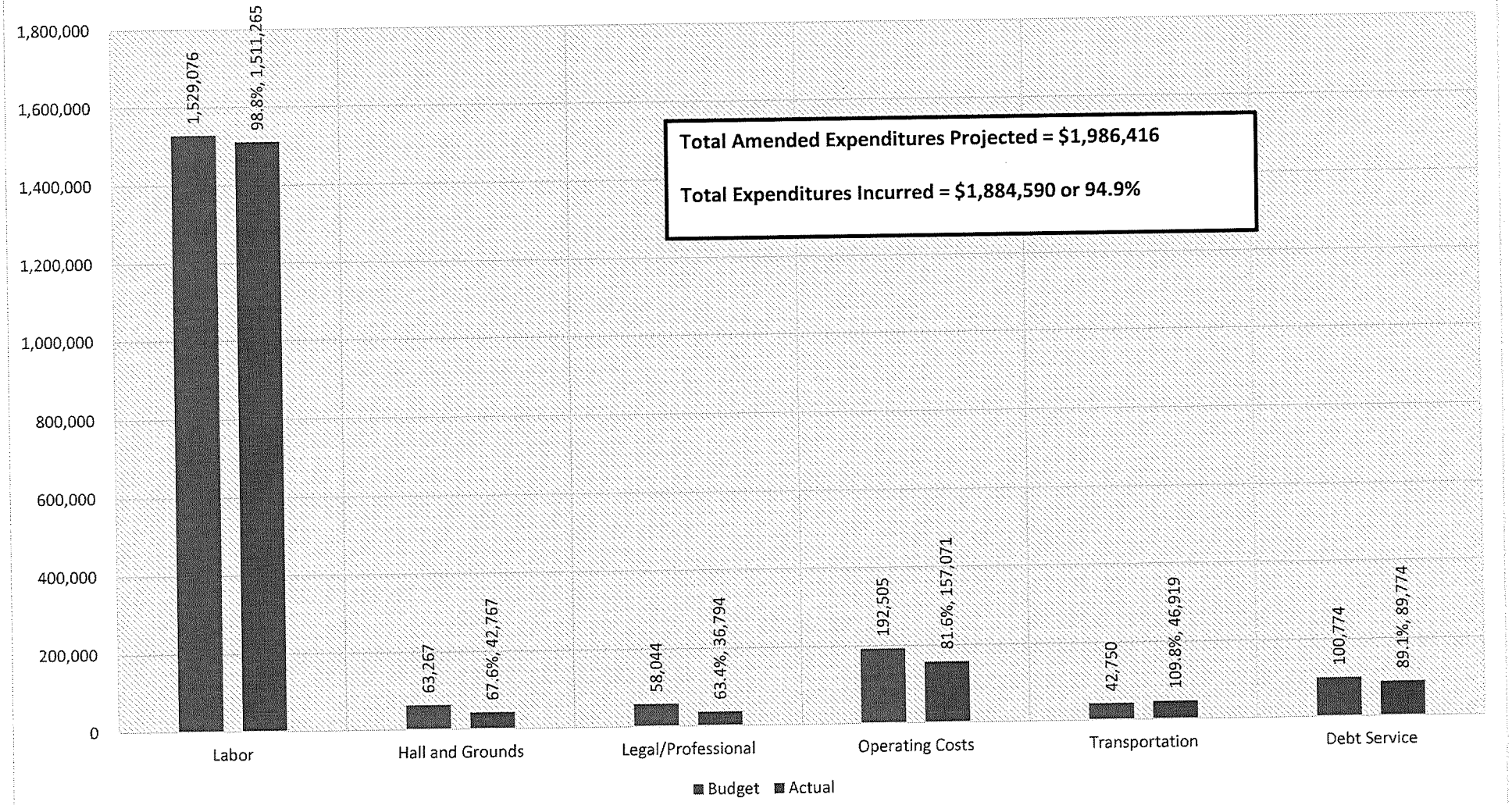

NORTHFIELD TOWNSHIP
GENERAL FUND
Revenues Projected vs. Incurred
June 30, 2020
Total Revenue Projected = $1,574,518
Total Revenue Received = $1,685,938 or 107.1%
800,000
700,000
600,000
500,000
400,000
300,000
200,000
100,000
-
747,396
101.7%, 760,384
3,889
192.2%, 7,475
286,701
102.8%, 294,782
98,000
93.8%, 91,950
47,550
100.0%, 47,550
256,732
104.1%, 267,327
111,750
10,000
#DIV/0!, 160,000
12,500
130.3%, 16,287
State...
LCSA...
Propert...
Cablevis...
Grant...
All Others
Commu...
Fiber...
Marijua...
Plannin...
Budget
Actual

NORTHFIELD TOWNSHIP
GENERAL FUND
Expenditures Projected vs. Incurred
June 30, 2020

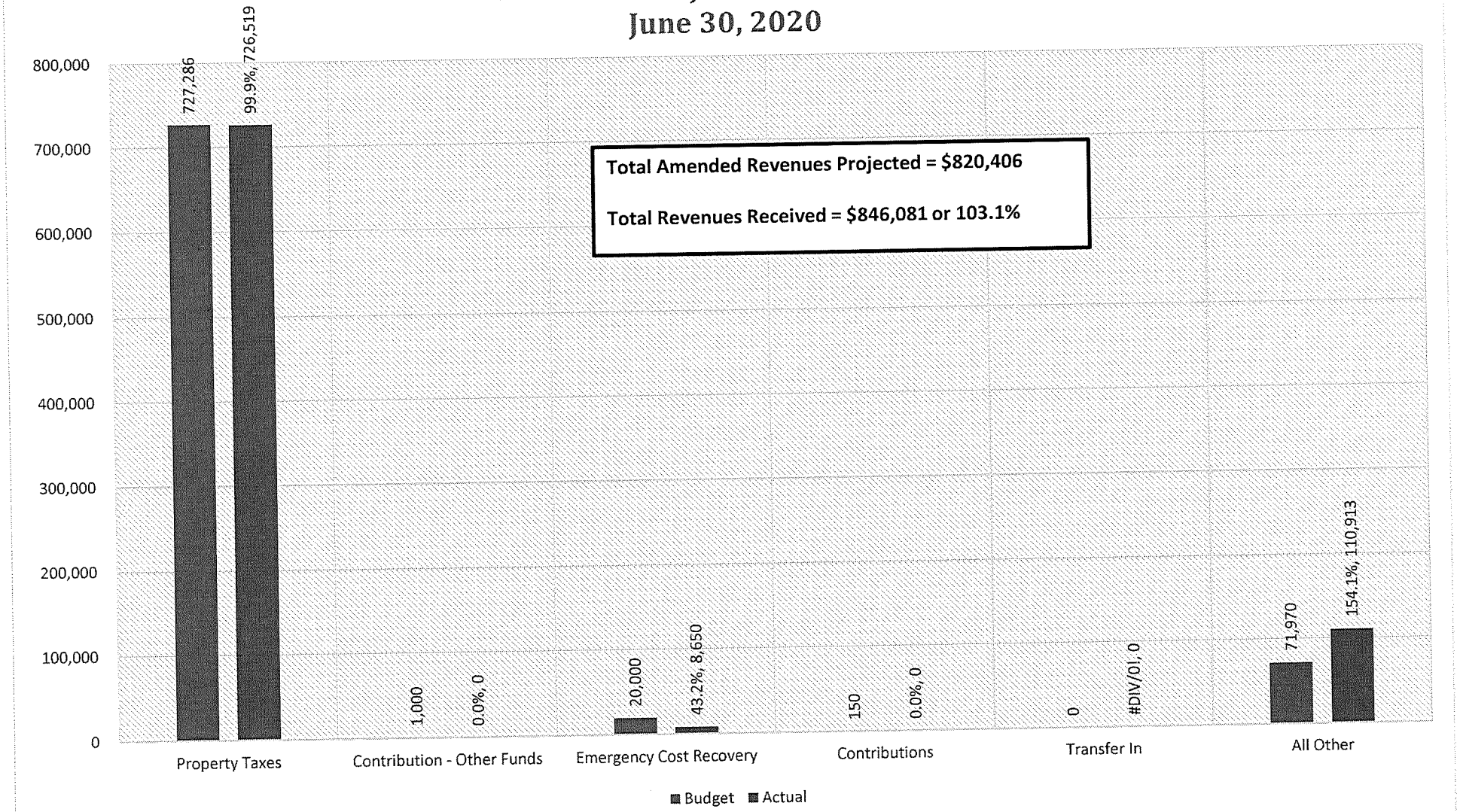



NORTHFIELD TOWNSHIP
POLICE FUND
Revenues Projected vs. Received
June 30, 2020
1,800,000
1,600,000
1,400,000
1,200,000
1,000,000
800,000
600,000
400,000
200,000
0
1,614,040
99.9%, 1,612,361
150,000
110.8%, 166,207
10,000
0.1%, 10
17,000
77.5%, 13,167
36,500
95.9%, 35,000
37,514
127.4%, 47,795
Total Revenues Projected = $1,865,054
Total Revenues Received = $1,774,540 or 100.5%
Property Taxes
Community Mental Health
Fines & Court Fees
OT Reimbursements
Contributions
All Other
Budget
Actual

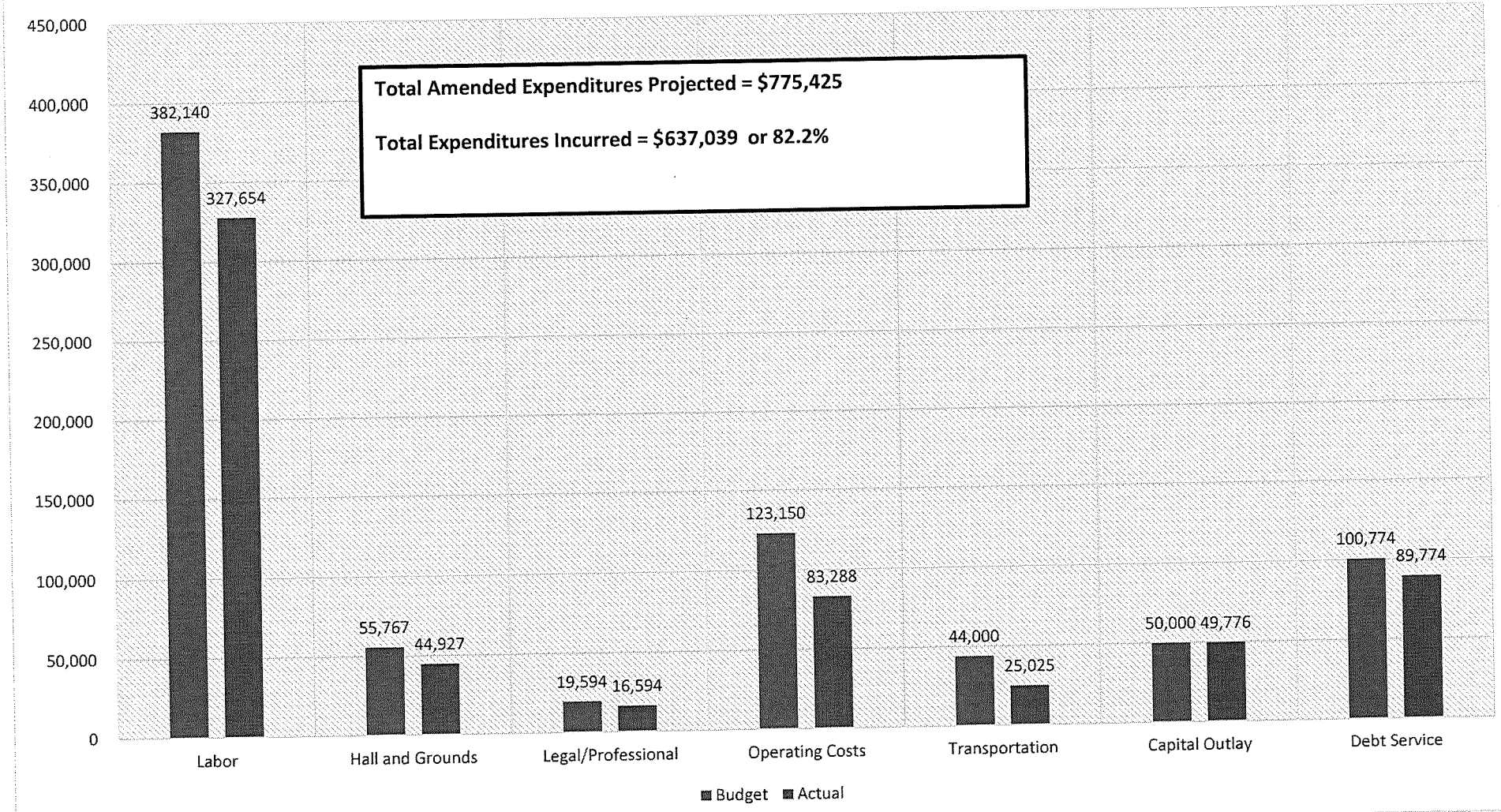
NORTHFIELD TOWNSHIP
POLICE FUND
Expenditures Projected vs. Incurred
June 30, 2020



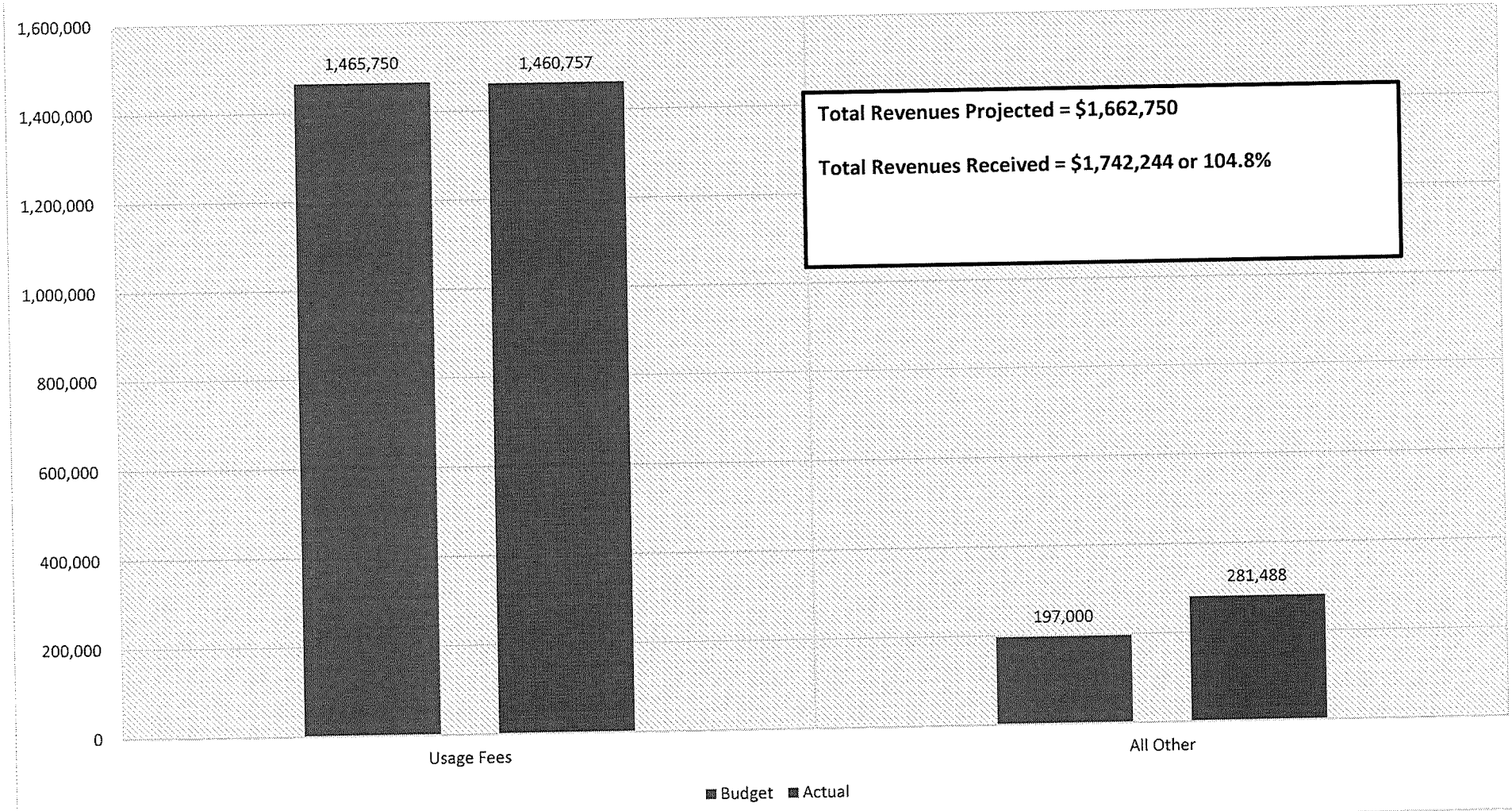
NORTHFIELD TOWNSHIP
FIRE/MEDICAL RESCUE FUND
Revenues Projected vs. Received
June 30, 2020



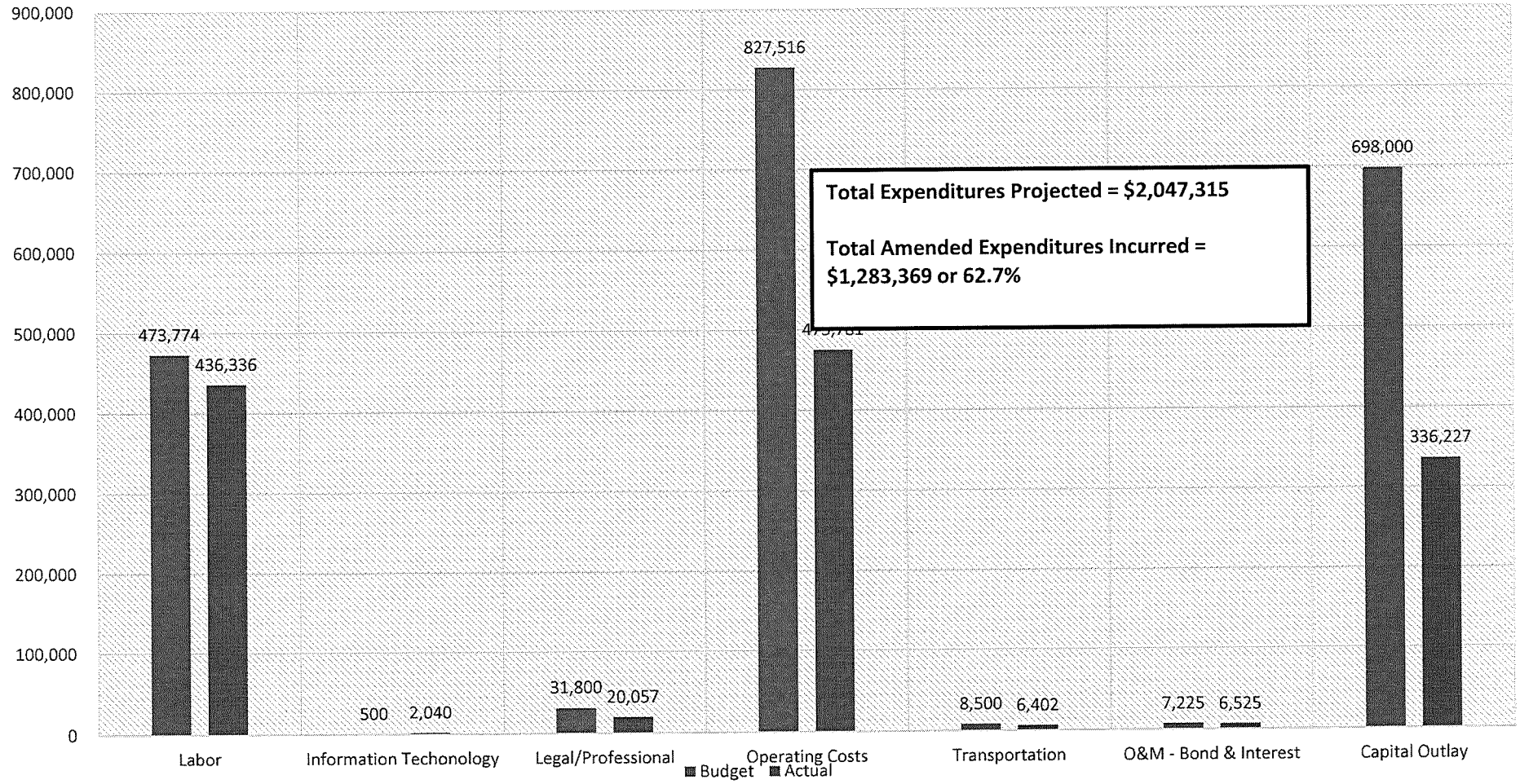
NORTHFIELD TOWNSHIP
FIRE/MEDICAL RESCUE FUND
Expenditures Projected vs. Incurred
June 30, 2020

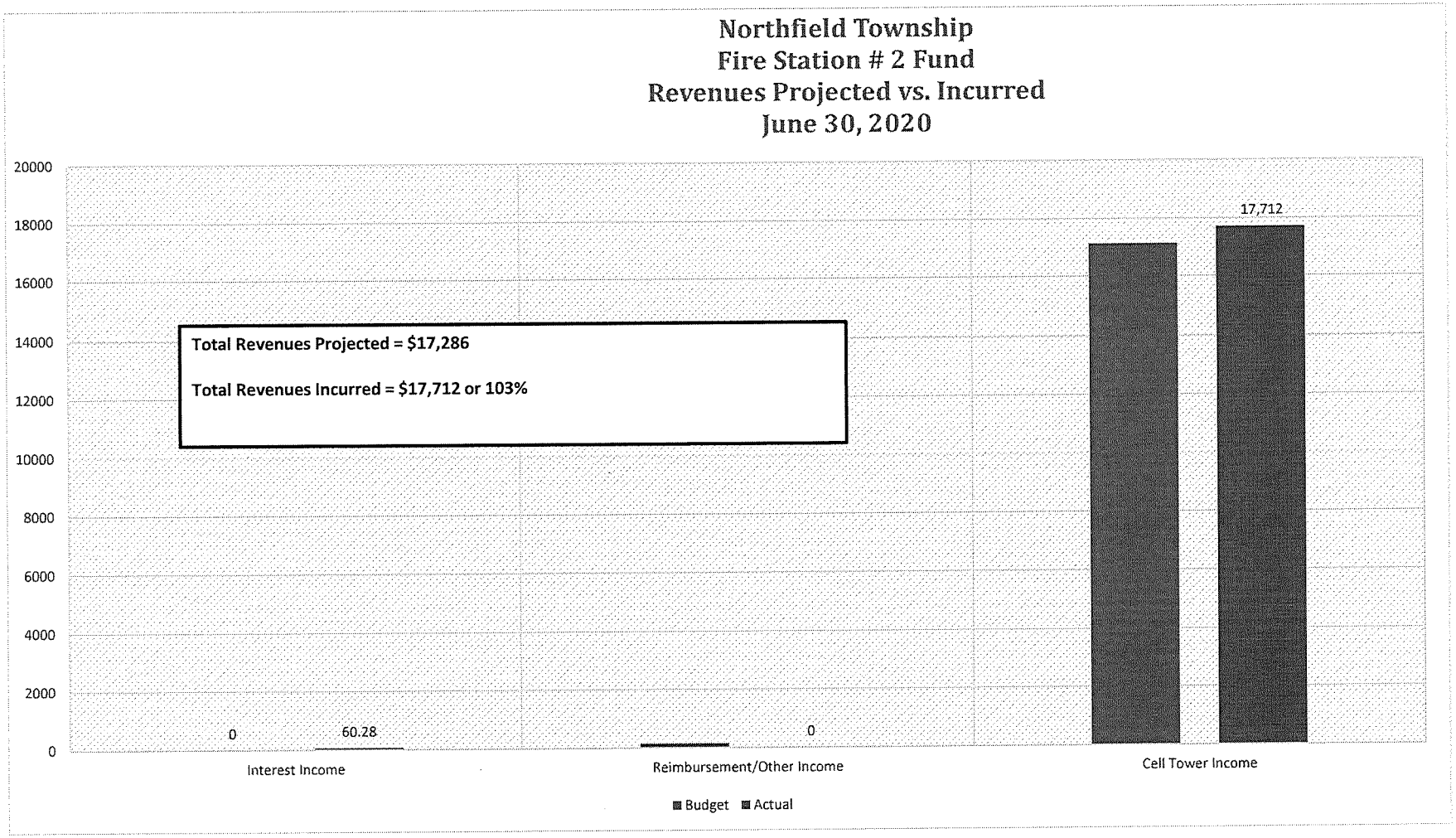


NORTHFIELD TOWNSHIP
WWTP FUND
Revenues Projected vs. Incurred
June 30, 2020

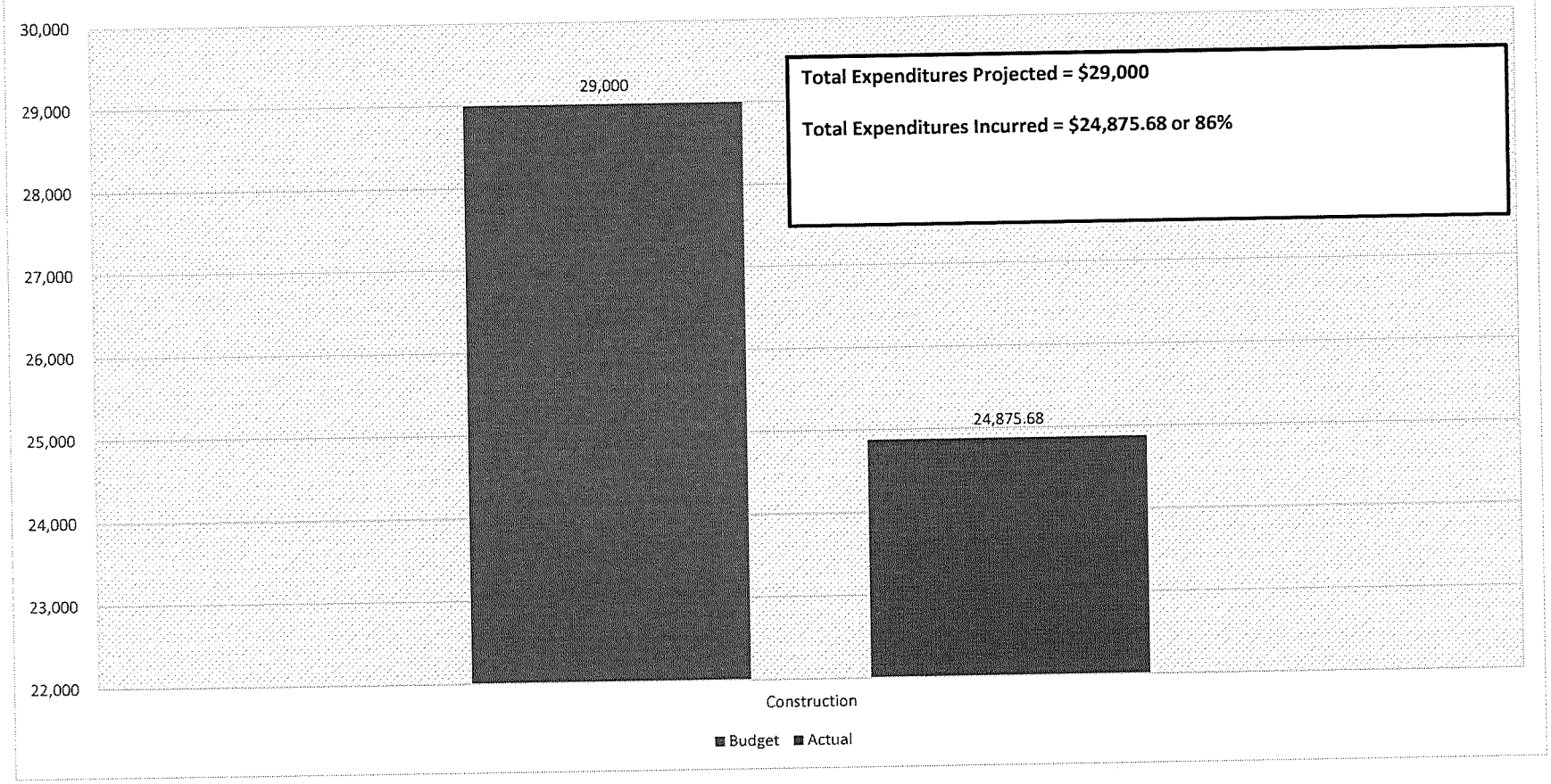


NORTHFIELD TOWNSHIP
WWTP FUND
Expenditures Projected vs. Incurred
June 30, 2020

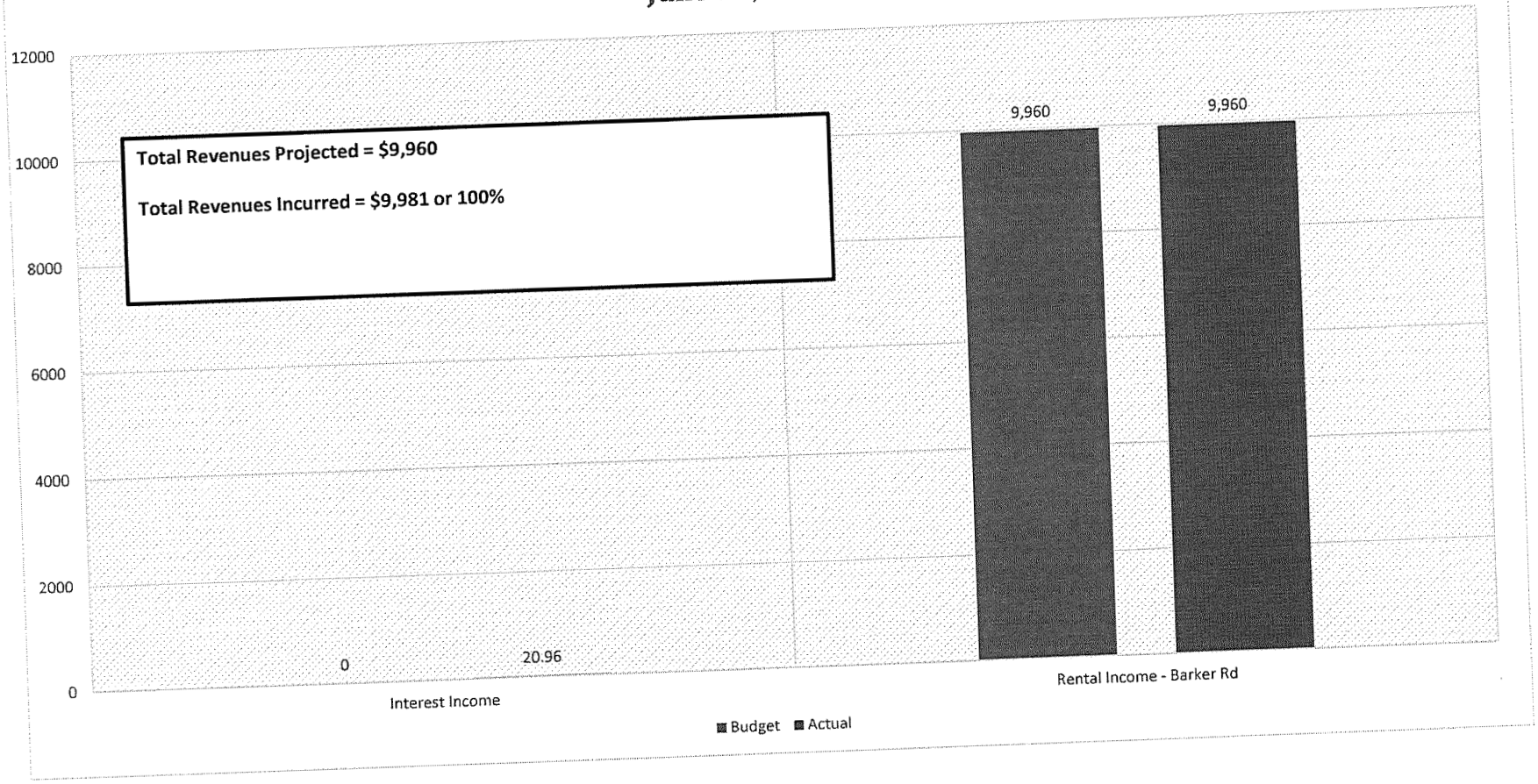



Northfield Township
Fire Station # 2 Fund
Revenues Projected vs. Incurred
June 30, 2020
20000
18000
16000
14000
12000
10000
8000
6000
4000
2000
0
Total Revenues Projected = $17,286
Total Revenues Incurred = $17,712 or 103%
0
60.28
0
17,712
Interest Income
Reimbursement/Other Income
Cell Tower Income
Budget
Actual

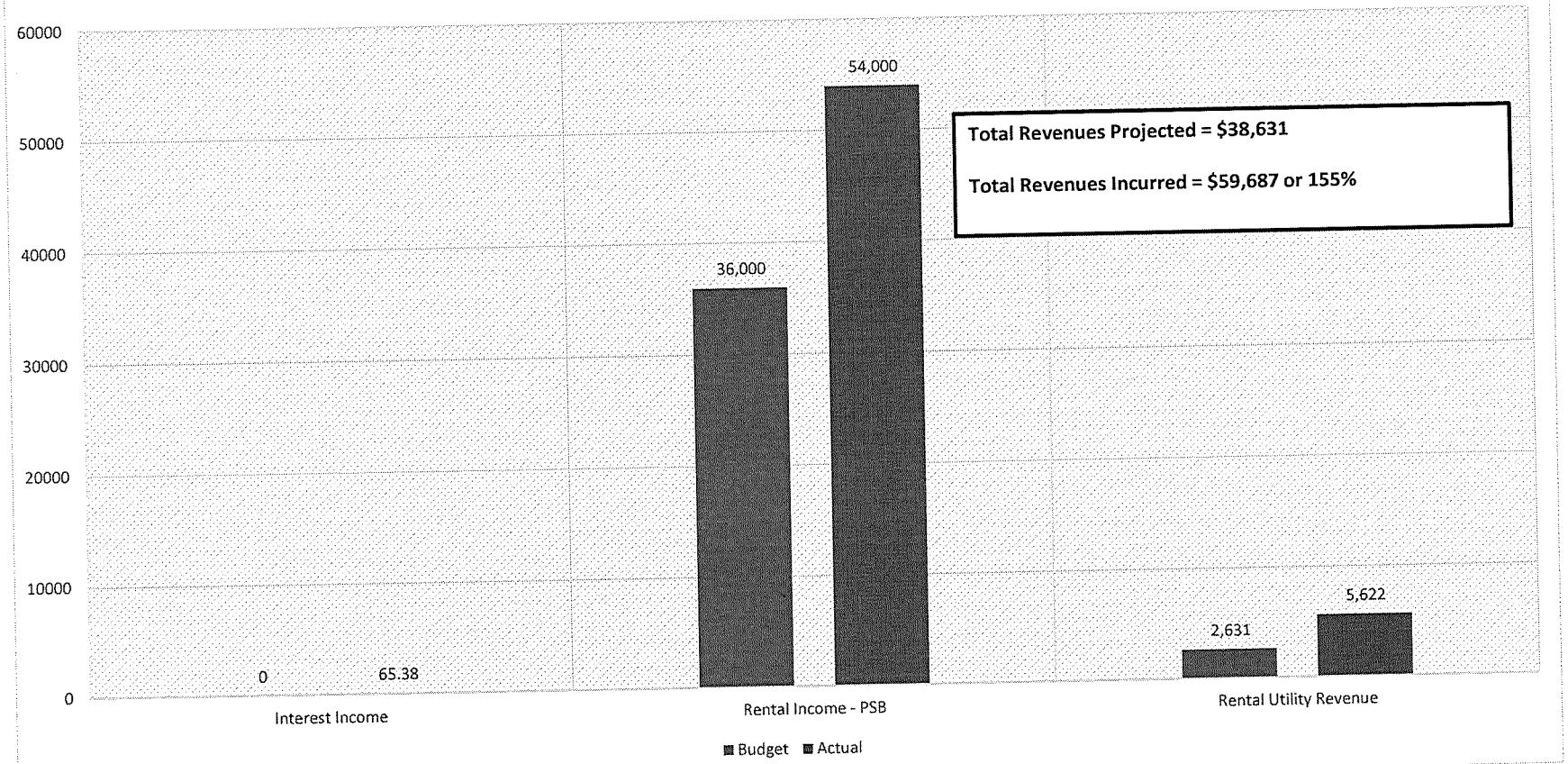
Northfield Township
Fire Station #2 Fund
Expenditures Projected vs. Incurred
June 30, 2020



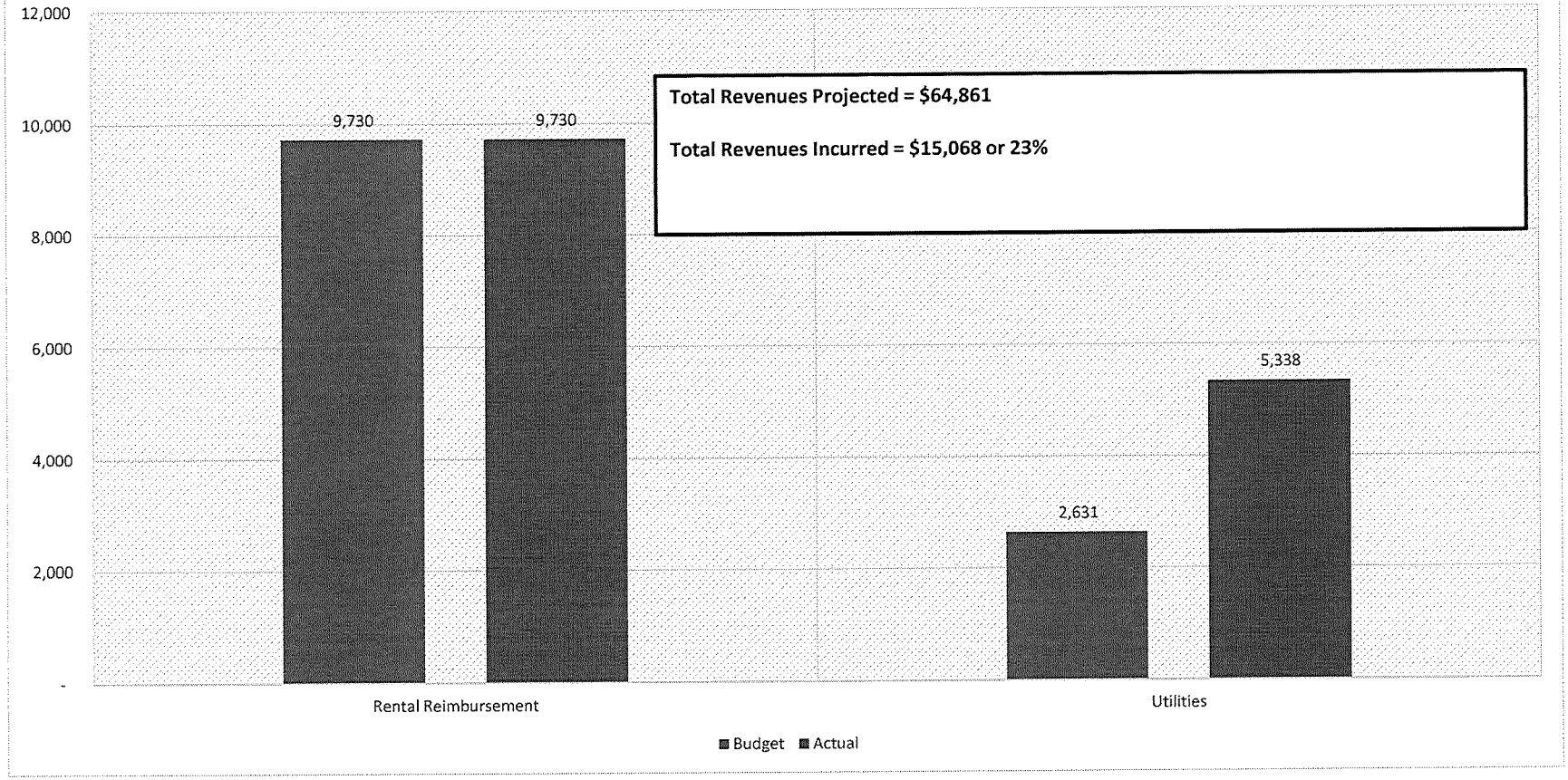
Northfield Township
Barker Rd. Rental Property Fund
Revenues Projected vs. Incurred
June 30, 2020



Northfield Township
PSB Rental Property Fund
Revenues Projected vs. Incurred
June 30, 2020



Northfield Township
PSB Rental Property Fund
Expenditures Projected vs. Incurred
June 30, 2020



GENERAL FUND
June, 2020

Revenues

	Budget	Actual	% of Budget Used
State Revenue Sharing	747,396	760,384	101.7%
LCSA PPT Reimbursement	3,889	7,475	192.2%
Property Taxes	286,701	294,782	102.8%
Cablevision Franchise Fees	98,000	91,950	93.8%
Grant Income	47,550	47,550	100.0%
All Others	256,732	267,327	104.1%
Community Center	111,750	28,522	25.5%
Fiber Footage Fees	10,000	11,662	116.6%
Marijuana Permit Fees	-	160,000	#DIV/0!
Planning/Zoning	12,500	16,287	130.3%
	1,574,518	1,685,938	107.1%

Expenditures

	Budget	Actual	
Township Board	40,691	38,567	94.8%
Supervisor	15,226	14,330	94.1%
Township Manager	185,663	177,673	95.7%
Elections	68,222	51,243	75.1%
Clerk	84,693	78,862	93.1%
Information Technology	25,720	16,957	65.9%
Board of Review	34,638	32,677	94.3%
Treasurer	98,642	83,180	84.3%
Assessing	102,655	92,891	90.5%
Hall and Grounds	142,524	131,812	92.5%
Legal/Professional	70,200	56,122	79.9%
Contributions	2,500	0	0.0%
Planning/Zoning	209,447	178,418	85.2%
Streetlights	31,000	26,016	83.9%
Road Work	183,000	68,478	37.4%
Solid Waste Management	0	0	#DIV/0!
Community Center	268,764	121,813	45.3%
Recreation	5,000	1,591	31.8%
Capital Outlay	12,000	6,590	54.9%
Debt Service	100,774	89,774	89.1%
Transfer Out	0	0	#DIV/0!
	1,681,359	1,266,991	75.4%

LAW FUND

Revenues

	Budget	Actual	% of Budget Used
Property Taxes	1,614,040	1,612,361	99.9%
Community Mental Health	150,000	166,207	110.8%
Fines & Court Fees	10,000	10	0.1%
OT Reimbursements	17,000	13,167	77.5%
Contributions	36,500	35,000	95.9%
All Other	37,514	47,795	127.4%
	1,865,054	1,874,540	100.5%

Expenditures

	Budget	Actual	
Labor	1,529,076	1,511,265	98.8%
Hall and Grounds	63,267	42,767	67.6%
Legal/Professional	58,044	36,794	63.4%
Operating Costs	192,505	157,071	81.6%
Transportation	42,750	46,919	109.8%
Debt Service	100,774	89,774	89.1%
	1,986,416	1,884,590	94.9%

FIRE FUND

Revenues

	Budget	Actual	% of Budget Used
Property Taxes	727,286	726,519	99.9%
Contribution - Other Funds	1,000	0	0.0%
Emergency Cost Recovery	20,000	8,650	43.2%
Contributions	150	0	0.0%
Transfer In	0	0	#DIV/0!
All Other	71,970	110,913	154.1%
	820,406	846,081	103.1%

Expenditures

	Budget	Actual	
Labor	382,140	327,654	85.7%
Hall and Grounds	55,767	44,927	80.6%
Legal/Professional	19,594	16,594	84.7%
Operating Costs	123,150	83,288	67.6%
Transportation	44,000	25,025	56.9%
Capital Outlay	50,000	49,776	99.6%
Debt Service	100,774	89,774	89.1%
	775,425	637,039	82.2%

WWTP FUND

Revenues

	Budget	Actual	% of Budget Used
Usage Fees	1,465,750	1,460,757	99.7%
All Other	197,000	281,488	142.9%
	1,662,750	1,742,244	104.8%

Expenditures

	Budget	Actual	
Labor	473,774	436,336	92.1%

Information Techonology	500	2,040	408.1%
Legal/Professional	31,800	20,057	63.1%
Operating Costs	827,516	475,781	57.5%
Transportation	8,500	6,402	75.3%
O&M - Bond & Interest	7,225	6,525	90.3%
Capital Outlay	698,000	336,227	48.2%
	2,047,315	1,283,369	62.7%

Fire Station # 2 Fund

Revenues	Budget	Actual	
Interest Income	0	60.28	#DIV/0!
Reimbursement/Other Income	150	0	0%
Cell Tower Income	17,136	17,712	103%
	17,286	17,772	103%

Expenditures	Budget	Actual	
Grounds/Cleaning/Jan Srvc	-	-	#DIV/0!
Utilities	-	-	#DIV/0!
Repairs & Maintenance	-	-	#DIV/0!
Construction	29,000	24,875.68	86%
	29,000	24,875.68	86%

Barker Rd Rental Property Fund

Revenues	Budget	Actual	
Interest Income	0	20.96	#DIV/0!
Rental Income - Barker Rd	9,960	9,960	100%
	9,960	9,981	100%

Expenditures	Budget	Actual	
Utilities	800	0	-
Repairs & Maintenance	-	-	#DIV/0!
Other Professional Fees	-	-	#DIV/0!
	800	-	0%

PSB Rental Property Fund

Revenues	Budget	Actual	
Interest Income	0	65.38	#DIV/0!
Rental Income - PSB	36,000	54,000	150%
Rental Utility Revenue	2,631	5,622	214%
	38,631	59,687	155%

Expenditures	Budget	Actual	
Rental Reimbursement	9,730	9,730	100%
Utilities	2,631	5,338	203%
Other Professional Fees	20,000	-	0%
Renovations	32,500	-	0%
	64,861	15,068	23%

FUND BALANCE REPORT
Fund 101: GENERAL FUND
2019-2020 FISCAL YEAR
AS OF 6/30/2020

DESCRIPTION	2015-16 ACTUAL	2016-17 ACTUAL	2017-18 ACTUAL	2018-19 ACTUAL	2019-20 AMENDED BUDGET
TOTAL REVENUES	1,298,501	1,387,068	1,603,114	1,443,816	1,574,518
TOTAL APPROPRIATIONS	1,245,166	2,201,219	1,246,574	1,360,345	1,681,359
NET OF REVENUES/APPROPRIATIONS - FUND 101	53,335	(814,151)	356,541	83,470	(106,841)
BEGINNING FUND BALANCE	1,550,163	1,603,499	789,348	1,145,888	1,229,359
ENDING FUND BALANCE	1,603,498	789,348	1,145,889	1,229,359	1,122,518
	Fund Bal % 129%	Fund Bal % 36%	Fund Bal % 92%	Fund Bal % 90%	Fund Bal % 67%

*Fund Balance % = Ending Fund Balance as a Percentage of Total Appropriations

To: Township Board

From: Steve Aynes, Township Manager

RE: Paid Bills Report

Date: July 9, 2020

The report for Paid Bills is showing that we paid out over $1,000,000.00 last month. I felt the board might question this, so I am offering a note of explanation.

- There are two pay periods included
- The withdrawal of $250,000 for the investment CD Lenore previously requested was posted
- We normally only have one large check run per month with a few smaller checks runs in between for recurring bills. This period there were two large check runs due to Jennifer processing the end of the year pay out (per board approval) at the end of June.

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 06/10/2020 - 07/08/2020
Banks: MIF

PAID

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
06/10/2020	MIF	46220	4270	ADAM'S BOILER COMPANY	ANNUAL BOILER TESTING	631-301-930.000	450.00
06/10/2020	MIF	46221	2716-309607	ADVANCE AUTO PARTS - FD	COOLANT FOR TRUCKS	216-333-930.000	56.97
		46221	2716-309940		DIESEL EXHAUST FLUID, CAR WASH	216-333-930.000	27.57
		46221	2716-309682		TRAILER ADAPTER	216-333-930.000	12.34
							96.88
06/10/2020	MIF	46222	1791952	ARBOR SPRINGS WATER CO INC	OFFICE 3 - 5 GAL ARTESIAN WATER &	101-265-727.000	31.50
		46222	1791952		OFFICE 3 - 5 GAL ARTESIAN WATER &	101-265-940.000	20.00
		46222	1786044		WATER COOLER RENTAL APRIL 2020	101-265-940.000	14.00
		46222	1791950		PD 2 - 5 GAL ARTESIAN WATER, RENTA	207-301-727.000	33.00
							98.50
06/10/2020	MIF	46223	0520-113021	BRIGHTON ANALYTICAL ASSOCIAT	PHOSPHORUS, AMMONIA, SELENIUM	571-301-817.000	60.00
06/10/2020	MIF	46224	9100 116 3119 9	DTE ENERGY	66 6 MILE RD #SIREN 4/1/20-6/2/20	101-265-920.000	33.76
		46224	9100 142 3069 2		2727 E NORTH TERRITORIAL 2/21/20-5	216-301-920.000	150.00
							183.76
06/10/2020	MIF	46225	9100 4059 5829	DTE ENERGY	STREETLIGHTS 5/1/20-5/31/20	101-448-920.000	2,574.63
06/10/2020	MIF	46226	IN-1976612	DUBOIS-COOPER ASSOC	P-540-056B 55# BAGS	571-301-740.000	3,275.25
06/10/2020	MIF	46227	REIMBURSE	EMILY HOFSESS	PRINTER INK - PRINTING WORK ITEMS	101-265-727.000	18.99
06/10/2020	MIF	46228	118423	FINK & FINK, PLLC	GENERAL LEGAL SERVICE APRIL 2020	101-270-803.000	8,262.50
		46228	118424		PUBLIC SAFETY DEPT LEGAL SERVICES	207-270-803.000	100.00
							8,362.50
06/10/2020	MIF	46229	328	FIRE WRENCH OF MICHIGAN, LLC	LADDER 81 LOOSE SENSOR	216-333-930.000	209.55
06/10/2020	MIF	46230	18-83.1C	FROHM & WIDMER, INC.	RESTRICTED APPRAISAL REPORT 75 BAR	101-270-800.000	1,200.00
06/10/2020	MIF	46231	6371	GREATER BRIGHTON CHAMBER COM	MEMBERSHIP DUES 7/2020-6/2021	101-101-807.000	200.00
06/10/2020	MIF	46232	4214	J & M LANDSCAPING	LAWN CARE SERVICES MAY 2020	101-265-816.000	1,140.00
		46232	4214		LAWN CARE SERVICES MAY 2020	101-666-816.000	200.00
		46232	4214		LAWN CARE SERVICES MAY 2020	101-753-931.000	170.00
		46232	4214		LAWN CARE SERVICES MAY 2020	631-301-816.000	200.00
							1,710.00
06/10/2020	MIF	46233	344	JW2 FIRE CONSULTANTS	COVID-19 PPE	216-226-957.000	500.00
06/10/2020	MIF	46234	MILEAGE & REIMBURS	MARLENE CHOCKLEY	MILEAGE & REIMBURSEMENTS 8/21/19-3	101-171-860.000	392.46
		46234	MILEAGE & REIMBURS		MILEAGE & REIMBURSEMENTS 8/21/19-3	248-301-727.000	37.95
		46234	MILEAGE & REIMBURS		MILEAGE & REIMBURSEMENTS 8/21/19-3	248-301-957.000	347.01

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 06/10/2020 - 07/08/2020
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							777.42
06/10/2020	MIF	46235	21601-47	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES APRIL 2	101-412-637.000	450.00
		46235	21601-47		PLANNING & ZONING SERVICES APRIL 2	101-412-801.000	10,364.18
		46235	21601-47		PLANNING & ZONING SERVICES APRIL 2	101-412-823.000	660.00
							11,474.18
06/10/2020	MIF	46236	024389664-4	MEDMUTUAL LIFE	PREMIUMS FOR JULY 2020	101-172-717.000	81.92
		46236	024389664-4		PREMIUMS FOR JULY 2020	101-215-717.000	53.39
		46236	024389664-4		PREMIUMS FOR JULY 2020	101-253-717.000	50.28
		46236	024389664-4		PREMIUMS FOR JULY 2020	101-412-717.000	21.85
		46236	024389664-4		PREMIUMS FOR JULY 2020	101-666-717.000	57.45
		46236	024389664-4		PREMIUMS FOR JULY 2020	207-226-717.000	788.90
		46236	024389664-4		PREMIUMS FOR JULY 2020	216-226-717.000	91.70
		46236	024389664-4		PREMIUMS FOR JULY 2020	287-226-717.000	32.78
		46236	024389664-4		PREMIUMS FOR JULY 2020	571-226-717.000	306.12
							1,484.39
06/10/2020	MIF	46237	33201	MICRO TECH SERVICES INC	ALL EMAIL; OFFICE ANIT-VIRUS, MANA	101-228-936.000	194.00
		46237	33201		ALL EMAIL; OFFICE ANIT-VIRUS, MANA	101-228-948.000	335.62
		46237	33202		COM CTR ANIT-VIRUS, MANAGED SERVIC	101-666-936.000	28.67
		46237	33201		ALL EMAIL; OFFICE ANIT-VIRUS, MANA	101-666-936.000	7.80
		46237	33203		PD ANTI-VIURS, MANAGED SERVICES, R	207-301-972.000	259.22
		46237	33201		ALL EMAIL; OFFICE ANIT-VIRUS, MANA	207-301-972.000	78.00
		46237	33204		FD ANTI-VIRUS & MANAGED SERVICES 6	216-301-972.000	42.75
		46237	33201		ALL EMAIL; OFFICE ANIT-VIRUS, MANA	216-301-972.000	81.90
		46237	33205		WWTP ANTI-VIRUS MANAGED SERVICES,	571-228-948.000	200.26
		46237	33201		ALL EMAIL; OFFICE ANIT-VIRUS, MANA	571-228-948.000	7.80
							1,236.02
06/10/2020	MIF	46238	00192	MIDWEST ENVIRO SOLUTIONS	SANITIZING 5/7/20 & 5/11/20	631-301-930.000	1,000.00
06/10/2020	MIF	46239	0002583380	MLIVE MEDIA GROUP	ADS MAY 2020	101-101-900.000	501.25
		46239	0002583380		ADS MAY 2020	101-412-900.000	488.63
							989.88
06/10/2020	MIF	46240	439464	NCL OF WISCONSIN, INC.	ERLENMEYER FLASKS, BOD BOTTLES	571-301-740.000	373.31
06/10/2020	MIF	46241	9355	O'DONNELL ELECTRIC, LLC	STATION 2 GENERATOR TRANSFER SWITC	216-301-930.000	3,750.00
06/10/2020	MIF	46242	18831887	POWER VAC OF MICHIGAN, INC	JET & VAC SANITARY LIFT STATIONS	571-301-819.000	1,296.80
06/10/2020	MIF	46243	70064096	PRIORITY ONE EMERGENCY	POLO AND PATCH APPLICATION	207-301-741.000	94.98
		46243	70064458		POLO & PATCH APPLICATION	207-301-741.000	94.98
		46243	70064459		POLO & PATCH APPLICATION	207-301-741.000	94.98

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 06/10/2020 - 07/08/2020
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		46243	70064457		POLO & PATCH APPLICATION	207-301-741.000	47.49
		46243	70064285		S169 BADGE & NAMEBAR	216-301-741.000	97.98
							430.41
06/10/2020	MIF	46244	7358850	QUILL CORP	OFFICE SUPPLIES: CLOROX SPRAY	101-265-727.000	10.49
		46244	7430089		OFFICE SUPPLIES: PAPER CLIPS	101-265-727.000	12.58
							23.07
06/10/2020	MIF	46245	BLR442822	STATE OF MICHIGAN - LARA	BOILER CERTIFICATE & INSPECTION	631-301-818.000	250.00
06/10/2020	MIF	46246	51571299	TETRA TECH INC	SAW GRANT SERVICES THRU 4/1/20	571-301-929.000	8,525.71
		46246	51583209		SAW GRANT ASSET INVENTORY	571-301-929.000	1,778.32
		46246	51571300		WWTP PLANNING, DESIGN & BIDDING SE	571-900-970.000	12,933.60
		46246	51571753		AERATION BLOWER IMPLEMENTATION SER	571-900-970.000	777.74
							24,015.37
06/10/2020	MIF	46247	244420	USA BLUE BOOK	SQUEEGEES & HANDLES	571-301-930.000	115.57
06/10/2020	MIF	46248	36124	VAL'S SERVICE STATION	TAHOE - BALANCE REAR TIRES	216-333-930.000	40.00
06/10/2020	MIF	46249	0116652-1389-5	WASTE MANAGEMENT OF MI	DOG PARK WASTE REMOVAL 6/1/20-6/30	101-753-931.000	18.11
06/10/2020	MIF	46250	201920-022	WHITMORE LAKE PUBLIC SCHOOLS	REIMBURSE - 7 HOURS OF MAINTENANCE	101-191-702.000	219.66
06/17/2020	MIF	459(E)		PLAYCORE WISCONSIN, INC.	GRANT EXPENSE	101-265-929.000	1.00
06/18/2020	MIF	46251	283846	ALLSTAR ALARM LLC	PSB SERVICE FEE	631-301-930.000	25.00
06/18/2020	MIF	46252	007011521-0001	BLUE CROSS BLUE SHIELD OF MI	SILVER PREMIUMS JULY 2020	101-000-123.000	4,164.88
06/18/2020	MIF	46253	007011521-0002	BLUE CROSS BLUE SHIELD OF MI	BRONZE PREMIUMS JULY 2020	101-000-123.000	7,601.95
06/18/2020	MIF	46254	0075124060920	CHARTER COMMUNICATIONS	PEG STATION AND PD & FD CABLE BOXE	101-265-850.000	10.52
		46254	008377160720		PSB & OFFICE PHONES 6/7/20-7/6/20	101-265-850.000	159.96
		46254	0083763060420		COM CTR PHONES, INTERNET & TV 6/4/	101-666-850.000	272.84
		46254	0075124060920		PEG STATION AND PD & FD CABLE BOXE	207-301-850.000	30.00
		46254	0075124060920		PEG STATION AND PD & FD CABLE BOXE	216-301-850.000	15.00
		46254	0083748060920		BLDG DEPT PHONE & PSB PHONES & INT	287-301-850.000	39.99
		46254	0077545060620		WWTP PHONES & INTERNET 6/6/20-7/5/	571-301-850.000	286.93
		46254	0049525060120		PSB PHONE & INTERNET 6/1/20-6/30/2	631-301-850.000	177.59
		46254	0083748060920		BLDG DEPT PHONE & PSB PHONES & INT	631-301-850.000	246.94
		46254	008377160720		PSB & OFFICE PHONES 6/7/20-7/6/20	631-301-850.000	119.97
							1,359.74
06/18/2020	MIF	46255		VOID	** VOIDED **		** VOIDED **
06/18/2020	MIF	46256	CLASSES	LINDA HARTLEY	CHAIR YOGA & GENTEL YOGA FEB & MAR	101-666-815.000	265.00

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 06/10/2020 - 07/08/2020
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
06/18/2020	MIF	46257	40624760	NAVITAS CREDIT CORP.	PD & FD PHONES	207-301-850.000	413.33
		46257	40624760		PD & FD PHONES	216-301-727.000	212.93
							626.26
06/18/2020	MIF	46258	2019 SUMMER TAX IF	STATE OF MICHIGAN	2019 SUMMER TAX IFT FOR SCHOOL OPE	101-000-214.000	12,591.00
06/18/2020	MIF	46259	9856000809	VERIZON WIRELESS MESSAGING S	PD CELL SERVICE 5/5/20-6/4/20	207-301-850.000	197.97
		46259	9856150579		FD CELL SERVICE 5/8/20-6/7/20	216-301-850.000	168.49
							366.46
06/18/2020	MIF	46260	65799301	WEX BANK	PD FUEL CHARGES MAY 2020	207-333-860.000	1,615.30
		46260	65740813		FD FUEL CHARGES MAY 2020	216-333-860.000	410.11
							2,025.41
06/19/2020	MIF	456(E)		PAYROLL	LAW ENFORCEMENT SUPERVISORS WAGES	207-226-701.000	230,000.00
		456(E)			LAW ENFORCEMENT FICA	207-226-715.000	11,872.40
		456(E)			LAW ENFORCEMENT PAYROLL FEE	207-301-727.000	47.90
							241,920.30
06/19/2020	MIF	457(E)		PAYROLL	SUPERVISOR WAGES	101-171-701.000	480.77
		457(E)			SUPERVISOR FICA	101-171-715.000	36.78
		457(E)			TOWNSHIP MANAGER WAGES	101-172-701.000	2,884.62
		457(E)			ASST TO TOWNSHIP MANAGER-CLERICAL	101-172-704.000	1,270.01
		457(E)			TOWNSHIP MANAGER DEPT. FICA	101-172-715.000	457.46
		457(E)			TOWNSHIP MANAGER PENSION	101-172-718.000	288.46
		457(E)			CONTROLLER WAGES	101-172-722.000	1,909.60
		457(E)			ELECTION INSPECTOR WAGES	101-191-702.000	1,008.00
		457(E)			ELECTION INSPECTOR FICA	101-191-715.000	77.11
		457(E)			GENERAL CLERK WAGES	101-215-701.000	480.77
		457(E)			GENERAL DEPURTY CLERK WAGES	101-215-703.000	1,709.16
		457(E)			GENERAL CLERK FICA	101-215-715.000	167.53
		457(E)			GENERAL CLERK PENSION	101-215-718.000	170.92
		457(E)			GENERAL TREASURER WAGES	101-253-701.000	480.77
		457(E)			GENERAL DEPUTY TREASURER WAGES	101-253-703.000	1,580.80
		457(E)			GENERAL TREASURER FICA	101-253-715.000	157.71
		457(E)			GENERAL TREASURER PENSION	101-253-718.000	158.08
		457(E)			GENERAL PAYROLL FEE	101-265-727.000	32.12
		457(E)			GENERAL ZONING SALARIES	101-412-701.000	1,760.00
		457(E)			GENERAL PLAN/ZBA/ZONING FICA	101-412-715.000	212.36
		457(E)			ZONING PENSION	101-412-718.000	176.00
		457(E)			PLANN COMM	101-412-726.000	700.00
		457(E)			CODE ENFORCEMENT SALARIES	101-412-809.000	416.00
		457(E)			GENERAL COMMUNITY CENTER DIRECTOR	101-666-701.000	1,876.48

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		457(E)			COMMUNITY CENTER ASST. WAGES	101-666-702.000	744.48
		457(E)			GENERAL COMMUNITY CENTER DIRECTOR	101-666-715.000	195.91
		457(E)			GENERAL COMM CENTER DIRECTOR PENSI	101-666-718.000	187.65
		457(E)			LAW ENFORCEMENT SUPERVISORS WAGES	207-226-701.000	11,447.45
		457(E)			LAW ENFORCEMENT FULL-TIME WAGES	207-226-702.000	14,538.40
		457(E)			LAW ENFORCEMENT CLERICAL WAGES	207-226-704.000	2,919.20
		457(E)			LAW ENFORCEMENT PART-TIME WAGES	207-226-708.000	2,171.48
		457(E)			LAW ENFORCEMENT OVER-TIME WAGES	207-226-711.000	608.57
		457(E)			LAW ENFORCEMENT FICA	207-226-715.000	2,393.49
		457(E)			PENSION	207-226-718.000	2,773.12
		457(E)			LAW ENFORCEMENT PAYROLL FEE	207-301-727.000	48.23
		457(E)			FIRE CHIEF SALARY	216-226-701.000	3,550.24
		457(E)			FIRE PART-TIME WAGES	216-226-702.000	5,772.00
		457(E)			FIRE ADMIN WAGES	216-226-705.000	35.52
		457(E)			FIRE PAID-ON-CALL WAGES	216-226-708.000	629.88
		457(E)			FIRE FICA	216-226-715.000	752.89
		457(E)			FIRE PENSION	216-226-718.000	355.02
		457(E)			FIRE TRAINING WAGES	216-226-958.000	13.50
		457(E)			FIRE PAYROLL FEE	216-301-727.000	54.00
		457(E)			SEWER SUPERINTENDENT WAGES	571-226-701.000	2,647.51
		457(E)			SEWER FULL-TIME WAGES	571-226-702.000	7,512.14
		457(E)			SEWER OVERTIME	571-226-711.000	648.47
		457(E)			SEWER FICA	571-226-715.000	866.60
		457(E)			SEWER PENSION	571-226-718.000	1,015.97
		457(E)			SEWER ON CALL/PAGER WAGES	571-226-747.000	420.00
		457(E)			SEWER PAYROLL FEE	571-301-727.000	14.35
		457(E)			SEWER COMMUNICATION PAY	571-301-850.000	175.00
							80,982.58
06/22/2020	MIF	458(E)		PAYROLL	SUPERVISOR WAGES	101-171-701.000	480.77
		458(E)			SUPERVISOR FICA	101-171-715.000	36.77
		458(E)			TOWNSHIP MANAGER WAGES	101-172-701.000	2,884.62
		458(E)			ASST TO TOWNSHIP MANAGER-CLERICAL	101-172-704.000	1,225.70
		458(E)			TOWNSHIP MANAGER DEPT. FICA	101-172-715.000	454.08
		458(E)			TOWNSHIP MANAGER PENSION	101-172-718.000	288.46
		458(E)			CONTROLLER WAGES	101-172-722.000	1,909.60
		458(E)			ELECTION INSPECTOR WAGES	101-191-702.000	1,008.00
		458(E)			ELECTION INSPECTOR FICA	101-191-715.000	77.12
		458(E)			GENERAL CLERK WAGES	101-215-701.000	480.77
		458(E)			GENERAL DEPURTY CLERK WAGES	101-215-703.000	1,709.16
		458(E)			GENERAL CLERK FICA	101-215-715.000	167.52
		458(E)			GENERAL CLERK PENSION	101-215-718.000	170.92

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		458(E)			GENERAL TREASURER WAGES	101-253-701.000	480.77
		458(E)			GENERAL DEPUTY TREASURER WAGES	101-253-703.000	1,580.80
		458(E)			GENERAL TREASURER FICA	101-253-715.000	157.70
		458(E)			GENERAL TREASURER PENSION	101-253-718.000	158.08
		458(E)			GENERAL JANITORIAL SALARIES	101-265-710.000	506.00
		458(E)			GENERAL JANITORIAL FICA	101-265-715.000	63.20
		458(E)			GENERAL PAYROLL FEE	101-265-727.000	30.43
		458(E)			GENERAL ZONING SALARIES	101-412-701.000	1,760.00
		458(E)			GENERAL PLAN/ZBA/ZONING FICA	101-412-715.000	158.81
		458(E)			ZONING PENSION	101-412-718.000	176.00
		458(E)			CODE ENFORCEMENT SALARIES	101-412-809.000	416.00
		458(E)			GENERAL COMMUNITY CENTER DIRECTOR	101-666-701.000	1,876.48
		458(E)			COMMUNITY CENTER ASST. WAGES	101-666-702.000	744.48
		458(E)			JANITORIAL SALARIES	101-666-710.000	320.00
		458(E)			GENERAL COMMUNITY CENTER DIRECTOR	101-666-715.000	195.91
		458(E)			GENERAL COMM CENTER DIRECTOR PENSI	101-666-718.000	187.65
		458(E)			LAW ENFORCEMENT SUPERVISORS WAGES	207-226-701.000	12,140.54
		458(E)			LAW ENFORCEMENT FULL-TIME WAGES	207-226-702.000	15,852.57
		458(E)			LAW ENFORCEMENT CLERICAL WAGES	207-226-704.000	2,919.20
		458(E)			LAW ENFORCEMENT PART-TIME WAGES	207-226-708.000	2,421.04
		458(E)			JANITORIAL SALARIES	207-226-710.000	765.00
		458(E)			LAW ENFORCEMENT OVER-TIME WAGES	207-226-711.000	1,575.86
		458(E)			LAW ENFORCEMENT FICA	207-226-715.000	2,705.29
		458(E)			PENSION	207-226-718.000	2,773.12
		458(E)			LAW ENFORCEMENT PAYROLL FEE	207-301-727.000	46.32
		458(E)			FIRE CHIEF SALARY	216-226-701.000	3,550.24
		458(E)			FIRE PART-TIME WAGES	216-226-702.000	5,680.00
		458(E)			FIRE ADMIN WAGES	216-226-705.000	189.44
		458(E)			FIRE PAID-ON-CALL WAGES	216-226-708.000	1,045.63
		458(E)			FIRE FICA	216-226-715.000	788.39
		458(E)			FIRE PENSION	216-226-718.000	355.02
		458(E)			FIRE PAYROLL FEE	216-301-727.000	51.15
		458(E)			SEWER SUPERINTENDENT WAGES	571-226-701.000	2,647.51
		458(E)			SEWER FULL-TIME WAGES	571-226-702.000	7,512.14
		458(E)			SEWER FICA	571-226-715.000	803.61
		458(E)			SEWER PENSION	571-226-718.000	1,015.97
		458(E)			SEWER ON CALL/PAGER WAGES	571-226-747.000	420.00
		458(E)			SEWER PAYROLL FEE	571-301-727.000	13.60
							84,977.44
06/22/2020	MIF	460(E)		PLAYCORE WISCONSIN, INC.	GRANT EXPENSE	101-265-929.000	14,472.58
06/25/2020	MIF	461(E)		LEVEL ONE BANK	CDARS C of D Investments	571-000-010.000	250,000.00

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
06/25/2020	MIF	462(E)		US BANK, N.A.	MISCELLANEOUS	101-253-956.000	25.00
		462(E)			BOND PAYABLE - 1992	571-000-302.000	45,000.00
		462(E)			INTEREST 1992 BOND	571-528-989.000	3,262.50
							48,287.50
06/25/2020	MIF	46261	2716-311303	ADVANCE AUTO PARTS - FD	SPARK PLUG	216-333-930.000	3.05
		46261	2716-311171		TERRY TOWELS, CLEANER, MICROFIBER	216-333-930.000	56.08
							59.13
06/25/2020	MIF	46262	2716311810	ADVANCE AUTO PARTS - WWTP	OIL, OIL FILTERS, ANITFREEZE, 15W4	571-301-930.000	154.75
06/25/2020	MIF	46263	4047	ALISON MECHANICAL	HVAC ANNUAL SERVICE - CHANGED FILT	631-301-818.000	1,780.00
		46263	4048		REPLACE MOTOR FOR RETURN FAN, COMP	631-301-930.000	6,150.00
							7,930.00
06/25/2020	MIF	46264	648392	ANN ARBOR WELDING SUPPLY	MEDICAL OXYGEN	216-301-727.000	157.87
06/25/2020	MIF	46265	102856	APOLLO FIRE EQUIPMENT	MOUNTING BRACKETS & TOOL MOUNTS	216-333-930.000	972.20
		46265	102812		TOWELETTES	216-333-930.000	72.96
							1,045.16
06/25/2020	MIF	46266	1558332	APPLIED IMAGING	MAINT AGREEMENT 6/22/20-7/21/20	101-265-727.000	60.88
		46266	1558269		COLOR PRINTER MAINT AGREEMENT 6/22	101-265-727.000	34.20
		46266	1558332		MAINT AGREEMENT 6/22/20-7/21/20	101-666-727.000	17.01
		46266	1558332		MAINT AGREEMENT 6/22/20-7/21/20	207-301-727.000	21.46
		46266	1558332		MAINT AGREEMENT 6/22/20-7/21/20	571-301-727.000	17.01
							150.56
06/25/2020	MIF	46267	1782841	ARBOR SPRINGS WATER CO INC	PD 3 - 5 GAL ARTESIAN WATER & RENT	207-301-727.000	39.50
		46267	1786042		PD RENTAL FEE	207-301-727.000	14.00
		46267	1791949		FD 8 - 5 GAL ARTESIAN WATER	216-301-727.000	58.00
		46267	1779688		FD 2 - 5 GAL ARTESIAN WATER	216-301-727.000	19.00
							130.50
06/25/2020	MIF	46268	39012	BERENDS HENDRICKS & STUIT IN	RENEWAL OF PROVIDENT'S A&H POLICY	101-000-123.000	10,636.00
06/25/2020	MIF	46269	0620-113438	BRIGHTON ANALYTICAL ASSOCIAT	PHOSPHORUS, AMMONIA, SELENIUM	571-301-817.000	60.00
		46269	0320-112322		LIQUID PHOSPHORUS, AMMONIA, SELENI	571-301-817.000	60.00
							120.00
06/25/2020	MIF	46270	BUCS184118	CHAMPION CHEVROLET, INC.	2017 TAHOE - REPLACED BRAKE BOOSTE	207-333-930.000	379.15
06/25/2020	MIF	46271	1030 3724 7394	CONSUMERS ENERGY	75 BARKER 5/15/20-6/15/20	101-265-920.000	14.00
		46271	1000 0973 9812		9101 MAIN ST 5/15/20-6/15/20	101-666-920.000	21.34

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		46271	1000 0012 0517		8350 MAIN ST 5/15/20-6/15/20	217-000-920.000	29.96
		46271	1000 1171 6543		11500 LEMEN RD UNIT B 5/15/20-6/15	571-301-920.000	81.86
		46271	1000 6159 0814		11615 E SHORE DR 5/15/20-6/15/20	571-301-920.000	21.90
		46271	1000 1171 7061		11500 LEMEN RD UNIT C 5/15/20-6/15	571-301-920.000	87.71
		46271	1000 0950 4588		7647 EDMUND ST. 5/15/20-6/15/20	571-301-920.000	82.44
		46271	1000 0950 4356		601 RAYMOND DR GEN 5/15/20-6/15/20	571-301-920.000	83.03
		46271	1000 0950 4273		8076 WHITMORE LAKE RD 5/15/20-6/15	571-301-920.000	82.44
		46271	1000 0012 4642		11500 LEMEN RD UNIT A 5/15/20-6/15	571-301-920.000	756.45
		46271	1000 0950 4497		427 E NORTH TERRITORIAL 5/9/20-6/9	571-301-920.000	17.33
		46271	1000 0012 0517		8350 MAIN ST 5/15/20-6/15/20	631-301-920.000	302.88
							1,581.34
06/25/2020	MIF	46272		VOID	** VOIDED **		** VOIDED **
06/25/2020	MIF	46273	7055947	CORRIGAN OIL CO	456.1 GAL ETHANOL	571-333-860.000	1,230.64
06/25/2020	MIF	46274	25126	CREATIVE CARS INC	2014 EXPLORER INSTALL NEW COMPRESS	207-333-930.000	866.50
		46274	25116		2017 TAHOE INSTALL RIGHT FRONT HUB	207-333-930.000	501.98
		46274	25130		2017 EXPLORER OIL CHANGE	207-333-930.000	47.59
							1,416.07
06/25/2020	MIF	46275	INV07604	EMERGENT HEALTH PARTNERS	FIRE DISPATCHING SERVICES JUNE 202	216-301-820.000	918.82
06/25/2020	MIF	46276	MILEAGE	EMILY HOFSESS	MILEAGE FEB-JUNE 2020: TRIPS TO BA	101-253-860.000	70.15
06/25/2020	MIF	46277	329	FIRE WRENCH OF MICHIGAN, LLC	TANKER #8-2 DIAGNOSE & REPLACE GUA	216-333-930.000	822.25
		46277	336		ENGINE 8-2 REPAIR WATER LEAKS, REP	216-333-930.000	3,998.94
		46277	334		ENGINE 8-2 REPLACE BROKEN EXHAUST	216-333-930.000	1,116.16
							5,937.35
06/25/2020	MIF	46278	27245737	GREAT AMERICA FINANCIAL SVCS	OFFICE: COLOR PRINTER LEASE	101-265-940.000	31.73
06/25/2020	MIF	46279	SITE PLAN & SAU 01	GREEN OAK TOWNSHIP	ESCROW FOR WWTP RETENTION BASIN PL	571-900-800.000	5,665.00
06/25/2020	MIF	46280	357417	HAVILAND PRODUCTS COMPANY	CHLORINE GAS, SULFUR DIOXIDE	571-301-740.000	585.02
		46280	355275		2 - 5 GAL SANITIZER	571-301-740.000	275.00
							860.02
06/25/2020	MIF	46281	53839	KOSIN'S GLASS	TEMPERED GLASS FOR OFFICE & PD FRO	631-301-930.000	3,100.00
06/25/2020	MIF	46282	REFUND 23	LAWNET	LAWNET CONSTRUCTION REFUND MAY 202	217-000-908.000	810.84
		46282	REFUND 24		LAWNET CONSTRUCTION REFUND JUNE 20	217-000-908.000	810.84
							1,621.68
06/25/2020	MIF	46283	6767	MCGRAW MORRIS P.C.	LEGAL SERVICES 4/29/20-5/29/20	101-270-803.000	1,475.00

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
06/25/2020	MIF	46284	21601-49	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES MAY 202	101-412-801.000	8,013.50
		46284	21601-49		PLANNING & ZONING SERVICES MAY 202	101-412-823.000	555.00
							8,568.50
06/25/2020	MIF	46285	06751760	MCKESSON MEDICAL-SURGICAL IN	NITRILE GLOVES	216-301-727.000	104.28
06/25/2020	MIF	46286	2589	MICHIGAN DOWNTOWN ASSOCIATIO	DDA MEMBERSHIP DUES 6/3/2020-6/3/2	248-301-807.000	125.00
06/25/2020	MIF	46287	MEMBERSHIP	MICHIGAN RURAL WATER ASSOC	MEMBERSHIP 7/1/20-6/30/2021	571-000-123.000	735.00
06/25/2020	MIF	46288	O-2581	MTA	MEMBERSHIP DUES 7/1/20-6/30/21	101-000-123.000	5,815.58
06/25/2020	MIF	46289	440463	NCL OF WISCONSIN, INC.	NALGENE #2405 AUTOCLAVABLE	571-301-740.000	69.58
06/25/2020	MIF	46290	713261440	OCCUPATIONAL HEALTH CENTERS	PRE-HIRE PHYSICAL: BASSO	207-226-730.000	179.50
06/25/2020	MIF	46291	XXXX XXXX XXXX 589	PNC BANK	WILSON CHARGES 5/20/20-6/11/20: PL	101-000-123.000	1,165.21
		46291	XXXX XXXX XXXX 589		WILSON CHARGES 5/20/20-6/11/20: PL	101-265-727.000	59.88
		46291	XXXX XXXX XXXX 589		WILSON CHARGES 5/20/20-6/11/20: PL	101-265-850.000	58.29
		46291	XXXX XXXX XXXX 589		WILSON CHARGES 5/20/20-6/11/20: PL	101-265-929.000	2,401.66
		46291	XXXX XXXX XXXX 589		WILSON CHARGES 5/20/20-6/11/20: PL	207-000-123.000	377.67
		46291	XXXX XXXX XXXX 589		WILSON CHARGES 5/20/20-6/11/20: PL	216-000-123.000	377.67
							4,440.38
06/25/2020	MIF	46292	XXXX XXXX XXXX 709	PNC BANK	AVERILL CHARGES 5/20/20-6/8/20: PL	101-265-929.000	2,764.92
		46292	XXXX XXXX XXXX 709		AVERILL CHARGES 5/20/20-6/8/20: PL	101-666-727.000	18.93
							2,783.85
06/25/2020	MIF	46293	XXXX XXXX XXXX 327	PNC BANK	WAGNER CHARGES 5/20/20-6/15/20	101-265-850.000	45.00
		46293	XXXX XXXX XXXX 327		WAGNER CHARGES 5/20/20-6/15/20	207-301-727.000	282.61
		46293	XXXX XXXX XXXX 327		WAGNER CHARGES 5/20/20-6/15/20	207-301-972.000	26.46
		46293	XXXX XXXX XXXX 327		WAGNER CHARGES 5/20/20-6/15/20	216-226-957.000	(130.98)
		46293	XXXX XXXX XXXX 327		WAGNER CHARGES 5/20/20-6/15/20	216-301-727.000	77.82
		46293	XXXX XXXX XXXX 327		WAGNER CHARGES 5/20/20-6/15/20	216-301-930.000	499.20
		46293	XXXX XXXX XXXX 327		WAGNER CHARGES 5/20/20-6/15/20	631-301-727.000	391.06
		46293	XXXX XXXX XXXX 327		WAGNER CHARGES 5/20/20-6/15/20	631-301-818.000	15.00
		46293	XXXX XXXX XXXX 327		WAGNER CHARGES 5/20/20-6/15/20	631-301-930.000	438.28
							1,644.45
06/25/2020	MIF	46294	XXXX XXXX XXXX 588	PNC BANK	WILLIS CHARGES 6/12-6/18	571-301-727.000	29.00
		46294	XXXX XXXX XXXX 588		WILLIS CHARGES 6/12-6/18	571-301-740.000	83.77
		46294	XXXX XXXX XXXX 588		WILLIS CHARGES 6/12-6/18	571-301-930.000	302.00
		46294	XXXX XXXX XXXX 588		WILLIS CHARGES 6/12-6/18	571-333-860.000	188.42
							603.19
06/25/2020	MIF	46295	70065560	PRIORITY ONE EMERGENCY	OUTER DUTY BELIT, INNER BELT, BATO	207-301-741.000	171.95

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		46295	70065580		POLO W/ PATCVH APPLICATION, PEPPER	207-301-741.000	119.47
							291.42
06/25/2020	MIF	46296	332893	PRO-VISION, INC.	HD BODY CAMERA	207-301-727.000	349.00
06/25/2020	MIF	46297	7900 0440 8028 914	QUADIENT FINANCE USA, INC.	POSTAGE 5/13/20-6/17/20	101-191-851.000	589.50
		46297	7900 0440 8028 914		POSTAGE 5/13/20-6/17/20	101-265-851.000	130.88
		46297	7900 0440 8028 914		POSTAGE 5/13/20-6/17/20	101-412-851.000	53.90
		46297	7900 0440 8028 914		POSTAGE 5/13/20-6/17/20	207-301-851.000	5.00
		46297	7900 0440 8028 914		POSTAGE 5/13/20-6/17/20	287-301-850.000	3.10
							782.38
06/25/2020	MIF	46298	01192849	QUADIENT LEASING USA, LLC	MAIL MACHINE LEASE 4/12/20-7/11/20	101-265-940.000	420.36
06/25/2020	MIF	46299	17434	QUICK SILVER-YMB	BLDG DEPT "NOT APPROVED" STICKERS	287-301-727.000	197.00
06/25/2020	MIF	46300	7446793	QUILL CORP	OFFICE SUPPLIES: COPY PAPER	101-265-727.000	52.94
		46300	7553798		OFFICE SUPPLIES: DISPOSABLE FACEMA	101-265-727.000	121.00
		46300	7279265		OFFICE SUPPLIES: SANITIZERM BLEACH	101-265-727.000	53.93
		46300	7719227		OFFICE SUPPLIES: WIRELESS MOUSE, T	101-265-727.000	40.01
		46300	7604854		OFFICE SUPPLIES: LARGE NITRILE GLO	101-265-727.000	9.86
		46300	7692785		OFFICE SUPPLIES: PAPER CLIPS	101-265-727.000	5.85
		46300	7604809		OFFICE SUPPLIES: SMALL NITRILE GLO	101-265-727.000	9.86
		46300	7604437		OFFICE SUPPLIES: MED NITRILE GLOVE	101-265-727.000	9.86
		46300	7716959		OFFICE SUPPLIES: PAPER TOWEL	101-265-727.000	6.68
		46300	7572844		OFFICE SUPPLES: HAND SANITIZER, HI	101-265-727.000	81.21
		46300	7583632		OFFICE & COM CTR SUPPLIES: FACEMAS	101-265-727.000	89.31
		46300	985790		CREDIT: INVOICE # 7279265 - ITEMS	101-265-727.000	(53.93)
		46300	7484327		COM CTR SUPPLIES: COPY PAPER, BIND	101-666-727.000	126.91
		46300	7583632		OFFICE & COM CTR SUPPLIES: FACEMAS	101-666-727.000	55.83
		46300	7759919		COM CTR SUPPLIES: COPY PAPER, STIC	101-666-727.000	98.19
		46300	7775338		COM CTR SUPPLIES: LABELS	101-666-727.000	28.72
		46300	998105		COM CTR SUPPLIES: CREDIT - ORDER N	101-666-727.000	(126.91)
							609.32
06/25/2020	MIF	46301		VOID	** VOIDED **		** VOIDED **
06/25/2020	MIF	46302		VOID	** VOIDED **		** VOIDED **
06/25/2020	MIF	46303	29566	RW FIRE & SAFETY CO.	75 BARKER FIRE EXTINGUISHER INSPEC	101-265-930.000	43.75
		46303	29568		COM CTR FIRE EXTINGUISHER INSPECT	101-666-930.000	59.50
		46303	29569		STATION 1 &2 FIRE EXTINGUISHER IN	216-301-930.000	54.24
		46303	29569		STATION 1 &2 FIRE EXTINGUISHER IN	631-301-930.000	370.36
		46303	29567		PSB EXTINGUISHER RECHARGING	631-301-930.000	326.55

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
							854.40
06/25/2020	MIF	46304	06/19/20	SIMPSON JANITORIAL SERVICE	COM CTR WINDOWS 6/19/20	101-666-930.000	58.00
06/25/2020	MIF	46305	MILEAGE	STACIE MACDONALD	MILEAGE 5/5/20-6/15/20: ROUND TRIP	101-215-860.000	55.37
06/25/2020	MIF	46306	XXXX XXXX XXXX 337	STAPLES CREDIT PLAN	PD SUPPLIES: LOGITECH M705 MARATHO	207-301-727.000	29.99
06/25/2020	MIF	46307	REIMBURSE	TAMI AVERILL	DEC 2019-MARCH 2020 SR NUTRTION, C	101-666-727.000	32.68
		46307	REIMBURSE		DEC 2019-MARCH 2020 SR NUTRTION, C	101-666-815.000	363.14
		46307	REIMBURSE		DEC 2019-MARCH 2020 SR NUTRTION, C	101-666-822.000	58.13
							453.95
06/25/2020	MIF	46308	51595584	TETRA TECH INC	SAW GRANT SERVICES THRU 5/22/20	571-301-929.000	4,705.13
06/25/2020	MIF	46309	280403	TRITECH SOFTWARE SYSTEMS	SAW GRANT EXPENSE: ALAN THEISEN,	571-301-929.000	216.10
06/25/2020	MIF	46310	2010758144	WELLS FARGO FINANCIAL LEASIN	PD PRINTER LEASES 6/8/20-7/7/20	207-301-972.000	224.40
06/25/2020	MIF	46311	201920-023	WHITMORE LAKE PUBLIC SCHOOLS	REIMBURSEMENT FOR CROSSING GUARD A	207-301-818.000	3,024.38
06/25/2020	MIF	46312	014	WILLIAMS EMERGENCY VEHICLES	TAHOE - REMOVE LIGHTS ON TAILGATE	207-301-930.000	200.00
06/29/2020	MIF	463(E)		PAYROLL	TRUSTEE SALARIES	101-101-701.000	2,500.00
		463(E)			TRUSTEE FICA	101-101-715.000	198.89
		463(E)			SUPERVISOR WAGES	101-171-701.000	480.77
		463(E)			SUPERVISOR FICA	101-171-715.000	36.78
		463(E)			TOWNSHIP MANAGER WAGES	101-172-701.000	2,884.62
		463(E)			ASST TO TOWNSHIP MANAGER-CLERICAL	101-172-704.000	1,447.22
		463(E)			TOWNSHIP MANAGER DEPT. FICA	101-172-715.000	481.06
		463(E)			TOWNSHIP MANAGER PENSION	101-172-718.000	288.46
		463(E)			CONTROLLER WAGES	101-172-722.000	2,040.89
		463(E)			ELECTION INSPECTOR WAGES	101-191-702.000	1,008.00
		463(E)			ELECTION INSPECTOR FICA	101-191-715.000	77.11
		463(E)			GENERAL CLERK WAGES	101-215-701.000	480.77
		463(E)			GENERAL DEPURTY CLERK WAGES	101-215-703.000	1,709.16
		463(E)			GENERAL CLERK FICA	101-215-715.000	167.52
		463(E)			GENERAL CLERK PENSION	101-215-718.000	170.92
		463(E)			GENERAL TREASURER WAGES	101-253-701.000	480.77
		463(E)			GENERAL DEPUTY TREASURER WAGES	101-253-703.000	1,580.80
		463(E)			GENERAL TREASURER FICA	101-253-715.000	157.71
		463(E)			GENERAL TREASURER PENSION	101-253-718.000	158.08
		463(E)			GENERAL PAYROLL FEE	101-265-727.000	35.00
		463(E)			GENERAL ZONING SALARIES	101-412-701.000	1,760.00
		463(E)			GENERAL PLAN/ZBA/ZONING FICA	101-412-715.000	241.14
		463(E)			ZONING PENSION	101-412-718.000	176.00

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		463(E)			PLANN COMM	101-412-726.000	1,200.00
		463(E)			CODE ENFORCEMENT SALARIES	101-412-809.000	442.00
		463(E)			GENERAL COMMUNITY CENTER DIRECTOR	101-666-701.000	1,876.48
		463(E)			COMMUNITY CENTER ASST. WAGES	101-666-702.000	744.48
		463(E)			GENERAL COMMUNITY CENTER DIRECTOR	101-666-715.000	195.90
		463(E)			GENERAL COMM CENTER DIRECTOR PENSI	101-666-718.000	187.65
		463(E)			LAW ENFORCEMENT SUPERVISORS WAGES	207-226-701.000	13,186.81
		463(E)			LAW ENFORCEMENT FULL-TIME WAGES	207-226-702.000	16,116.28
		463(E)			LAW ENFORCEMENT CLERICAL WAGES	207-226-704.000	2,919.20
		463(E)			LAW ENFORCEMENT PART-TIME WAGES	207-226-708.000	2,269.17
		463(E)			LAW ENFORCEMENT OVER-TIME WAGES	207-226-711.000	1,130.06
		463(E)			LAW ENFORCEMENT FICA	207-226-715.000	2,694.68
		463(E)			PENSION	207-226-718.000	2,773.12
		463(E)			LAW ENFORCEMENT PAYROLL FEE	207-301-727.000	51.47
		463(E)			FIRE CHIEF SALARY	216-226-701.000	3,550.24
		463(E)			FIRE PART-TIME WAGES	216-226-702.000	5,952.00
		463(E)			FIRE ADMIN WAGES	216-226-705.000	47.36
		463(E)			FIRE PAID-ON-CALL WAGES	216-226-708.000	1,304.51
		463(E)			FIRE FICA	216-226-715.000	844.98
		463(E)			FIRE PENSION	216-226-718.000	355.02
		463(E)			FIRE TRAINING WAGES	216-226-958.000	351.00
		463(E)			FIRE PAYROLL FEE	216-301-727.000	58.84
		463(E)			SEWER SUPERINTENDENT WAGES	571-226-701.000	2,647.51
		463(E)			SEWER FULL-TIME WAGES	571-226-702.000	7,512.14
		463(E)			SEWER OVERTIME	571-226-711.000	669.47
		463(E)			SEWER FICA	571-226-715.000	868.19
		463(E)			SEWER PENSION	571-226-718.000	1,015.97
		463(E)			SEWER ON CALL/PAGER WAGES	571-226-747.000	420.00
		463(E)			SEWER PAYROLL FEE	571-301-727.000	15.64
		463(E)			SEWER COMMUNICATION PAY	571-301-850.000	175.00
							90,136.84
07/08/2020	MIF	46313	734449030606	AT&T	ELEVATOR PHONE 5/26/20-6/25/20	631-301-850.000	95.93
07/08/2020	MIF	46314	0080645062320	CHARTER COMMUNICATIONS	STATION 2 INTERNET 6/23/20-7/22/20	216-301-850.000	114.98
07/08/2020	MIF	46315	INSPECTIONS	DINO BONA	ELECTRICAL INSPECTIONS JUNE 2020	287-301-725.000	900.00
07/08/2020	MIF	46316	9200 177 6460 5	DTE ENERGY	75 BARKER RD OVERHEAD LIGHTS 5/27/		** VOIDED **
		46316	9200 177 6460 5		75 BARKER RD OFFICE & WATER HEATER		** VOIDED **
		46316	9200 177 6464 7		75 BARKER RD 2ND FLOOR 5/27/20-6/2		** VOIDED **
		46316	9100 116 2986 2		9101 MAIN ST 5/27/20-6/24/20		** VOIDED **

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 06/10/2020 - 07/08/2020
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
		46316	9100 142 3069 2		2727 E NORTH TERRITORIAL RD 5/22/2		** VOIDED **
		46316	9100 212 3306 9		8350 MAIN ST 5/27/20-6/24/20		** VOIDED **
		46316	9100 4000 5506		11500 LEMEN RD PRIMARY SUPPLY		** VOIDED **
		46316	9100 116 7798 6		427 E NORTH TERRITORIAL 5/22/20-6/		** VOIDED **
		46316	9100 116 3078 7		9081 LAKE PINE DR 5/22/20-6/22/20		** VOIDED **
		46316	9100 116 3105 8		9225 LAKE PINE DR 5/22/20-6/22/20		** VOIDED **
		46316	9100 116 3039 9		11615 E SHORE DR 5/23/20-6/23/20		** VOIDED **
		46316	9100 116 3062 1		925 8 MILE RD BLDG PERM 5/27/20-6/		** VOIDED **
		46316	9100 113 1384 8		10201 ELMCREST RD 4/23/20-6/22/20		** VOIDED **
		46316	9100 116 3093 6		7941 TURNBERRY DR 5/27/20-6/24/20		** VOIDED **
		46316	9100 116 7814 1		6457 LAKEPOINTE DR 4/25/20-6/24/20		** VOIDED **
		46316	9100 116 2973 0		8076 MAIN ST 5/27/20-6/24/20		** VOIDED **
		46316	9100 116 2999 5		601 RAYMOND 5/27/20-6/24/20		** VOIDED **
		46316	9100 116 3014 2		11380 N SHORE DR 5/27/20-6/24/20		** VOIDED **
		46316	9100 116 3026 6		11591 N SHORE DR 5/27/20-6/24/20		** VOIDED **
		46316	9100 116 3052 2		11800 N MAIN ST 5/27/20-6/24/20		** VOIDED **
		46316	9100 116 2944 1		7647 EDMUND ST 5/27/20-6/24/20		** VOIDED **
		46316	9100 116 2958 1		10201 ELMCREST RD 5/27/20-6/24/20		** VOIDED **
		46316	9100 212 3306 9		8350 MAIN ST 5/27/20-6/24/20		** VOIDED **
07/08/2020	MIF	46317		VOID	** VOIDED **		** VOIDED **
07/08/2020	MIF	46318		VOID	** VOIDED **		** VOIDED **
07/08/2020	MIF	46319		VOID	** VOIDED **		** VOIDED **
07/08/2020	MIF	46320	9100 4059 5829	DTE ENERGY	STREETLIGHTS 6/1/20-6/30/20	101-448-920.000	2,608.29
07/08/2020	MIF	46321	INSPECTIONS	LEONARD DONALD CZINSKI	PLUMBING & HEATING INSPECTIONS JUN	287-301-725.000	1,575.00
07/08/2020	MIF	46322	212508	PRINTING SYSTEMS INC	SECERACY ENVELOPES, QVF MASTER CAR	101-191-727.000	251.26
		46322	214296		ELECTION AV APPLICATIONS, SECRECY	101-191-727.000	317.09
		46322	214336		AV OUTER ENVELOPES	101-191-727.000	325.26
		46322	214337		AV RETURN ENVELOPES	101-191-727.000	316.82
							1,210.43

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
07/08/2020	MIF	46323	REFUND	ROSE DEMARCO	ROUGH INSPECTION NOT REQUIRED	287-000-485.000	100.00
07/08/2020	MIF	46324	417496973	U.S. BANK EQUIPMENT FINANCE	OFFICE, WWTP, COM CTR & PD COPIER	101-265-940.000	256.17
		46324	417496973		OFFICE, WWTP, COM CTR & PD COPIER	101-666-940.000	128.08
		46324	417496973		OFFICE, WWTP, COM CTR & PD COPIER	207-301-940.000	128.09
		46324	417496973		OFFICE, WWTP, COM CTR & PD COPIER	571-301-940.000	128.08
							640.42
07/08/2020	MIF	46325	9200 177 6460 5	DTE ENERGY	75 BARKER RD OVERHEAD LIGHTS 5/27/	101-265-920.000	31.12
		46325	9200 177 6460 5		75 BARKER RD OFFICE & WATER HEATER	101-265-920.000	105.58
		46325	9200 177 6464 7		75 BARKER RD 2ND FLOOR 5/27/20-6/2	101-265-920.000	14.00
		46325	9100 116 2986 2		9101 MAIN ST 5/27/20-6/24/20	101-666-920.000	179.09
		46325	9100 142 3069 2		2727 E NORTH TERRITORIAL RD 5/22/2	216-301-920.000	213.32
		46325	9100 212 3306 9		8350 MAIN ST 5/27/20-6/24/20	217-000-920.000	195.59
		46325	9100 116 7798 6		427 E NORTH TERRITORIAL 5/22/20-6/	571-301-920.000	102.56
		46325	9100 116 3078 7		9081 LAKE PINE DR 5/22/20-6/22/20	571-301-920.000	53.94
		46325	9100 116 3105 8		9225 LAKE PINE DR 5/22/20-6/22/20	571-301-920.000	534.56
		46325	9100 116 3039 9		11615 E SHORE DR 5/23/20-6/23/20	571-301-920.000	324.65
		46325	9100 116 3062 1		925 8 MILE RD BLDG PERM 5/27/20-6/	571-301-920.000	1,129.64
		46325	9100 113 1384 8		10201 ELMCREST RD 4/23/20-6/22/20	571-301-920.000	41.08
		46325	9100 116 3093 6		7941 TURNBERRY DR 5/27/20-6/24/20	571-301-920.000	47.87
		46325	9100 116 7814 1		6457 LAKEPOINTE DR 4/25/20-6/24/20	571-301-920.000	33.30
		46325	9100 116 2973 0		8076 MAIN ST 5/27/20-6/24/20	571-301-920.000	96.48
		46325	9100 116 2999 5		601 RAYMOND 5/27/20-6/24/20	571-301-920.000	44.78
		46325	9100 116 3014 2		11380 N SHORE DR 5/27/20-6/24/20	571-301-920.000	77.03
		46325	9100 116 3026 6		11591 N SHORE DR 5/27/20-6/24/20	571-301-920.000	38.48
		46325	9100 116 3052 2		11800 N MAIN ST 5/27/20-6/24/20	571-301-920.000	114.83
		46325	9100 116 2944 1		7647 EDMUND ST 5/27/20-6/24/20	571-301-920.000	66.17
		46325	9100 116 2958 1		10201 ELMCREST RD 5/27/20-6/24/20	571-301-920.000	40.97
		46325	9100 212 3306 9		8350 MAIN ST 5/27/20-6/24/20	631-301-920.000	5,032.70
							8,517.74
07/08/2020	MIF	46326		VOID	** VOIDED **		** VOIDED **
07/08/2020	MIF	46327		VOID	** VOIDED **		** VOIDED **
07/08/2020	MIF	46328	9100 4000 5506	DTE ENERGY	11500 LEMEN RD PRIMARY SUPPLY 5/20	571-301-920.000	5,645.79
				TOTAL - ALL FUNDS	TOTAL OF 117 CHECKS (10 voided)		1,009,858.20

--- GL TOTALS ---

101-000-123.000	PREPAID EXPENSES	29,383.62
101-000-214.000	DUE TO OTHERS	12,591.00
101-101-701.000	SALARIES	2,500.00

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
101-101-715.000					SOCIAL SECURITY		198.89
101-101-807.000					MEMBERSHIP DUES		200.00
101-101-900.000					PRINTING & PUBLICATIONS		501.25
101-171-701.000					SALARIES		1,442.31
101-171-715.000					SOCIAL SECURITY		110.33
101-171-860.000					FUEL & MILEAGE		392.46
101-172-701.000					SALARIES		8,653.86
101-172-704.000					CLERICAL/DEP /SUPER/ELECTION		3,942.93
101-172-715.000					SOCIAL SECURITY		1,392.60
101-172-717.000					LIFE/DISB. INSURANCE		81.92
101-172-718.000					PENSION		865.38
101-172-722.000					CONTROLLER		5,860.09
101-191-702.000					SALARIES		3,243.66
101-191-715.000					SOCIAL SECURITY		231.34
101-191-727.000					SUPPLIES		1,210.43
101-191-851.000					POSTAGE		589.50
101-215-701.000					SALARIES		1,442.31
101-215-703.000					DEPUTY SALARIES		5,127.48
101-215-715.000					SOCIAL SECURITY		502.57
101-215-717.000					LIFE/DISB. INSURANCE		53.39
101-215-718.000					PENSION		512.76
101-215-860.000					FUEL & MILEAGE		55.37
101-228-936.000					SOFTWARE		194.00
101-228-948.000					COMPUTER SERVICES		335.62
101-253-701.000					SALARIES		1,442.31
101-253-703.000					DEPUTY SALARIES		4,742.40
101-253-715.000					SOCIAL SECURITY		473.12
101-253-717.000					LIFE/DISB. INSURANCE		50.28
101-253-718.000					PENSION		474.24
101-253-860.000					FUEL & MILEAGE		70.15
101-253-956.000					MISCELLANEOUS		25.00
101-265-710.000					JANITORIAL SALARIES		506.00
101-265-715.000					SOCIAL SECURITY		63.20
101-265-727.000					SUPPLIES		752.65
101-265-816.000					GROUNDS/CLEANG/JANITORL SERVIC		1,140.00
101-265-850.000					COMMUNICATION		273.77
101-265-851.000					POSTAGE		130.88
101-265-920.000					UTILITIES		198.46
101-265-929.000					GRANT EXPENSE		19,640.16
101-265-930.000					REPAIRS & MAINTENANCE		43.75
101-265-940.000					RENTAL EQUIPMENT		742.26
101-270-800.000					OTHER PROFESSIONAL FEES		1,200.00
101-270-803.000					LEGAL		9,737.50
101-412-637.000					SPLIT APPLICATIONS		450.00
101-412-701.000					ZONING SALARIES		5,280.00

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
101-412-715.000					SOCIAL SECURITY		612.31
101-412-717.000					LIFE/DISB. INSURANCE		21.85
101-412-718.000					ZONING PENSION		528.00
101-412-726.000					PLANN COMM		1,900.00
101-412-801.000					PLANNER FEES		18,377.68
101-412-809.000					CODE ENFORCEMENT SALARIES		1,274.00
101-412-823.000					ZONING ADMINISTRATION		1,215.00
101-412-851.000					POSTAGE		53.90
101-412-900.000					PRINTING & PUBLICATIONS		488.63
101-448-920.000					UTILITIES		5,182.92
101-666-701.000					SALARIES		5,629.44
101-666-702.000					SALARIES		2,233.44
101-666-710.000					JANITORIAL SALARIES		320.00
101-666-715.000					SOCIAL SECURITY		587.72
101-666-717.000					LIFE/DISB. INSURANCE		57.45
101-666-718.000					PENSION		562.95
101-666-727.000					SUPPLIES		251.36
101-666-815.000					CC PROGRAMS		628.14
101-666-816.000					GROUNDS/CLEANG/JANITORL SERVIC		200.00
101-666-822.000					SENIOR NUTRITION		58.13
101-666-850.000					COMMUNICATION		272.84
101-666-920.000					UTILITIES		200.43
101-666-930.000					REPAIRS & MAINTENANCE		117.50
101-666-936.000					SOFTWARE		36.47
101-666-940.000					RENTAL EQUIPMENT		128.08
101-753-931.000					PARK MAINITENANCE		188.11
207-000-123.000					PREPAID EXPENSES		377.67
207-226-701.000					SALARIES		266,774.80
207-226-702.000					SALARIES		46,507.25
207-226-704.000					CLERICAL/DEP /SUPER/ELECTION		8,757.60
207-226-708.000					SALARIES-PART TIME		6,861.69
207-226-710.000					JANITORIAL SALARIES		765.00
207-226-711.000					SALARIES-OVERTIME		3,314.49
207-226-715.000					SOCIAL SECURITY		19,665.86
207-226-717.000					LIFE/DISB. INSURANCE		788.90
207-226-718.000					PENSION		8,319.36
207-226-730.000					MEDICAL TESTING		179.50
207-270-803.000					LEGAL		100.00
207-301-727.000					SUPPLIES		963.48
207-301-741.000					UNIFORMS/GEAR & ALLOWANCE		623.85
207-301-818.000					CONTRACTUAL SERVICES		3,024.38
207-301-850.000					COMMUNICATION		641.30
207-301-851.000					POSTAGE		5.00
207-301-930.000					REPAIRS & MAINTENANCE		200.00
207-301-940.000					RENTAL EQUIPMENT		128.09

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 06/10/2020 - 07/08/2020
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
207-301-972.000				COMPUTER		588.08	
207-333-860.000				FUEL & MILEAGE		1,615.30	
207-333-930.000				REPAIRS & MAINTENANCE		1,795.22	
216-000-123.000				PREPAID EXPENSES		377.67	
216-226-701.000				SALARIES		10,650.72	
216-226-702.000				SALARIES		17,404.00	
216-226-705.000				ADMINISTRATIVE ASSISTANT		272.32	
216-226-708.000				SALARIES-PART TIME		2,980.02	
216-226-715.000				SOCIAL SECURITY		2,386.26	
216-226-717.000				LIFE/DISB. INSURANCE		91.70	
216-226-718.000				PENSION		1,065.06	
216-226-957.000				TRAINING & DEVELOPMENT		369.02	
216-226-958.000				TRAINING WAGES		364.50	
216-301-727.000				SUPPLIES		793.89	
216-301-741.000				UNIFORMS/GEAR & ALLOWANCE		97.98	
216-301-820.000				DISPATCH SERVICES		918.82	
216-301-850.000				COMMUNICATION		298.47	
216-301-920.000				UTILITIES		363.32	
216-301-930.000				REPAIRS & MAINTENANCE		4,303.44	
216-301-972.000				COMPUTER		124.65	
216-333-860.000				FUEL & MILEAGE		410.11	
216-333-930.000				REPAIRS & MAINTENANCE		7,388.07	
217-000-908.000				RENTAL REIMBURSEMENT		1,621.68	
217-000-920.000				UTILITIES		225.55	
248-301-727.000				SUPPLIES		37.95	
248-301-807.000				MEMBERSHIP DUES		125.00	
248-301-957.000				TRAINING & DEVELOPMENT		347.01	
287-000-485.000				BUILDING PERMIT FEES		100.00	
287-226-717.000				LIFE/DISB. INSURANCE		32.78	
287-301-725.000				ELECTRIC, PLUMB & MECH INSPECTIONS		2,475.00	
287-301-727.000				SUPPLIES		197.00	
287-301-850.000				COMMUNICATION		43.09	
571-000-010.000				CDARS C of D Investments		250,000.00	
571-000-123.000				PREPAID EXPENSES		735.00	
571-000-302.000				BOND PAYABLE - 1992		45,000.00	
571-226-701.000				SALARIES		7,942.53	
571-226-702.000				SALARIES		22,536.42	
571-226-711.000				SALARIES-OVERTIME		1,317.94	
571-226-715.000				SOCIAL SECURITY		2,538.40	
571-226-717.000				LIFE/DISB. INSURANCE		306.12	
571-226-718.000				PENSION		3,047.91	
571-226-747.000				ON-CALL WAGES		1,260.00	
571-228-948.000				COMPUTER SERVICES		208.06	
571-301-727.000				SUPPLIES		89.60	
571-301-740.000				OPERATING SUPPLIES		4,661.93	

CHECK DISBURSEMENT REPORT FOR NORTHFIELD TOWNSHIP
CHECK DATE FROM 06/10/2020 - 07/08/2020
Banks: MIF

Check Date	Bank	Check #	Invoice	Payee	Description	GL #	Amount
571-301-817.000				LAB & TESTING	180.00		
571-301-819.000				COLLECTION SYS ANNUAL MAINT	1,296.80		
571-301-850.000				COMMUNICATION	636.93		
571-301-920.000				UTILITIES	9,605.29		
571-301-929.000				GRANT EXPENSE	15,225.26		
571-301-930.000				REPAIRS & MAINTENANCE	572.32		
571-301-940.000				RENTAL EQUIPMENT	128.08		
571-333-860.000				FUEL & MILEAGE	1,419.06		
571-528-989.000				INTEREST 1992 BOND	3,262.50		
571-900-800.000				OTHER PROFESSIONAL FEES	5,665.00		
571-900-970.000				EQUIPMENT	13,711.34		
631-301-727.000				SUPPLIES	391.06		
631-301-816.000				GROUNDS/CLEANG/JANITORL SERVIC	200.00		
631-301-818.000				CONTRACTUAL SERVICES	2,045.00		
631-301-850.000				COMMUNICATION	640.43		
631-301-920.000				UTILITIES	5,335.58		
631-301-930.000				REPAIRS & MAINTENANCE	11,860.19		
				TOTAL	1,009,858.20		

Comments

Judy Crookes <[redacted]>

Wed 7/8/2020 11:28 AM

To: Steven Aynes <ayness@Northfieldmi.gov>; **BoardMembers <BoardMembers@Northfieldmi.gov>**

Dear Neighbor,
What is a neighbor? For us, they are good people who care about each other.

Although we probably do not live in close proximity, we all live in Northfield Township.

So, we ask you - would YOU like to live across the road from a marihuana grow facility?

We would NOT!

We will - if you vote for the conditional use.

PLEASE - vote NO!

Sincerely,
Bill and Judy Crookes
[redacted]

grow facility at 587 W Northfield Church road

Douglas Doerfler <[redacted]>

Tue 7/7/2020 6:50 PM

To: Steven Aynes <ayness@Northfieldmi.gov>; **BoardMembers <BoardMembers@Northfieldmi.gov>**

Hello All

I am writing to state my opposition to a grow facility in the proposed area.
First let me state that I am 100% in favor of marijuana being legal, but I am also 100% against a grow facility in this area, or any area like the surrounding.
I do not want this to be seen as a "not in my back yard issue", I do not think this kind of activity belongs in this type of neighborhood regardless of whether it is my neighborhood or miles away. This is exactly why we have zoning so like activities can be put together and the activities that are currently along Northfield Church road are exactly what someone wants in an area like this.
I would like more thought to be put in to what type of zoning area this type of activity belongs in.
I do not have a problem with Northfield Township or any other allowing this type of activity, but I do expect a thought out, purposeful plan be developed as to what type of zoning area this kind of activity belongs in.
It would be a mistake to permit this type of activity to be in an agricultural area, especially one like this, that is quiet residences on small plots of land, just because it involves growing plants
There are other areas in North America that have previously addressed these issues and have classified the growing, harvesting and processing of marijuana as an industrial/commercial activity that is not permitted in agricultural zoned areas, but is specifically only permitted in industrial zoned areas.
In addition to the above, Northfield Township is not an area of large scale farms, that are essentially commercial activities, but is quiet neighborhoods of mostly hobby farms and residential neighborhoods of larger than lot sized plots, but where people essentially settled to get the best of both worlds of being close to a small urban area in a quiet peaceful country setting.
I am less than 1/2 a mile from where this is proposed and I look around at all the neighbors and just simply do not think an operation like this belongs here, in this setting.
I am about 1/2 mile away but I also feel for my neighbors that are closer, and strongly feel this does not belong right beside and among residences.

I just relocated to this area last fall after living in Silicon Valley for years, as my company opened a second engineering facility in Ann Arbor after purchasing land from U of M and are building a new 200,000 sq ft engineering facility in an Ann Arbor tech area.
I was ready to quit my company as I did not want to live in Silicon Valley any longer, they asked if I would be willing to relocate to their new facility, prior to that I had never been within 2000 miles of here, I had one trip here last Aug, accepted the position right away, started looking for a place, and bought this within 3 months, I loved the area so much I was all in.

I spent many, many hours looking for the perfect place and thought I found it just off Northfield Church road. I am on 5 acres and am surrounded by beautifully manicured residences of between 5 and 40 acres, with the friendliest, most peaceful neighbors.
My company recruits heavily from Universities all over North America, U of M, Mich State, Wayne State, being among the top schools, I have been involve in recruiting and when asked what brought me here the answer has been to be able to live here, on the land I just bought, this close to Ann Arbor, and work for a high tech engineering firm that designs and builds some of the most advanced instruments there are, is simply the best of both worlds.
For 15 years I lived in Silicon Valley renting, within month of moving here I bought a piece of paradise.

I simply would never have considered my place if there was this proposed facility already here, and again its not because I am against this product, its that I very strongly believe this is the wrong setting for this type of endeavor.

I request that this proposal be denied, the bigger issue be decided as to what zoning this type of activity will be permitted in, and then look into requests only after the matter of the zoning type has be decided.

But even if its decided that this does belong in agricultural areas, there needs to be some limitations and consideration as to whether the facility will damage the tranquility of the area, as not all agricultural areas are the same, and right here on Northfield Church road is essentially a residential paradise on small plots of agricultural land

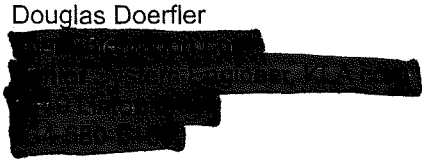
Let me stress that a precedent has been set in other areas that marijuana grow facilities are commercial operations and not permitted in agricultural areas

Northfield Church road is a short section of dirt road, that has very little traffic, and thus is a very safe place to walk, bike ride or ride a horse, the increase of traffic into a facility like this would be very disruptive to the area, the odor a facility like this would give off would be unwelcome and the potential for crime is at best a big unknown

All along Northfield Church road is such a quiet, quaint, friendly piece of paradise that it would be such a shame to disrupt.

Thanks for your consideration

Douglas Doerfler



NORTHFIELD TOWNSHIP
Township Board
Minutes
June 23, 2020

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Supervisor Chockley via tele-conference.

INVOCATION/PLEDGE

Trustee Beliger provided a brief invocation and led those present in the Pledge of Allegiance.

ROLL CALL

Marlene Chockley, Supervisor	Present
Kathleen Manley, Clerk	Absent
Lenore Zelenock, Treasurer	Present
Tawn Beliger, Trustee	Present
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present

Also present:
Public Safety Director William Wagner
Township Manager Steven Aynes
Township Controller Yvette Starbuck
Township Planner Paul Lippens, McKenna Associates
Members of the community

FIRST CALL TO THE PUBLIC

David Gordon, Hellner Road, made comments about the proposed sewer plant retention basin, land preservation, and charges of corruption by Trustee Beliger. Maegan Spina, 9121 Lakewood Drive, asked about the funding for the retention basin.

BOARD MEMBER RESPONSE

Board members replied to questions posed during the Call to the Public about funding of the sewer retention basin and notifying the public about the expense, and commented on statements by candidates for Township Board.

CONSENT AGENDA:

- **Township Manager Report**
- **Correspondence**

▶ **Motion:** Chockley moved, Beliger seconded, that the consent agenda be adopted as presented.

In answer to a question from Zelenock regarding 75 Barker Road, Aynes said he has hired a firm to do a survey and has been working with the buyer toward a closing on approximately July 20th. Chockley noted the title company is requiring a resolution from the Board to allow the Township Manager to sign the title company documents.

Motion carried 6—0 on a roll call vote.

ADOPT BALANCE OF AGENDA

▶ **Motion:** Chockley moved, Beliger seconded, that the balance of the agenda be adopted as presented. **Motion carried 6—0 on a roll call vote.**

ACTION AGENDA ITEMS

1.
Minutes of June 9, 2020 Board of Trustees Regular Meeting

▶ **Motion:** Beliger moved, Chick seconded, that the minutes of the June 9, 2020, Regular Board Meeting be approved as presented.

Otto corrected the spelling of a name.

▶ **Amended motion:** Beliger moved, Chick seconded, that the minutes of the June 9, 2020, Regular Board Meeting be approved as amended. **Motion carried 6—0 on a roll call vote.**

2.
Minutes of June 16, 2020 Board of Trustees Special Meeting

▶ **Motion:** Beliger moved, Chockley seconded, that the minutes of the June 16, 2020, Special Board Meeting be approved as presented.

Beliger corrected the tally for a motion.

▶ **Amended motion:** Beliger moved, Chockley seconded, that the minutes of the June 16, 2020, Special Board Meeting be approved as amended. **Motion carried 5—1 on a roll call vote, Dockett opposed.**

3.
Payment of Open Bills (expected check run date 06-24-2020)

▶ **Motion:** Beliger moved, Chockley seconded, to approve payment of Open Bills (expected check run date 06-24-2020) for a total of $54,589.80 from all funds in the Municipal Investment Fund (MIF) account.

In response to a comment from Dockett, Chief Wagner explained the Township is obligated by State law to provide or pay for a school crossing guard.

Motion carried 5—1 on a roll call vote, Dockett opposed.

▶ **Motion:** Zelenock moved, Chick seconded, to include invoices for the Township's planners and attorneys related to Open Bills in Board packets. **Motion carried 6—0 on a roll call vote.**

4.
Resolution 20-624:
FY2019-20 Budget Amendment #3

- **Motion:** Chockley moved, Beliger seconded, to approve Budget Amendment #3 to the FY0291-20 Budget. **Motion carried 6—0 on a roll call vote. Resolution adopted.**

- ***Motion:*** Beliger moved, Dockett seconded, that the meeting not extend past 10:00 P.M., with an evaluation of remaining agenda items at 9:30 P.M. **Motion failed 3—3 on a roll call vote, Chick, Otto, and Chockley opposed.**

5.
Form L-4029:
Setting Millage Rates for Fiscal Year 2020-21

- **Motion:** Chockley moved, Beliger seconded, to approve the L-4029 Tax Rate Report for the 2020 Millage Request to the County Board of Commissioners.

Zelenock noted most of the taxes paid by Township property owners are not generated by the Township, rather they come from the County and school districts.

Motion carried 6—0 on a roll call vote.

6.
Resolution 20-625: General Appropriations Act Adopting Fiscal Year 2020-21 Budget

- **Motion #1:** Beliger moved, Chockley seconded, to adopt Resolution 20-625, General Appropriations Act Adopting Fiscal Year 2020-21 Budget.

Zelenock said she would not support adoption because information is lacking about the Community Center grant, the SAW grant, and other items, and more performance is needed from the Township Manager position.

- **Motion #2:** Zelenock moved, Dockett seconded, that the Board investigate terminating the Township Manager's contract.

Board members made comments including the need to distinguish performance matters from expense, whether the motion is appropriate at this time, and the need for accountability at all times.

Motion #2 failed 2—4 on a roll call vote, Otto, Chockley, Chick, and Beliger opposed.

The Board discussed changes requested to the draft budget at the last Board meeting and why some of them were not included in the revision. Controller Starbuck said she was not informed of some items and explained the need to handle other in accordance with audit rules. Aynes reviewed his recommendation regarding planning for a reduction in State revenue sharing.

Motion #1 carried 4—2 on a roll call vote, Zelenock and Dockett opposed. Resolution adopted.

7.
COVID-19 Safety Policy

- ***Motion:*** Beliger moved, Chick seconded, to approve the COVID-19 Safety Policy.

The Board discussed the discrepancy between the governor's Executive Order 2020-115 requiring face masks to be worn indoors and policy's statement that they are "recommended," and protocols for cleaning, screening of employees and visitors, use of public restrooms by the public, and any necessary quarantining. Aynes said the Township labor attorney and general counsel reviewed the proposal and he described screening, cleaning, and distancing plans.

- ***Motion to amend:*** Chockley moved, Otto seconded, to amend the COVID-19 Safety Policy to require employees, consultants, visitors, and elected officials to wear masks unless not possible for medical reasons or when an individual is behind a closed door per the attorney's advice. **Amendment to motion carried 5—1 on a roll call vote, Dockett opposed.**

Otto said it should be made clear that health monitoring must be completed by employees daily. There was discussion about cleaning, including of the restroom, and provision of facemasks.

- ***Amended motion:*** Beliger moved, Chick seconded, to approve the COVID-19 Safety Policy with the amendment to require employees, consultants, visitors, and elected officials to wear masks unless not possible for medical reasons or when an individual is behind a closed door per the attorney's advice.

Amended motion carried 5—1 on a roll call vote, Dockett opposed.

8.
Consider Four Marihuana Facilities Emergency Use License Types

- **Motion #1:** Beliger moved, Chockley seconded, that the Township Board direct the Planning Commission to take no further steps to develop Designated Consumption Establishment licenses, Excess Marihuana Grower licenses, Marihuana Event Organizer licenses, and Temporary Marihuana Event licenses.

Board members made brief comments including that the public voted to approve marijuana businesses, a desire to wait and see what happens with the first businesses to open, objection to consumption licenses, and that the public could organize another referendum to allow these uses.

Motion #1 failed 3—3 on a roll call vote, Otto, Chick, and Zelenock opposed.

- **Motion #2:** Chick moved, Otto seconded, that the Planning Commission consider all four marihuana facility emergency use license types and make a recommendation for approval or denial to be brought to the Township Board.

Comments included concern about spending time and money on this effort at this point and concern for Township youth.

- **Motion #3:** Beliger moved that the Planning Commission investigate and return to the Township Board means to mitigate different aspects of marijuana risk and harm to the Township's adolescents and youth.

Comments included that this is not the responsibility of the Planning Commission.

Motion #3 died for lack of second.

Township Planner Paul Lippens answered questions about the various types of proposed licenses and recalled that last year the Township Board directed the Commission to investigate these types of licenses.

Motion #2 failed 3—3 on a roll call vote, Beliger, Chockley, and Dockett opposed.

9.
Liability Insurance Contract Renewal

- **Motion:** Chockley moved, Otto seconded, to authorize and direct Township Manager Aynes to sign the necessary documents on behalf of Northfield Township required to extend our Commercial Liability and Property Insurance coverage from July 1, 2020 to June 30, 2021 at the annual rate of $107,181.

Aynes reported this rate is discounted from the previous premium of $119,432 due to lower claims.

Motion carried 6—0 on a roll call vote.

10.
Contribution to Washtenaw County Clean-up Day

- **Motion:** Chockley moved, Beliger seconded, to approve the usual contribution of $2,000 toward this year's Washtenaw County Clean-up Day and to allow lunch to be provided to volunteers.

- **Amendment to motion:** Beliger moved, Dockett seconded, to cap the amount spent for lunch at $150. **Amendment to motion failed 2—3—1 on a roll call vote, Zelenock, Chick, and Chockley opposed, and Otto abstaining because she is volunteering.**

Motion carried 5—1 on a roll call vote, Dockett opposed.

11.
MTA Membership Options

Aynes explained that in addition to the annual membership fee the MTA is offering package prices for trainings rather than the Township paying for individual courses. Beliger asked if anything less could be paid for dues.

- **Motion #1:** Zelenock moved, Otto seconded, to renew the Township's membership with the Michigan Townships Association at the current rate of $5,815.58. **Motion #1 carried 5—1 on a roll call vote, Dockett opposed.**

- **Motion #2:** Chockley moved, Chick seconded, that the Township sign up for the Michigan Townships Association premium pass for online training for the next fiscal year.

Chockley said this would provide unlimited online training for all Township staff and officials at a lower cost than is in the budget for all departments.

- **Amended motion #2:** Chockley moved, Chick seconded, that the Township sign up for the Michigan Townships Association premium pass for online training for the next fiscal year, the cost to be allocated to all departments that benefit.

Amended motion failed 3—3 on a roll call vote, Dockett, Zelenock, and Beliger opposed.

ANNOUNCEMENTS

- Residents interested in serving on the Board of Review and business owners in the Downtown Development Authority (DDA) area who are interested in serving with the DDA should contact Chockley.
- Clean-up Day is 9:00 A.M.-1:00 p.m. on Saturday, June 27th at Whitmore Lake High School.
- Photos and videos for the virtual 4th of July Parade can be emailed through this week to Otto.

SECOND CALL TO THE PUBLIC

Ken Dignan, 9210 Hillcrest, candidate for Township Supervisor and Whitmore Lake school board member, explained that the school crossing guard bill sent to the Township was prorated for the past year. David Gordon, candidate for Township Board and Chair of the Land Preservation Committee, commented on the lack of funding in the new budget for land preservation. Dignan and Gordon also commented on the proposed sewer basin and the conduct of a Township Board member.

BOARD MEMBER COMMENTS

Comments included:

- Comparison of the pros and cons of revenue vs general obligation bonds for the proposed sewer basin.
- The Land Preservation Committee members are to be commended for using their own funds to mail information to Township residents, and that is how such efforts should be funded.
- Land preservation should not be an afterthought.
- The Township Board has been doing some things in support of land preservation and hopefully it can do more.
- Accusations of corruption by a Township Supervisor candidate against other Board member are outrageous.

ADJOURNMENT

▶ **Motion:** Chockley moved, Zelenock seconded, that the meeting be adjourned.
Motion carried 6—0 on a roll call vote.

The meeting adjourned at 9:50 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on _____, 2020.

_____
Kathleen Manley, Clerk

Official minutes of all meetings are available on the Township's website at http://www.twp-northfield.org/government/township_board_of_trustees/

Draft

To: Township Board

From: Steve Aynes, Township Manager

RE: Amended February 25, 2020 Minutes

Date: July 8, 2020

Lisa Lemble brought to our attention that the board had requested additional amendments to the February 25, 2020 board meeting minutes that have not yet been approved. The board asked for changes at their March 17th meeting that required review of the recording for confirmation. This was the last meeting before the shut down.

Here is a list of changes Lisa made (and did NOT make in one case) in the attached draft:

- Corrected the motion that failed about opening the public hearing.
- Changed "Fink" to "Kelly" regarding the comment about Mr. Iaquinto declining to speak.
- Confirmed by watching the video again that it was Mr. Fink, not Mr. Kelly, Mr. Iaquinto's attorney, who said the Board may not remove Iaquinto without a public hearing (so she did NOT make that change).
- Corrected the word "sent" to "send" as pointed out by Ms. Beliger regarding the mailing of postcards.

I move _____Seconded by _____to approve the amended minutes from the February 25, 2020 Board meeting.

NORTHFIELD TOWNSHIP
Township Board
Minutes
February 25, 2020

CALL TO ORDER

The meeting was called to order at 7:09 P.M. by Supervisor Chockley at 8350 Main Street.

PLEDGE/INVOCATION

Supervisor Chockley provided a brief invocation and led those present in the Pledge of Allegiance.

ROLL CALL

Marlene Chockley, Supervisor	Present
Kathleen Manley, Clerk	Present
Lenore Zelenock, Treasurer	Present
Tawn Beliger, Trustee	Absent with notice
Janet Chick, Trustee	Present
Wayne Dockett, Trustee	Present
Jacki Otto, Trustee	Present

Also present:
Public Safety Director William Wagner
Wastewater Treatment Plant Superintendent Dan Willis
Township Manager Steven Aynes
Township Attorney James Fink, Fink &: Fink PLLC
Recording Secretary Lisa Lemble
Members of the community

FIRST CALL TO THE PUBLIC

Mike Cicchella, 7789 Sutton, commented on bonding for the sewer plant equalization basin and planning for the downtown area. Jessica Mizer and Anne Hunter, 8176 Fair Oaks Drive, Green Oak Township, commented on the equalization basin and sewer lines. Ken Dignan, 9210 Hillcrest Drive, commented on the equalization basin bonding and the North Village property. Sue Shink, 600 W. Joy Road, Margaret Riddell, 65141 W. Eight Mile, and Jim Nelson, 7777 Sutton, commented on development of the North Village property. Lee Cole, 9062 Pine Cove Drive, commented on the public hearing regarding Sam Iaquinto. Udo Huff, 6431 Whitmore Lake Road commented on the equalization basin. Brian Trim, 254 Lakeview, commented on the Town Hall meeting and the North Village site. Craig Warburton, 450 W. Joy Road, commented on the process leading to the public hearing regarding Sam Iaquinto.

BOARD MEMBER RESPONSE

Board members discussed how to proceed regarding the North Village property and getting more public input, and how to reconcile doing this with the motion made at the last meeting to have the Township attorney and Manager proceed with negotiations with Livonia Builders.

▶ **Motion:** Zelenock moved, Otto, that the Township Board hold a Town Hall Meeting on April 7th at 7:00 P.M. to discuss the North Village plan.

There was discussion about the purpose of the meeting, and whether the intent is to change the Master Plan and/or the synthesis plan. Comments included that the Livonia Builders plan does not conform to the synthesis plan, and a consultant should be hired to develop a concept plan for the park.

Motion carried 6—0 on a voice vote.

Otto reported a public hearing regarding the equalization basin was held in Green Oak Township on February 20th which concentrated on the proposed location, removal of trees, use of Fair Oaks Drive during construction, and color of the basin.

CONSENT AGENDA:

- **Manager's Report**
- **Fire Department Report**
- **Correspondence**

▶ **Motion:** Chockley moved, Manley seconded, that the consent agenda be accepted as presented.

Dockett asked when the issue of turning over Building Department functions to the County will be placed on a Board agenda. Aynes noted the subject was tabled several times by the Board last year. Chick noted she, Zelenock, and Beliger are on the Building Committee and have been working on this.

Motion carried 6—0 on a voice vote.

ADOPT BALANCE OF AGENDA

▶ **Motion:** Chockley moved to add consideration of all purchase offers for 75 Barker Road after agenda item 5. **Motion died for lack of second.**

▶ **Motion:** Chockley moved, Zelenock seconded, to hold a special Board meeting on March 3, 2020, to consider a purchase offer for 75 Barker Road.

There was discussion about getting an appraisal of the property and the various offers that had been submitted. In answer to a question, Fink said there is no statute requiring the Township to sell property at fair market value, but the sale should be reasonably related to the value of the property and the benefit of the Township.

Motion carried 5—1 on a roll call vote, Dockett opposed.

▶ **Motion:** Chockley, moved, Manley seconded, that the balance of the agenda be adopted as presented.
Motion carried 6—0 on a voice vote.

PUBLIC HEARING:
Consider Removal of Sam Iaquinto from the Northfield Township Planning Commission

Chockley read the charges regarding consideration of removal of Sam Iaquinto from the Planning Commission due to alleged malfeasance, specifically failure to disclose a conflict of interest related to property he owns and votes he cast regarding a marijuana ordinance.

Ken Dignan asked who is alleging the malfeasance.

▶ **Motion:** Chockley moved, Manley seconded, to open the public hearing.

There was discussion about whether Iaquinto or his attorney should be allowed to speak prior to the public hearing. Fink said there is no requirement for how the public hearing should be conducted. Chockley called the question. Chick and Otto said Iaquinto should be allowed to speak first. Zelenock said the Board should have been notified about the matter first.

Motion failed 2—4 on a roll call vote, Zelenock, Dockett, Chick, and Otto opposed.

James Kelly, attorney for Sam Iaquinto, said his client has a right to speak publicly to the charges.

▶ **Motion:** Chick moved, Chockley seconded, that Mr. Iaquinto and his attorney be allowed to speak publicly regarding the charges.
Motion carried 6—0 on a roll call vote.

AGENDA ITEMS

1.
Consider Removal of Sam Iaquinto from the Northfield Township Planning Commission due to Alleged Malfeasance

Sam Iaquinto said Chockley is accusing him of not putting the Township first, but his actions since June of 1993 shows the opposite. He described his extensive public service involvement in sponsoring events, serving the public schools sports department, and serving on many public boards, including the Downtown Development Authority, morning Kiwanis, and the Planning Commission for 18 years. He noted he was also a founder of the *Courant* newspaper and was elected to the Township Board for one term.

He said he has not had a conflict of interest regarding his votes on the Township's marijuana business ordinance. He said all recommendations from the Planning Commission, a recommending body, were based on research. He said Chockley has had a personal vendetta against him due to him not supporting her candidacy for Township Supervisor, and she attempted to replace him on the Planning Commission, but the Township Board did not support it and he was later reappointed.

He said he received notice of the charges and proposed public hearing by certified mail only five days ago, on February 19th, without a list of charges or any of the materials in the Township Board packet being provided.

He said he and his business have given tens of thousands of dollars to the community and served it for 27 years. He said his actions and discussion regarding the marijuana ordinance were related to general ordinances only, not specific properties.

James Kelly, attorney for Sam Iaquinto, said the charges against Iaquinto are false because Iaquinto studied an issue applicable to the entire community; he did not rezone his own property or act on specific applications related to property he owns. He said Iaquinto acted on a generally applicable zoning ordinance in the same way the Township Board has acted on a Master Plan covering property each of the Board members own, but it would be ridiculous for each of them to recuse themselves from that matter.

He said Iaquinto committed himself publicly to a vote on the marijuana business ordinance prior to his property being involved in any contract related to a potential marijuana business and continued to vote the same way after entering into the contract. He said the Township Board also voted the same way when approving the ordinance. He said the marijuana license applications are just now being accepted and considered, and Iaquinto had no way of knowing whether his property would be among them.

Kelly said the memo the Supervisor provided refers to a meeting Iaquinto did not vote at (May 28, 2019), and his comments at a public hearing, meetings at which the Board voted on the ordinance, none of which constitute a conflict of interest. He said the Planning Commission by-laws require that a conflict of interest be declared regarding votes on specific properties, and do not require him to recuse himself, but Iaquinto has said he will recuse himself from voting on any of the specific marijuana business applications, which is not required.

Kelly said Chockley did not disclose that she was the one bringing the charges. He said Iaquinto wants his name cleared. He noted the Board has a policy against one Board member asking for the services of the Township attorney, and that was not followed in this case. He said a proper investigation would involve interviewing witnesses, looking at the Township Board's actions to see if they were influenced in any way, and looking at Iaquinto's votes to see if they changed the outcome of any action related to the ordinance (which they did not). He said Iaquinto should also have properly been given an opportunity to address the charges and to do so in closed session if he wished.

Kelly said Iaquinto did not violate any ordinances or rules, went above and beyond the requirements, and has publicly stated that he will recuse himself regarding voting on any specific marijuana business license applications. He said Iaquinto should be allowed to continue to serve on the Planning Commission through the end of his term.

▶ **Motion:** Otto moved, Chick seconded, that Sam Iaquinto not be removed from the Northfield Township Planning Commission due to alleged malfeasance.

Chockley said the Township first received the letter from Iaquinto regarding his intention to recuse himself from voting on marijuana business applications on January 24, 2020, and she said more information is needed. Fink said the Board may not remove Iaquinto from the Planning Commission without a public hearing, but Board members may ask Iaquinto questions if including members of the public is part of the normal process.

Otto said although Chockley was entitled to schedule a public hearing, it was not appropriate for Chockley to ask Iaquitno to resign because he was appointed by the full Board. She said the marijuana ordinances were brought to the Board on April 23, 2019, and until they were approved in November the Planning Commission had no further involvement.

Chockley asked Iaquinto to answer some questions. Kelly said Iaquinto declines. Chockley said State law requires disclosure of a conflict of interest and the Planning Commission by-laws state the reasons for a conflict of interest must be declared, and on March 20th the Planning Commission sent the proposed ordinances to the Board. She said on April 23rd the Board made ten motions to change the ordinances to prohibit retail and provisioning centers in the WLD district, and then Iaquinto made a motion to not consider those ten changes and return the ordinance to the Board. She asked when Iaquinto first thought to sell his property for use as a marijuana business. Fink said an idea is not a conflict of interest.

Chockley said Iaquinto signed the agreement for his property on May 10th, and on May 15th he refused to rescind the previously-made motion regarding the ordinances sent to the Board. She said he later spoke at a Township Board public hearing in support of having retail marijuana establishments in the downtown area. She said this is a matter of integrity, and Iaquinto had multiple opportunities to share his involvement in the sale of his property for future use as a retail marijuana business.

Otto called the question.

Dockett left the room. Chockley called for a five minute recess.

RECESS

Dockett called the question.

Motion carried 5—1 on a roll call vote, Chockley opposed.

2.
February 11, 2020, Minutes

▶ **Motion:** Chockley moved, Otto seconded, that the minutes of the January 11, 2020, Regular Board Meeting be approved as presented.

Chockley made one minor correction.

▶ **Motion:** Chockley moved, Manley seconded, that the minutes of the January 11, 2020, Regular Board Meeting be approved as amended.
Motion carried 6—0 on a voice vote.

3.
Approve Payment of Open Bills (expected check run date 02-26-2020)

▶ **Motion:** Chockley moved, Otto seconded, to approve payment of Open Bills (expected check run date 02-26-202) for a total of $128,851.39 from all funds in the Municipal Investment Fund (MIF) account.

Dockett said he will vote against this due to bids not being sought for engineering services.

Motion carried 4—2 on a roll call vote, Dockett and Zelenock opposed.

4.
Resolution 20-620: Notice of Intent to Issue Capital Improvement Bonds

Steven Mann of Miller Canfield and Stephen Hayduk of Bendzinski & Company Municipal Finance Counselors answered questions about the effect of various bonds on the Township's finance ratings, the difference between general obligation and revenue bonds, and how to proceed.

Dockett objected to bids not being sought for legal services related to the bonding.

▶ **Motion:** Chockley moved, Chick seconded, to adopt Resolution 20-620 Authorizing Publication of Notice of Intent to Issue Capital Improvement Bonds and Declaration of Intent to Reimburse from Bond Proceeds.

Zelenock asked about the contingency. There was discussion regarding the type of bond to use. Mann noted the amount in the resolution is the absolute ceiling and will be lower after bids are received.

Motion carried 4—2 on a voice vote, Zelenock and Dockett opposed. Resolution adopted.

Otto noted the Board must send out a postcard to residents per ordinance due to the amount. Mann noted a legal notice must also be placed.

In answer to questions, Willis said it would cost hundreds of thousands of dollars more to place the equalization basin in a location mentioned by area residents, a tank is needed due to the sewer line coming in under pressure, and while blue is the standard color, other colors can be chosen at an additional cost. Willis said the Township can plant trees to help block the view of the tank.

5.
Resolution 20-619: Resignation of Timothy Greene and Severance Agreement

▶ **Motion:** Chockley moved, Manley seconded, to approve Resolution 20-619, to accept the Resignation of Timothy Greene and Approve the Severance Agreement for $230,000.

In answer to questions, Wagner and Fink said Greene will receive a retirement badge, he is allowed to keep his gun, and generally when employees resign they are not eligible for unemployment benefits. **Motion carried 6—0 on a roll call vote. Resolution adopted.**

6.
Hiring of Part-Time Police Officers

▶ **Motion:** Chockley moved, Chick seconded, to hire Part-time Police Officer Brandon Diacono pending medical and psychological exam at the rate of $18.16 per hour. **Motion carried 6—0 on a voice vote.**

7.
Hiring of Front Desk Clerk/ Building Department Assistant

▶ **Motion:** Chockley moved, Zelenock seconded, to remove this item from the agenda as a decision has not been made regarding the hiring of a Front Desk Clerk. **Motion carried 6—0 on a voice vote**

8.
Update on Goals & Priorities List

Aynes referred to the document prepared primarily by Otto and asked if the goals listed represent what the Board wants. Otto noted the ranking is based on the 2017 goals, which is the last time a ranking was done.

ANNOUNCEMENTS

- Trees may be ordered through the Washtenaw County Conservation District through March 20th. https://www.washtenawcd.org/
- Taxes were due on February 14th without interest and penalty, and payments will be accepted at the Township until March 2nd with interest and penalty.
- The Board of Review will hear tax appeals on March 10th and 12th.
- Absentee ballots are still available for the March 10th election.
- The next Town Hall meeting, concentrating on plans for the North Village property, will be April 7th at 7:00 P.M.

SECOND CALL TO THE PUBLIC

Bob van Bemmelen, 2775 E. North Territorial, made suggestions regarding the April 7th Town Hall Meeting. Faith Wheeler asked about radon test kits, the County tree sale, and plans for revenues when the Township Hall debt is retired. Craig Warburton commented on Township leadership. Udo Huff commented on objectionable public comments on Facebook. Adam Olney, Northfield Township, asked about sewer problems on Barker Road and commented on the public hearing regarding Sam Iaquinto and the sale of 75 Barker Road. Marissa Prizgint, 32 Schrum Drive, commented on the Town Hall meetings, Board member conduct, and the public hearing regarding Sam Iaquinto.

BOARD MEMBER COMMENTS

The Board made comments about the Washtenaw County Community College millage proposal, and the need for a better policy regarding the process for removal of public officials, and the Town Hall meetings.

ADJOURNMENT

▶ **Motion:** Chockley moved, Zelenock seconded, that the meeting be adjourned.
Motion carried 6—0 on a voice vote.

The meeting adjourned at 10:24 P.M.

Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:
Wording removed is ~~stricken through~~;
Wording added is underlined.

Approved by the Township Board on _____, 2020.

_____
Kathleen Manley, Clerk

Official minutes of all meetings are available on the Township's website at http://www.twp-northfield.org/government/township_board_of_trustees/

Revised Draft

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP
EXP CHECK RUN DATES 07/15/2020 - 07/15/2020
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: MIF

OPEN

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 000					
101-000-214.000	DUE TO OTHERS	WASHTENAW COUNTY TREASUR	MONTHLY LICENSE FEE JULY 2020	1,227.50	
		Total For Dept 000		1,227.50	
Dept 101 TOWNSHIP BOARD					
101-101-956.000	MISCELLANEOUS	JENNIFER CARLISLE	LUNCH + TIP FOR CLEAN-UP DAY VOLUNTEE	103.41	
		Total For Dept 101 TOWNSHIP BOARD		103.41	
Dept 172 TOWNSHIP MANAGER					
101-172-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS AUGUST 2020	81.92	
101-172-818.000	CONTRACTUAL SERVICES	MUNICODE	SUPPLEMENT NO 6	3,500.00	
		Total For Dept 172 TOWNSHIP MANAGER		3,581.92	
Dept 215 CLERK					
101-215-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS AUGUST 2020	53.39	
101-215-723.000	RECORD SEC	LISA LEMBLE	RECORDING SECRETARY MAY-JUNE 2020	1,545.00	
101-215-860.000	FUEL & MILEAGE	STACIE MACDONALD	MILEAGE 6/23/20-6/30/20: POST OFFICE,	16.90	
		Total For Dept 215 CLERK		1,615.29	
Dept 228 INFORMATION TECHNOLOGY					
101-228-936.000	SOFTWARE	MICRO TECH SERVICES INC	ALL EMAILS; OFFICE ANTI-VIRUS, MANAGE	194.00	
101-228-948.000	COMPUTER SERVICES	MICRO TECH SERVICES INC	ALL EMAILS; OFFICE ANTI-VIRUS, MANAGE	331.72	
		Total For Dept 228 INFORMATION TECHNOLOGY		525.72	
Dept 253 TREASURER					
101-253-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS AUGUST 2020	50.28	
101-253-860.000	FUEL & MILEAGE	EMILY HOFSESS	MILEAGE 6/22/20-6/30/20: POST OFFICE	20.47	
		Total For Dept 253 TREASURER		70.75	
Dept 257 ASSESSING					
101-257-818.000	CONTRACTUAL SERVICES	ASSESSMENT ADMIN. SERVIC	ASSESSING SERVICES JUNE & JULY 2020	16,410.00	
		Total For Dept 257 ASSESSING		16,410.00	
Dept 265 HALL AND GROUNDS					
101-265-727.000		ARBOR SPRINGS WATER CO I	OFFICE 2 - 5 GAL ARTESIAN WATER	19.00	
101-265-727.000	SUPPLIES	CARTRIDGE CENTER INC.	TONER & DRUM	120.00	
101-265-727.000	SUPPLIES	JENNIFER CARLISLE	SNEEZE SHIELDS	229.19	
101-265-727.000		QUILL CORP	OFFICE SUPPLIES: TOILET PAPER	133.45	
101-265-816.000	GROUNDS/CLEANG/JANITORL SERVIC	J & M LANDSCAPING	LAWN SERVICES JUNE 2020	1,165.00	
101-265-929.000	GRANT EXPENSE	PRINT TECH	PLAY PATH SIGNS & BARK PARK SIGNS	267.64	
		Total For Dept 265 HALL AND GROUNDS		1,934.28	
Dept 270 LEGAL/PROFESSIONAL					
101-270-803.000	LEGAL	FINK & FINK, PLLC	LEGAL SERVICES - GENERAL MAY 2020	2,391.50	
101-270-803.000	LEGAL	FINK & FINK, PLLC	LEGAL SERVICE - MARIHUANA LICENSING M	250.00	
101-270-803.000	LEGAL	FINK & FINK, PLLC	LEGAL SERVICE - 75 BARKER MAY 2020	2,675.00	
101-270-803.000	LEGAL	FINK & FINK, PLLC	LEGAL SERVICES - WWTP/UTILITIES MAY 2	350.00	
101-270-803.000	LEGAL	FINK & FINK, PLLC	LEGAL SERVICES - CODE ENFORCEMENT MAY	62.50	
101-270-803.000	LEGAL	FINK & FINK, PLLC	LEGAL SERVICES - ZONING ADMIN MAY 202	250.00	
		Total For Dept 270 LEGAL/PROFESSIONAL		5,979.00	
Dept 412 PLANNING/ZONING DEPT					
101-412-637.000	SPLIT APPLICATIONS	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES JUNE 2020	500.00	
101-412-671.000	REIMBURSEMENT/OTHER INCOME	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES JUNE 2020	125.00	
101-412-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS AUGUST 2020	21.85	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 412 PLANNING/ZONING DEPT					
101-412-723.000	RECORD SEC	LISA LEMBLE	RECORDING SECRETARY MAY-JUNE 2020	585.00	
101-412-801.000	PLANNER FEES	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES JUNE 2020	6,413.75	
101-412-823.000	ZONING ADMINISTRATION	MCKENNA ASSOCIATES	PLANNING & ZONING SERVICES JUNE 2020	990.00	
		Total For Dept 412 PLANNING/ZONING DEPT		8,635.60	
Dept 666 COMMUNITY CENTER					
101-666-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS AUGUST 2020	57.45	
101-666-816.000	GROUNDS/CLEANG/JANITORL SERVIC	J & M LANDSCAPING	LAWN SERVICES JUNE 2020	200.00	
101-666-929.000	GRANT EXPENSE	TETRA TECH INC	COM CENTER IMPROVEMENTS DESIGN THRU 6	4,068.34	
101-666-929.000	GRANT EXPENSE	WASHTENAW COUNTY TREASUR	COM CTR GRANT - ENG REVIEW FEES	400.00	
101-666-930.000	REPAIRS & MAINTENANCE	MASTERCRAFT PLUMBING, IN	REPLACE FLUSH MATE CARTRIDGE	264.00	
101-666-936.000	SOFTWARE	MICRO TECH SERVICES INC	ALL EMAILS; OFFICE ANTI-VIRUS, MANAGE	7.80	
101-666-936.000	SOFTWARE	MICRO TECH SERVICES INC	COM CTR ANTI-VIRUS, MANAGED SERVICES,	28.67	
		Total For Dept 666 COMMUNITY CENTER		5,026.26	
Dept 753 RECREATION BOARD					
101-753-727.000	SUPPLIES	DAN WILLIS	PURCHASED SHED FOR COM GARDEN	749.00	
101-753-727.000	SUPPLIES	PRINT TECH	PLAY PATH SIGNS & BARK PARK SIGNS	300.01	
101-753-931.000	PARK MAINITENANCE	J & M LANDSCAPING	LAWN SERVICES JUNE 2020	135.00	
101-753-931.000	PARK MAINITENANCE	WASTE MANAGEMENT OF MI	DOG PARK WASTE REMOVAL 7/1/20-7/31/20	18.11	
		Total For Dept 753 RECREATION BOARD		1,202.12	
		Total For Fund 101 GENERAL FUND		46,311.85	
Fund 207 LAW ENFORCEMENT FUND					
Dept 226 PERSONNEL					
207-226-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS AUGUST 2020	788.90	
		Total For Dept 226 PERSONNEL		788.90	
Dept 270 LEGAL/PROFESSIONAL					
207-270-803.000	LEGAL	FINK & FINK, PLLC	LEGAL SERVICES - PUBLIC SAFETY MAY 20	550.00	
		Total For Dept 270 LEGAL/PROFESSIONAL		550.00	
Dept 301 OPERATING COSTS					
207-301-727.000	SUPPLIES	PETER'S HARDWARE HAMBURG	KEY BLANK	5.97	
207-301-741.000	UNIFORMS/GEAR & ALLOWANCE	PRIORITY ONE EMERGENCY	TACLITE SHIRT W/ EPAULETTE, PATCH & N	293.72	
207-301-850.000	COMMUNICATION	CHARTER COMMUNICATIONS	FD & PD PHONES 6/22/20-7/21/20	179.94	
207-301-972.000	COMPUTER	MICHIGAN OFFICE SOLUTION	SUPPLY FREIGHT FEE	8.00	
207-301-972.000	COMPUTER	MICRO TECH SERVICES INC	UBIQUITI ACCESS POINT INSTALLATION	125.00	
207-301-972.000	COMPUTER	MICRO TECH SERVICES INC	ALL EMAILS; OFFICE ANTI-VIRUS, MANAGE	81.90	
207-301-972.000	COMPUTER	MICRO TECH SERVICES INC	PD ANTIVIRUS, MANAGED SERVICES, REMOT	259.22	
		Total For Dept 301 OPERATING COSTS		953.75	
Dept 333 TRANSPORTATION					
207-333-930.000	REPAIRS & MAINTENANCE	CORRIGAN TOWING	TAHOE TIRE CHANGE	30.00	
		Total For Dept 333 TRANSPORTATION		30.00	
		Total For Fund 207 LAW ENFORCEMENT FUND		2,322.65	
Fund 216 MEDICAL RESCUE FUND					
Dept 226 PERSONNEL					
216-226-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS AUGUST 2020	91.70	
		Total For Dept 226 PERSONNEL		91.70	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 216 MEDICAL RESCUE FUND					
Dept 301 OPERATING COSTS					
216-301-727.000	SUPPLIES	MCKESSON MEDICAL-SURGICA	NITRILE GLOVES	20.73	
216-301-727.000	SUPPLIES	MCKESSON MEDICAL-SURGICA	ELECTRODE AED	429.79	
216-301-727.000	SUPPLIES	TRACTOR SUPPLY CREDIT PL	CHARGES 6/24/20-6/13/20	55.43	
216-301-818.000	CONTRACTUAL SERVICES	ESO SOLUTIONS, INC.	FIREHOUSE CLOUD MODULES	3,852.20	
216-301-850.000	COMMUNICATION	CHARTER COMMUNICATIONS	FD & PD PHONES 6/22/20-7/21/20	59.98	
216-301-972.000	COMPUTER	MICRO TECH SERVICES INC	ALL EMAILS; OFFICE ANTI-VIRUS, MANAGE	81.90	
216-301-972.000	COMPUTER	MICRO TECH SERVICES INC	FD ANTI-VIRUS & MANAGED SERVICES JULY	42.75	
		Total For Dept 301 OPERATING COSTS		4,542.78	
Dept 333 TRANSPORTATION					
216-333-930.000	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - FD	DIESEL EXHAUST FLUID	13.79	
216-333-930.000	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - FD	GLASS CLEANER, OIL, OIL FILTER	62.25	
216-333-930.000	REPAIRS & MAINTENANCE	WHITMORE LAKE AUTO	2017 SILVERADO - OIL CHANGE	78.12	
		Total For Dept 333 TRANSPORTATION		154.16	
		Total For Fund 216 MEDICAL RESCUE FUND		4,788.64	
Fund 217 PSB - RENTAL PROPERTY FUND					
Dept 000					
217-000-908.000	RENTAL REIMBURSEMENT	LAWNET	CONSTRUCTION REFUND JULY 2020	810.84	
		Total For Dept 000		810.84	
		Total For Fund 217 PSB - RENTAL PROPERTY FUND		810.84	
Fund 248 DOWNTOWN DEVELOPMENT AUTH					
Dept 900 CAPITAL OUTLAY					
248-900-925.000	STREETSCAPING	DANA FORRESTER	DDA FLOWERS FOR MAIN ST	80.00	
		Total For Dept 900 CAPITAL OUTLAY		80.00	
		Total For Fund 248 DOWNTOWN DEVELOPMENT AUTH		80.00	
Fund 287 BUILDING DEPARTMENT FUND					
Dept 226 PERSONNEL					
287-226-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS AUGUST 2020	32.78	
		Total For Dept 226 PERSONNEL		32.78	
Dept 261 GOVERNMENT SHARED SERVICES					
287-261-725.000	BUILDING INSPECTIONS	PITTSFIELD TOWNSHIP	BLDG INSPECTIONS APRIL & MAY 2020	405.00	
287-261-737.000	PLAN REVIEW	PITTSFIELD TOWNSHIP	BLDG INSPECTIONS APRIL & MAY 2020	479.16	
		Total For Dept 261 GOVERNMENT SHARED SERVICES		884.16	
		Total For Fund 287 BUILDING DEPARTMENT FUND		916.94	
Fund 571 WASTEWATER TREATMENT FUND					
Dept 226 PERSONNEL					
571-226-717.000	LIFE/DISB. INSURANCE	MEDMUTUAL LIFE	PREMIUMS AUGUST 2020	306.12	
		Total For Dept 226 PERSONNEL		306.12	
Dept 228 INFORMATION TECHNOLOGY					
571-228-948.000	COMPUTER SERVICES	MICRO TECH SERVICES INC	ALL EMAILS; OFFICE ANTI-VIRUS, MANAGE	7.80	
571-228-948.000	COMPUTER SERVICES	MICRO TECH SERVICES INC	WWTP ANTIVIRUS, MANAGED SERVICES, SEC	200.26	
		Total For Dept 228 INFORMATION TECHNOLOGY		208.06	
Dept 301 OPERATING COSTS					

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP
EXP CHECK RUN DATES 07/15/2020 - 07/15/2020
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: MIF

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 571 WASTEWATER TREATMENT FUND					
Dept 301 OPERATING COSTS					
571-301-727.000		QUILL CORP	WWTP - TOUCHLESS THERMOMETER	51.83	
571-301-740.000	OPERATING SUPPLIES	ATCO INTERNATIONAL	I.G.O 90W, SEE-THRU, IMPACT, QUICKIES	712.70	
571-301-740.000	OPERATING SUPPLIES	DUBOIS CHEMICALS INC	P-504 55 # BAGS	3,275.25	
571-301-740.000	OPERATING SUPPLIES	NALCO WATER PRETREATMENT	IT CARBON EXCHANGER	119.94	
571-301-740.000	OPERATING SUPPLIES	PERSONNEL CONCEPTS	SUBSCRIPTION RENEWAL 8/15/20-8/15/21	194.95	
571-301-740.000	OPERATING SUPPLIES	SHARE CORP.	MICROBICIDE WIPES	151.83	
571-301-740.000	OPERATING SUPPLIES	USA BLUE BOOK	AQUATIC PLANT-ALGAE CONTROL	78.23	
571-301-807.000	MEMBERSHIP DUES	WATER ENVIRONMENT FEDERA	WEF MEMBERSHIP DUES 8/1/2020-7/31/202	217.00	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	G080197499 GENERATOR ANNUAL MAINT 9/1	576.48	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	G900332245 GENERATOR ANNUAL MAINTENAN	465.74	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	L990029189 GENERATOR ANNUAL MAINTENAN	621.48	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	C070040331 GENERATOR ANNUAL MAINTENAN	521.76	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	H110237620 GENERATOR ANNUAL MAINTENAN	380.39	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	A040587941 GENERATOR ANNUAL MAINTENAN	283.60	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	A040591329 GENERATOR ANNUAL MAINTENAN	283.60	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	A040591328 GENERATOR ANNUAL MAINTENAN	283.60	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	CUMMINS BRIDGEWAY LLC	C040614901 GENERATOR ANNUAL MAINTENAN	423.18	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	ETNA SUPPLY CO	NEENAH VENTED SEWER LID	340.00	
571-301-819.000	COLLECTION SYS ANNUAL MAINT	KENNEDY INDUSTRIES INC	FIELD SERVICE	738.00	
571-301-929.000	GRANT EXPENSE	TETRA TECH INC	SAW GRANT - ENGINEER SERVICE THRU 6/1	8,187.35	
571-301-929.000	GRANT EXPENSE	TRITECH SOFTWARE SYSTEMS	ONSITE CONFIGURATION	3,825.00	
571-301-930.000	REPAIRS & MAINTENANCE	ADVANCE AUTO PARTS - WWT	WWTP: BATTERY, OIL, BRK CLEANER, SPAR	106.93	
571-301-930.000	REPAIRS & MAINTENANCE	ARBOR SPRINGS WATER CO I	WWTP 5 - 5 GAL ARTESIAN WATER & SERVI	38.50	
571-301-930.000	REPAIRS & MAINTENANCE	CUMMINS BRIDGEWAY LLC	8656 GENERATOR ANNUAL MAINTENANCE 9/1	551.80	
571-301-930.000	REPAIRS & MAINTENANCE	PETER'S HARDWARE HAMBURG	WWTP: SPRAYER, COUPLINGS, HOSE MENDER	183.79	
		Total For Dept 301 OPERATING COSTS		22,612.93	
Dept 900 CAPITAL OUTLAY					
571-900-970.000	EQUIPMENT	TETRA TECH INC	STORAGE TANK PLANNING, DESING & BIDDI	1,989.33	
		Total For Dept 900 CAPITAL OUTLAY		1,989.33	
		Total For Fund 571 WASTEWATER TREATMENT FUND		25,116.44	
Fund 631 BUILDING AND GROUNDS MAINTENANCE FUND					
Dept 301 OPERATING COSTS					
631-301-816.000	GROUNDS/CLEANG/JANITORL SERVIC	J & M LANDSCAPING	LAWN SERVICES JUNE 2020	200.00	
631-301-816.000	GROUNDS/CLEANG/JANITORL SERVIC	SIMPSON JANITORIAL SERVI	PSB ENTRANCEWAY WINDOWS 6/2, 6/19 & 6	40.00	
		Total For Dept 301 OPERATING COSTS		240.00	
		Total For Fund 631 BUILDING AND GROUNDS MAINTENANCE F		240.00	

INVOICE GL DISTRIBUTION REPORT FOR NORTHFIELD TOWNSHIP
EXP CHECK RUN DATES 07/15/2020 - 07/15/2020
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: MIF

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #

Fund Totals:

Fund 101 GENERAL FUND	46,311.85
Fund 207 LAW ENFORCEME	2,322.65
Fund 216 MEDICAL RESCU	4,788.64
Fund 217 PSB - RENTAL	810.84
Fund 248 DOWNTOWN DEVE	80.00
Fund 287 BUILDING DEPA	916.94
Fund 571 WASTEWATER TR	25,116.44
Fund 631 BUILDING AND	240.00
Total For All Funds:	80,587.36

JAMES E. COX
NORTHFIELD TOWNSHIP
WATER POLLUTION CONTROL FACILITY
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN
PHONE 734-449-4159

To: **Northfield Township Board**

From: **Dan Willis Wastewater Treatment Plant Superintendent**

Date: **July 7, 2020**

Subject **Repairs**

We have some projects that we didn't get to last year that we would like to do this year. The aeration blower was the big one last year and we didn't do because of the bids coming in to high, we still have it on the list but are going to try to get some smaller projects done in the meantime. Currently we have 3 projects that we need the ok on, 1. Aeration valves 2. Backup dialer 3. Painting the grit tank and 2 pump stations. We are going to have some sewer repairs done but will not know the cost until we get started on them. We also are going to have some work done on the trickling filter be are just starting to look at that. I will keep the board informed of any updates on these future projects.

Dan Willis
Wastewater Superintendent

JAMES E. COX
NORTHFIELD TOWNSHIP
WATER POLLUTION CONTROL FACILITY
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN
PHONE 734-449-4159

To: **Northfield Township Board**

From: **Dan Willis Wastewater Treatment Plant Superintendent**

Date: **July 7, 2020**

Subject **Painting Projects**

We have 3 things that need to be painted. We have 2 can stations that have metal floors that have rusted beyond what we can paint, we are trying to prolong the life of these stations. They need to be cleaned with the rust removed and painted with an epoxy paint and all precautions done as it is a confined space. The other thing we need to paint is the steel grit tank that is rusted badly. We have a price from a company that specializes in wastewater equipment. The pump station are $ 12,650 and the tank $ 5,985 for a total of $ 17,755. This price may go up a bit because I'm using last year's price but I don't expect more than a 10% increase. I would like the board to give me the ok to precede with this project.

Thank You
Dan Willis

odle INC.
2500 W. Kilgore Avenue, Muncie, Indiana 47304 Phone 765-288-3611 Fax 765-288-7673

April 3, 2019

Re: WWTP Coating Projects

Northfield Township WWTP
Mr. Dan Willis
11500 Lemen Road
Whitmore Lake, MI 48189

Dear Dan,

Please let this letter serve as a quotation for confined space entry during two (2) pump stations repairs and prep and painting of the Grit Building tank exterior all for your Northfield Township Wastewater Treatment Plant in Whitmore Lake . This has been bid for weekday production. Northfield Twsp. WWTP will be responsible for shutting down the Grit Building tank prior to Odle starting the project. The city will also provide utilities, traffic diversion (if necessary) secure overnight storage, restroom and dumpster/disposal. Odle will supply water tank for pump station prep.

Specification:

Pump Stations

1. Surfaces not to be coated will be protected by utilizing tapes, cardboard, visqueen, etc.
2. OSHA approved confined space entry equipment will be installed to allow safe ingress/egress
3. Air quality will be monitored throughout the project. Exhaust Black Max Fan & Duct will be installed to provide fresh air.
4. Surfaces to be coated will be cleaned with high pressure water blasting to remove surface contaminates, damaged concrete and provide suitable surface profile for coating.
5. Blast water to be removed and fan duct installed and allowed to dry.
6. Floors will be sealed with Sherwin-Williams Kem Kromik high solids epoxy filler/sealer
7. Floors and lower piping will receive two (2) coats of Sherwin-Williams Macropoxy 646

Grit Bldg.Tank

1. Exterior tank surfaces will be cleaned by high pressure water blasting
2. Residual rust will be mechanically abraded with Bristle Blaster
3. Steel will be solvent wiped to insure a clean surface suitable for coating
4. Steel will be primed with Sherwin-Williams Macropoxy 646 and finish coated with High Solids Urethane
8. Following completion of the project, all debris and trash will be collected and properly placed into a container provided by the Northfield Twsp. WWTP for their disposal.

Pricing: Provide all labor, material, equipment, OSHA safe entry equipment Terms:Net 30

Tank Exterior $ 5,985 Pump Stations $ 12,650
Completed Together $ 17,755

Respectfully submitted,

Peter T. Mahlock

Peter T. Mahlock, Project Manager

102nd year of Industrial Coating

JAMES E. COX
NORTHFIELD TOWNSHIP
WATER POLLUTION CONTROL FACILITY
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN
PHONE 734-449-4159

To: **Northfield Township Board**

From: **Dan Willis Wastewater Treatment Plant Superintendent**

Date: **July 7, 2020**

Subject **Valve Replacement**

Last year we replaced valves and flow meters on the return sludge system for tanks 1 and 2. We would like to finish the project by replacing the valve and flow meter for aeration #3. As our flow increases we will be putting this tank on line more often. Currently we have to manually open and close valves to use them and have a big air compressor running to keep them open. By replacing these valve we can use the automatic controller and get rid of the compressor and the whole air handling system with valves that match the other new ones. The cost of the valves and flowmeters is $ 25,838. We have an estimate for installation of $ 6000. There will also be a charge to connect them to the existing controller but we will use our electrical contractor UIS and just pay for time and materials. I would like the board to give me the ok to proceed with this project.

Thank You
Dan Willis

KENNEDY INDUSTRIES | INNOVATE SOLVE MONITOR REPAIR

QUOTATION		
DATE	NUMBER	PAGE
6/24/2020	0033794	1 of 1

BILL TO
NOR075
NORTHFIELD TOWNSHIP
11500 LEMEN ROAD
WHITMORE LAKE, MI 48189

Accepted By:_____
Company:_____
Date:_____
PO#:_____

ATTENTION:
DAN WILLIS 734-449-4159 willisd@northfieldmi.gov

WE ARE PLEASED TO PROPOSE THE FOLLOWING FOR YOUR CONSIDERATION:

CUSTOMER REF/PO#	JOB TITLE	SLP	SHIPPING TYPE
QUOTE	WWTP, DEZURIK & TOSHIBA, WASTE WATER	NJH/JRW	FREIGHT ALLOWED

QTY	DESCRIPTION	UNIT PRICE	EXTENDED
2.00	DEZURIK,PLUG,4",PEC PEC,4,F1,CI,NBR,NBR*Modified DEZURIK AWWA C517 ECCENTRIC PLUG VALVE, CAST IRON BODY, ASME 125/150# FLANGED END CONNECTIONS, NBR PACKING, NBR PLUG FACING, EXTERIOR 4 MILS EPOXY COATING, LIMITORQUE QX-2 SMART NON-INTRUSIVE ELECTRIC MOTOR OPERATOR, MODULATING SERVICE, 460V, 3PH, 60HZ, BRUSHLESS DC MOTOR, CAST ALUMINUM HOUSING, NEMA 4/4X/6/IP67/IP68 ENCLOSURE, LIMIT SWITCHES, TORQUE SENSING, 8-30 SECONDS OPEN/CLOSE, 4 STATUS CONTACTS, 1 MONITOR RELAY, LOCAL CONTROL SWITCHES REMOTE-STOP-LOCAL, OPEN-CLOSE, ANALOG POSITION TRANSMITTER 4-20MA SIGNAL, DECLUTCHABLE MANUAL OVERRIDE HANDWHEEL *INCLUDES START-UP ASSISTANCE* SHIPPING: 16-18 WEEKS ARO	$8,372.00	$16,744.00
2.00	TOSHIBA,FLOWMETER,4",LF654 LF654JM1BNCAAF TOSHIBA REMOTE MOUNT STYLE ELECTROMAGNETIC FLOWMETER, CARBON STEEL CASE CLASS I DIV II, IP67, NEMA 4X, ASME B16.5 CLASS 150 FLANGED END CONNECTIONS, NSF APPROVED POLYURETHANE LINER, 316 STAINLESS STEEL GROUNDING RINGS, 316 STAINLESS STEEL ELECTRODE MATERIAL, LF622 REMOTE CONVERTOR WITH (2) DIGITAL OUTPUTS AND (1) DIGITAL INPUT, 30' CABLE, POTTING KIT SHIPPING: 3--5 ARO	$4,547.00	$9,094.00

This quote is subject to and incorporates by reference Kennedy Industries, Inc.'s ("Kennedy") Terms & Conditions (Rev'd 4/2019) and Customer Warranty available at www.kennedyind.com which will be provided by email upon written request. Kennedy reserves the right to change the Terms & Conditions and Customer Warranty for future orders. By accepting this quote and/or issuing a purchase order relative to this quote, buyer expressly agrees to the provisions set forth in the Terms & Conditions and Customer Warranty posted on Kennedy's website.

CREDIT CARD PAYMENTS ARE SUBJECT TO AN ADDITIONAL 3% CHARGE
NO TAXES OF ANY KIND ARE INCLUDED IN THIS PROPOSAL

TOTAL: $25,838.00

JAMES E. COX
NORTHFIELD TOWNSHIP
WATER POLLUTION CONTROL FACILITY
11500 LEMEN ROAD WHITMORE LAKE MICHIGAN
PHONE 734-449-4159

To: Northfield Township Board

From: Dan Willis Wastewater Treatment Plant Superintendent

Date: June 22, 2020

Subject Backup Alarm System

The wastewater plant has a Scada alarm system that runs all the pump station and sends out the alarms to the staff when there is a problem. The system uses the existing phone lines to report alarms, so we have a backup alarm system in case the scada doesn't work. The backup has been very unreliable and hard to program and it uses the same lines that the scada system uses. The phone is over our cable provider and when that goes down we have no alarms and no way of knowing when it goes down. I would like to install a cell phone based alarm system to replace the unreliable backup we have now. The new system would let us access the scada system from our phones and let us full accessibility to the system. The price for the phone system is $12,048 which includes the yearly subscription fee. This has to be compatible with our current scada system which is why there isn't any other prices. I would like the board to give me the ok to proceed with this project.

Thank You,
Dan Willis

SCADA

NETA ACCREDITED COMPANY | NECA | MOTOROLA Authorized Value Added Reseller

Date	June 22, 2020	**Customer** Northfield Township	To Dan Willis
Description	WWTP & Lift Station HMI Upgrade		Northfield Township
Quote #	200388R		11500 Lemon Rd
Estimator	Ken Wesley	**Email** ken.wesley@uiscorp.com	Whitmore Lake, MI 48189

Scope of Work	Cost

At the WWTP, furnish and install one (1) cellular modem with antenna, cable, and connectors.

Provide necessary CRUiSE HMI programming for the existing WWTP and lift station screens and alarms.

Provide the first year of the CRUiSE HMI (clod based) subscription and cellular fee; currently $3,125.00 per year. The CRUiSE provide easy trending, reporting tools, unlimited remote connections, and alarm notifications via voice calls, emails, and text messages.

Provide startup and training services.

Total $12,048.00

UIS SCADA Approved by _____ Date June 22, 2020

Exclusions and Clarifications

Our quote is based on straight time during normal hours of 7:00 A.M. - 3:30 P.M., Monday through Friday.

Our price is valid for thirty (30) days, after which time UIS SCADA reserves the right to review and modify any and all portions of its proposal.

This proposal contains pricing and other information confidential and proprietary to UIS SCADA, and disclosure of the contents of this letter and any attachments to persons or organizations outside of this agreement is not authorized without specific written permission from UIS SCADA.

UIS GROUP OF COMPANIES - TERMS AND CONDITIONS

1. Offer.

These Terms and Conditions ("Terms") apply to all products and services, including without limitation, computer software program(s) provided to Purchaser under an Order Confirmation with Utilities Instrumentation Services, Inc., UIS SCADA, Inc., and/or UIS Renewable Power, Inc. (collectively, "Seller"). These Terms are incorporated into each and every Order Confirmation issued by Seller to a purchaser of such Products or Services ("Purchaser"). A confirmation or acknowledgement of an order ("Order Confirmation") will be issued to Purchaser after the Purchaser has submitted an order to Seller. The Order Confirmation constitutes Seller's offer to the Purchaser identified in the Order Confirmation to sell the Products and/or provide the Services identified in the Order Confirmation and otherwise to enter into the agreement that the Order Confirmation and these Terms describe, and the Order Confirmation and these Terms shall be the complete and exclusive statement of such offer and agreement.

2. Acceptance.

A contract is formed when Purchaser accepts the Order Confirmation by written acknowledgement, by accepting the Products and/or Services, or other issued acceptance documents for the Products and/or Services. Acceptance is expressly limited to these Terms and the terms and conditions expressly referenced on the face of the Order Confirmation, and shall not include any terms and conditions contained in Purchaser's purchase order. Notwithstanding any contrary provision in Purchaser's purchase order or other acceptance document, delivery of Products, performance of Services or commencement of Services by Seller shall not constitute acceptance of Purchaser's terms and conditions to the extent any such terms or conditions are inconsistent with or in addition to the terms and conditions contained in the Order Confirmation.

3. Prices.

Prices for Products and/or Services shall be set forth in the Order Confirmation. Unless otherwise expressly stated in the Order Confirmation: (a) prices for Products specified in the Order Confirmation do not include storage, handling, packaging or transportation charges; and (b) prices do not include any applicable federal, state, local or foreign duties or taxes.

4. Payment Terms.

Unless otherwise expressly stated in the Order Confirmation, all accounts are payable in U.S. currency thirty (30) days from the date of Seller's invoice. Credit and delivery of Products shall be subject to Seller's approval. The Purchaser shall pay Seller for Services performed in accordance with the rates and charges set forth in the Order Confirmation. If the Purchaser objects to any portion of an invoice, the Purchaser shall notify Seller, in writing, within fourteen (14) calendar days of invoice receipt, identify the cause of disagreement, and pay when due any portion of the invoice not in dispute. Failure to provide notification shall constitute acceptance of the invoice as submitted. If Purchaser fails to pay undisputed invoiced amounts within the thirty (30) calendar days of the invoice date, Seller may at any time, without waiving any other claim against the Purchaser (including lien rights) and without thereby incurring any liability to the Purchaser, suspend or terminate the Order Confirmation. Purchaser is prohibited from and shall not setoff against or recoup from any invoiced amounts due or to become due from Purchaser or its affiliates any amounts due or to become due to Seller or its affiliates, whether arising under the Order Confirmation, any related purchase order or under any other agreement.

5. Shipping and Delivery.

All sales of Products are F.O.B. Seller's plant unless otherwise specified in the Order Confirmation. Responsibility of Seller shall cease upon delivery to and receipt of the Products by a common carrier at which point Purchaser will bear all risk of loss for the Products. Premium shipping expenses and/or other related expenses necessary to meet Purchaser's accelerated delivery schedules shall be the responsibility of Purchaser. Deliveries of orders placed by Purchaser may be changed, deferred or canceled only upon specific agreement in writing by Seller and Seller may condition such agreement upon Purchaser's assumption of liability and payment to Seller for: (a) a sum equal to the costs of work in process including costs accrued for labor and material; (b) any amount for which Seller is liable by reason of commitments made by Seller to its suppliers; and (c) any other loss, cost or expense of Seller as a result of such change, deferment or cancellation.

6. Proprietary Materials.

Seller shall have and retain all rights, title and interest, including all intellectual property rights, in and to all Products, Services and associated materials, including, without limitation, all related reports, specifications, designs and any other property, tangible or intangible, furnished by Seller in connection with or under the Order Confirmation or any related purchase order ("Proprietary Materials"). No Proprietary Materials created by Seller in connection with or pursuant to the Order Confirmation or any related purchase order shall be considered 'works made for hire' as that term is used in connection with the U.S. Copyright Act.

UIS Group of Companies
2290 Bishop Circle East
Dexter, MI 48130
(734) 424-1200

Utilities Instrumentation Service
UIS SCADA
UIS Renewable Power

7. Licenses.

Seller does not grant to Purchaser any license with respect to the Products, and any such license terms with respect to the Products shall be governed solely by the licenses, if any, provided solely by the third-party manufactures of such products.

8. Design.

Seller is not responsible for the design of the Products and will not, under any circumstances, have any warranty, indemnification or other liability or obligations with respect to Products to the extent related to or arising out of the design and/or specifications for such Products. Suggestions by Seller as to design, use and suitability of the Products are made in good faith; provided, however, Buyer assumes full responsibility for accepting and/or using such suggestions.

9. Warranty.

(a) Seller warrants, that at the time of delivery, the Products will conform to the specifications, if any, that are a part of the Order Confirmation. Purchaser understands and hereby expressly agrees that any claim for defective materials, defective manufacture, or any other claim with respect to the Products shall be made directly to the manufacturer of the Product and not the Seller. Seller makes no warranties, either express or implied, regarding defective materials, defective manufacture, or any other claim with respect to Products. Seller may, at its sole election, and as Purchaser's sole remedy, make an allowance, repair, or replace such quantity of the Products as shall prove to be defective, then Purchaser shall hold and make available for inspection and testing by Seller all Products claimed by Purchaser to be defective.

(b) Services provided by Seller under an Order Confirmation will be performed in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances.

(c) THE SELLER DISCLAIMS, AND PURCHASER HEREBY EXPRESSLY WAIVES, ANY AND ALL OTHER WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, WITH RESPECT TO THE PRODUCTS AND/OR SERVICES, AND/OR THE RESULTS OBTAINED FROM THEIR USE BY PURCHASER AND/OR ITS USERS, INCLUDING, WITHOUT LIMITATION, ANY STATUTORY OR IMPLED WARRANTIES OF MERCHANTIBILITY OR FITNESS FOR A PARTICULAR PURPOSE. SELLER SPECIFICALLY, BUT NOT BY WAY OF LIMITATION, DISCLAIMS ANY AND ALL LIABILITY FOR THE USE OR PERFORMANCE OF THE SERVICES AND/OR PRODUCTS SELECTED BY THE PARTIES HEREBY EXPRESSLY ACKNOWLEDGE AND AGREE THAT THE UNIFORM COMMERCIAL CODE AND ANY SPECIFIC STATE ADOPTIONS THEREOF SHALL NOT GOVERN THE RIGHTS AND OBLIGATIONS OF THE PARTIES UNDER THESE TERMS OR ANY ORDER CONFIRMATION.

10. Liability Limitation.

Specific performance shall not be available to Purchaser as a remedy in connection with Seller's providing of the Products and/or Services. Monetary damages against Seller shall be limited to the dollar amount charged to Purchaser for the applicable order placed by Purchaser and accepted by Seller for any of the Services and/or Products alleged to be the cause of any loss or damage, whether founded in contract, tort (including negligence), strict liability or otherwise, arising out of, or resulting from: (a) any order placed by Purchaser and accepted by Seller or Seller's performance or breach; or (b) the design, manufacture, delivery, sale, repair, replacement or use of any such Products. IN NO EVENT SHALL SELLER BE LIABLE TO PURCHASER FOR ANY SPECIAL, INDIRECT, EXEMPLARY, INCIDENTAL, PUNITIVE, OR CONSEQUENTIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, LOSS OF ANTICIPATED PROFITS, LOSS OF USE, LOSS OF REVENUE AND COST OF CAPITAL) ARISING OUT OF OR RELATING TO THE ORDER CONFIRMATION, ANY RELATED PURCHASE ORDER, OR THE SERVICE AND/OR PRODUCTS. ANY AGREEMENT VARYING OR EXTENDING THE REMEDIES SPECIFICALLY STATED HEREIN WILL BE BINDING ON SELLER ONLY WHEN SPECIFICALLY AGREED TO IN WRITING BY SELLER AND SPECIFICALLY REFERENCING THIS SECTION.

11. Termination.

In the event that Purchaser fails to perform any of its obligations stated in the Order Confirmation or any related purchase order and fails to cure such breach within ten (10) days after receipt of written notice from the Seller specifying such breach, the Seller may at its option immediately terminate the Order Confirmation and/or any related purchase orders. Upon any such termination by Seller: (a) Seller shall be relieved of any further obligation to Purchaser (including, without limitation, any obligation with respect to delivery or transition of supply); (b) Purchaser shall be liable to Seller for the immediate payment of amounts then billed to date by Seller to Purchaser; (c) Purchaser shall purchase and pay Seller immediately for all raw materials, components, work in process and finished goods acquired by Seller in connection with the Order Confirmation and/or any related purchase orders; and (d) Purchaser shall immediately reimburse Seller for all other loss, cost or expense of Seller as a result of the termination of the Order Confirmation or any related purchase order.

12. Right of Entry.

If applicable, Purchaser shall provide for Seller's right to enter the property owned by the Purchaser and/or others in order for Seller to perform the Services in the Order Confirmation. The Purchaser agrees, to the fullest extent permitted by law, to indemnify and hold Seller and his or her subconsultants harmless from any claim, liability or cost (including reasonable attorneys' fees and costs of defense) for injury or loss arising or allegedly arising from procedures associated with testing or investigative activities or discovery of hazardous materials or suspected hazardous materials on said property.

13. Force Majeure.

Seller shall not be liable for any delay or failure to perform any obligation under this Agreement if such delay or failure is caused by circumstances beyond its reasonable control, including, without limitation, acts of God or public authority, riots or other public disturbances, labor disputes of any kind, electrical or power outages, utilities or telecommunications failures, earthquake, storms or other elements of nature, acts or orders of government, acts of terrorism or war, or acts by third parties, failure of Purchaser to provide required information, or the change in cost or availability of raw materials, components or services based on market conditions, supplier actions or contract disputes ("Force Majeure Event"). During a Force Majeure Event, Seller's obligations under the Order Confirmation and any related purchase order shall be suspended and Seller shall not have any obligation to provide Purchaser with Services from other sources or to pay or reimburse Purchaser for any additional costs to Purchaser of obtaining substitute Services, nor shall Seller be liable for any damages to Purchaser arising from or related to a Force Majeure Event.

14. Employee Solicitation

Employee Solicitation. Purchaser agrees not to hire, attempt to hire, or retain as consultants or otherwise, employees and/or consultants of Seller directly or through a third-party entity during the employment or consulting period and for a period of one (1) year subsequent to the employee's and/or consultant's last day of work for Seller regardless of the circumstances surrounding employee's cause of termination of employment.

15. Indemnification.

Purchaser holds harmless, indemnifies, and will defend Seller and its related or affiliated entities including their respective officers, agents and employees against any claims, liabilities, expenses, charges, or fines including attorney's fees and expenses to the extent directly or indirectly cause by Purchaser's (including those acting on behalf of Purchaser) (a) negligent acts of omissions and involving property damage or bodily injury; (b) breach of the terms of the contract between the parties; or (c) violation of applicable law. This provision shall apply even if there is concurrent negligence but shall not apply to property damage or bodily injury arising solely from Seller's negligence. Liability per above is not limited by limits of workers compensation coverage.

16. Waiver.

Waiver by Seller of any of the terms or conditions of the Order Confirmation shall be effective only if in writing and signed by Seller, and shall not constitute a waiver of such terms as to any subsequent events or conditions, whether similar or dissimilar. No course of dealing or custom in the trade shall constitute a modification or waiver by Seller of any right.

17. Survival.

These Terms shall survive and continue in full force and effect following the expiration, cancellation or termination of an Order Confirmation and any related purchase order

18. Entire Agreement.

The Order Confirmation, including these Terms and any other attachments, exhibits or supplements specifically referenced in the Order Confirmation, constitutes the entire agreement between Seller and Purchaser with respect to the matters contained in the Order Confirmation and supersedes all prior oral or written representations and agreements. Except as otherwise provided in these Terms, the Order Confirmation may only be modified by a written agreement signed by Seller.

19. Applicable Laws.

Unless otherwise specified, the laws of the State of Michigan, except for its choice of laws provisions, shall govern these Terms.

UIS Group of Companies
2290 Bishop Circle East
Dexter, MI 48130
(734) 424-1200

Utilities Instrumentation Service
UIS SCADA
UIS Renewable Power

Northfield Township
Public Safety Building

Memo

To: Board of Trustees

From: Bill Wagner

cc:

Date: July 14, 2020

Re: Public Safety Building parking lot repairs

I would like approval to hire Man Hole Rehab for repairs of the Public Safety Building parking lot for $13,000. I originally requested $20,000 be budgeted for this project. After bidding it out and reviewing the bids I would like to do a portion of all the concrete working this year and complete the project under the 21/22 fiscal year. The part I am requesting this year's budget cover are immediate needs in the parking lot. What I will request next is not needed as bad and can wait for next year. I am attaching the bid scope that was sent to the 3 bidders. I requested $27,000 total in that line item and this will also cover sealing the asphalt once the concrete repairs are made. I will come back at a later date for that request.

.Below are the other bids received.

1. **Man Hole Rehab**	**$13,000***
2. GM & Sons	$20,746
3. McCarthy Construction	$28,460

* Denotes the requested bid.

Motion: I move to approve Chief Wagner to hire Manhole Rehab for PSB parking lot concrete repairs for $13,000.

Northfield Township 2020 Concrete Pavement & Sidewalk Repairs

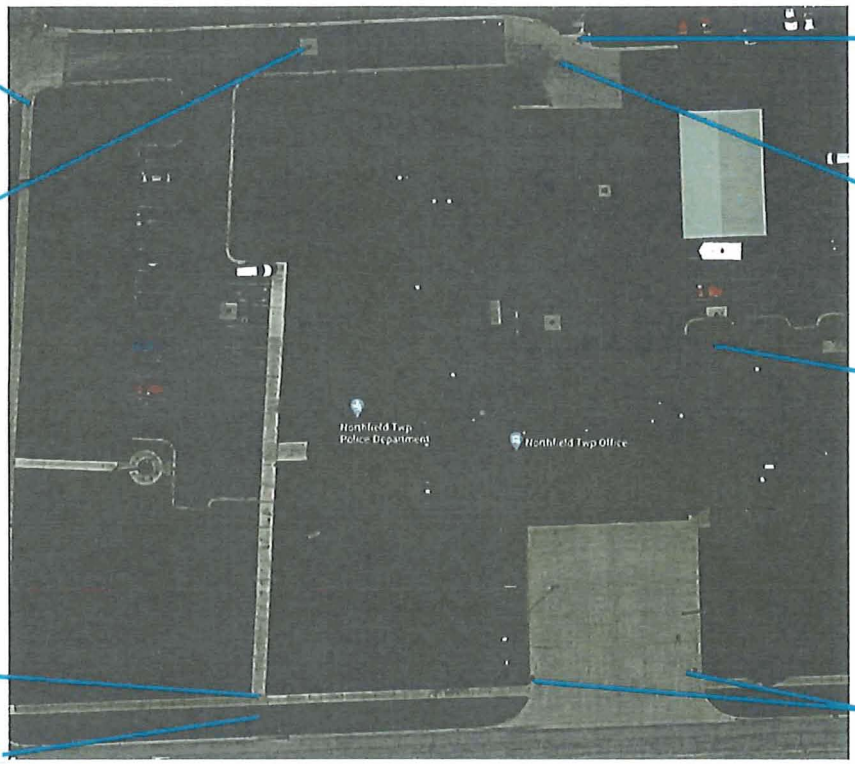
The work of this bid category includes but is not limited to providing all labor, equipment, materials, and incidentals to complete the concrete sidewalk work in accordance with the specifications, drawings and applicable codes. All work is to be performed as shown on the plans and specified herein.

THE SCOPE OF WORK IS TO INCLUDE, but is not limited to, the following items:

1. Remove and replace sections of concrete sidewalk or pavement around property as detailed. Remove and replace existing sections of asphalt or concrete driveway around catch basin at (3) locations. Remove existing curbs as indicated. Reference drawing provided for specific locations of replacement. Contractor to field verifies the measurements provided.
   Locations include:
   - # 1 - Front Sidewalk ADA Ramp 6' x 5'
   - # 2 - Southwest Sidewalk @ Tee 6' x 5'
   - # 3 - Rear Driveway 4' x 35', 4' x 9', 4' x 21' including manhole.
   - # 4 - Rear Sidewalk at Storage Room 6' x 10'
   - # 5 - Dumpster Curb Replacement 17 LF
     - Replace with drive over curb.
   - # 6 - Dumpster Pavement Replacement 13' x 9'
   - # 7 – Rear Drive Manhole 8' x 8'
   - # 8 – Front Apron Manholes x 2 5' x 5'
   - # 9 – New sidewalk to mailbox 5' x 15'
2. Expected thickness of existing concrete is 4" for sidewalks and pavements are 8".
3. Contractor to repair/replace up to (3) courses of leveling ring on manhole and reset casting to elevation.
4. Contractor to prepare and compact existing subbase prior to placing concrete. In areas where the existing concrete is removed and the subbase does not meet specifications, the contractor will remove the existing subbase and replace with 4 inches of compacted sand.
5. Contractor responsible for replacing the section removed with 4"(sidewalk) or 8"(pavements and manholes) of concrete with a 4000PSI exterior concrete mix with steel mesh reinforcement. Contractor to provide a broom finish and apply a concrete cure on top.
6. In areas where work areas are adjacent to existing concrete, Contractor to drill and epoxy #5 rebar on 12" on centers.
7. Contractor to install all expansion paper, and jointing to match existing or new details.
8. All concrete spoils and debris to be removed off property daily. No stock piling of materials on campus allowed.
9. Contractor is responsible to protect all work areas. Contractor to provide all barricades, shoring and fencing as required to maintain required safety regulations as defined by OSHA and other applicable entities.
10. Contractor to review site access and travel paths with Township personnel prior to starting construction. Access must remain for emergency vehicles.
11. Northfield Township will assume costs for performing quality testing on the concrete and subbase if required. Contractor to provide 48 hour notice to Northfield Township before any testing requests.
12. Contractor will assume the responsibility of the site restoration around the work areas including restoration of sod, beds, or existing pavement. This includes placement of top soil and reseeding as required.
13. All identifiable trash or debris is to be cleaned up by the contractor on a daily basis. This includes mud or other debris on College drives and public streets created as a result of moving trucks or other equipment into and out of the site.
14. Coordinate and adhere to all State and local building codes relative to this Contractor's work. This Contractor is to obtain and pay for all special permits associated with this category.

ALTERNATE PRICING REQUESTED

1. Replace entire concrete pavement section near dumpster area in lieu of item # 3 crack replacements.
2. Crack replacements for front apron section of fire station. 2' wide


1 - Front Sidewalk ADA Ramp 6' x 5'
#7 – Rear Drive Manhole 8' x 8'
5 - Dumpster Curb Replacement 17 LF, Replace with drive over curb.
6 - Dumpster Pavement Replacement 13' x 9'
3 - Rear Driveway 4' x 35', 4' x 9', 4' x 21' including manhole.
4 - Rear Sidewalk at Storage Room 6' x 10'
2 - Southwest Sidewalk @ Tee 6' x 5'
9 – New sidewalk to mailbox 5' x 15'
8 – Two Front Apron Manholes x 5' x 5'
Hanhfield Twp Police Department
Hanhfield Twp Office

Northfield Township
Fire Department

Memo

To: Board of Trustees

From: Bill Wagner

cc:

Date: July 14, 2020

Re: Painting of Fire Station #2

I would like approval to hire Tye Painting LLC to paint Fire Station #2. The amount will be $13,620 and will be paid out of the 211 Fire Station 2 fund item 211-900-975. $20,000 was budgeted for this and that will allow for gutters to be installed when painting is complete.

The scope of the project is attached for your info.

Below are the other bids received.

1. **Tye Painting**	**$13,620***
2. Midwest Pro Painting	$23,055
3. J. W. Painting	$18,300

* Denotes the requested bid.

Motion: I move to approve Chief Wagner to hire Tye painting to paint Fire Station #2 for $13,620.

WORK SCOPE

BID #XXXX PAINTING

The work of this bid category includes but is not limited to providing all labor, equipment, materials, scaffolding, hoisting and incidentals to complete the painting work in accordance with the specifications, drawings and applicable codes. All work is to be performed as shown on the plans and specified herein.

THE SCOPE OF WORK IS TO INCLUDE, but is not limited to, the following items:

1. Contractor to provide all appropriate preparation, and painting required complete for the complete exterior of Northfield Township Fire Station 2. This includes all exterior walls, hollow metal doors and frames, overhead doors and frame, trim, fascia, soffits, etc.
2. Furnish and installation of all cleaning, fillers, sealers and primers required for this Contractors work.
3. All deterioration and holes in the exterior envelope will be filled with an appropriate material by this Contractor. It is anticipated that tuck pointing and repair of masonry block walls will be required by this Contractor.
4. Contractor to provide list all recommended materials with this bid.
5. Acceptance of all wall surfaces prior to application of finishes by this Contractor.
6. Temporary protective covering and masking required to protect adjacent finishes, materials and equipment.
7. Masking off or removal of hardware, plates, fixtures, etc., required to complete the finish painting and reinstallation of same.
8. This Contractor to provide its own cranes, scaffold, equipment and tools necessary to complete this contract.
9. Coordinate and adhere to all State and local building codes relative to this Contractor's work
10. Provide barricades, including shoring and fencing required to maintain required safety regulations as defined by OSHA.
11. On an on-going basis all identifiable trash or debris is to be cleaned up by the trade contractor who created it on a daily basis. This includes mud or other debris on pavement as a result of moving trucks or other equipment into and out of the site.
12. This Contractor MUST comply with MI-OSHA requirements for this work. This will be closely monitored.

To: Township Board

From: Steve Aynes, Township Manager

RE: Temporary Front Desk Clerk

Date: July 9, 2020

As you are aware, we are in need of a Front Desk Clerk. The office has been quite busy since we re-opened. The board approved the budget on June 23, 2020 which included the salary for a Front Desk Clerk/Building Department Assistant at a rate of $15.00 per hour for 30 hours per week.

The Deputy Clerk contacted a friend of hers to see if she would be interested in answering phones and tending the front desk on a temporary basis until we are able to hire a permanent person for the position. She was willing to do this. We are awaiting her resume which will be forwarded to the board once we have it, and a background check will be completed prior to the board meeting. If the board is in agreement, she indicated she would be able to start as soon as Wednesday, July 15 (the day after the board meeting). She agreed to come in on Mondays, Wednesdays and Fridays from 10:00am-4:30pm. The hours may be adjusted to full days (8:00am - 4:30pm) at a later date if it becomes necessary. This would be extremely helpful to the office staff, especially during the week of July 13-17 as Mary will be on vacation that week and Cristina will be off that Friday, leaving the office extremely understaffed.

In the meantime, we will resume our efforts to find a permanent Front Desk Clerk & Building Department Assistant.

I move _____Seconded by _____to authorize the hiring of a temporary Front Desk Clerk at a rate of $15.00 per hour for 18-24 hours per week effective Wednesday, July 15, 2020 pending acceptable background check.

TO:	Township Board
FROM:	Steve Aynes, Township Manager
RE:	Revised Plan for Re-opening Township Facilities
DATE:	July 9, 2020

This plan is to be a "Living Document" which will continue to be updated as new situations arise, new scientific information about the COVID-19 is shared, and new actions are taken.

The Board at the last meeting made several changes to the draft document and then approved the revised plan on a 5-1 vote with one member of the Board not being present. The primary issue of concern to the Board was the use of the statement several times regarding use of face masks "strongly recommended". The Board decided that this did not represent the requirements by the state that the face masks be **Required** unless they cannot be worn for medical reasons or that they did not have to be worn if an employee is able to close a door to their office.

Since the last Board meeting, I proactively sought testing for anti-bodies from COVID-19. I previously waived my HIPPA protected rights for a limited situation to advise the Board, the employees, and the public that I was exposed to COVID-19 and on the advice of my family physician self quarantined at home from March 31 to April 14, 2020. I was able to continue working from home.

As Township Manager I realize I am in a visible position. I am voluntarily waiving a limited amount of private information. Prior to returning to work at the Township Hall on May 15, 2020, I received a negative test for COVID-19. Since retuning to work I had no symptoms related to COVID-19. This included the daily temperature tests administered to each employee.

However, I proactively sought an antibody test. This test shows if one has had COViD-19 in the past. Also, I took a test for active COVID-19. When I received the results, it showed I was currently positive of COVID-19. Based on the advice of the Doctor, I have self-quarantined at home, but I am released to return to work on Wednesday, July 15, 2020.

This situation pointed out some further concerns about the Plan and these are also included in this revision.

NORTHFIELD Township, MI

COVID-19

PLAN FOR RE-OPENING TOWNSHIP FACILITIES

Prepared by S. Aynes, Northfield Township Manager 6/18/2020. Draft Revision as of 7/9/2020

INTRODUCTION

The COVID-19 pandemic has caused our world to change drastically in the short time since March 2020. It drastically changed the operation of Northfield Township. The Fire and Police Department under the Supervision of Safety Director William Wagner performed admirably in the face of this unseen threat to the health and safety of the community. He had the full support of his fire and police first responders.

The Northfield Township Board was kept well informed by Chief Wagner. The Township Manager and the Chief Wagner determined that the Township Offices needed to close to protect the first Responders and the office staff. The Township confirmed the plan enacted by the Township Manager to close the Township Office at the Board meeting on March 17, 2020

the Township Office was closed at 4:30 PM on March 20, 2020. Essential employees continued to work part time only as needed in the office to address essential tasks that could not be performed remotely from home. The Community Center closed for all inside activities. The Center Director worked with the County to coordinate the delivery of "Meals on Wheels" program. The WTTP reorganized the staff into 2 person crews and worked part time under the supervision of the superintendent.

The closure and modifications the Township were in-acted to protect citizens, elected officials, consultants, and staff. They worked well enabling the Township to perform essential services while operating under a "Stay Home, Stay Safe" executive order issued by Governor Whitmer?

The challenge facing Northfield Township is how to reopen our Township safely to the public without harming the health, safety, and well being of our citizens and our Township employees.

Experts in the Health field continue to stress the importance of social distancing as the best practice for preventing the transmission of COVID-19. Northfield Township is committed to a phase in approach for starting the re-opening of the Township facilities.

- **Phase I**

The Township cancelled three Board meetings as well as meetings of other Boards and Commissions. The Township is utilizing the "Zoom" method of holding virtual meetings including the Board meeting. This has allowed the Township to transact business while not exposing the Board, citizens, staff, and consultants to more health risks.

The Township is committed to opening our facilities to the public as soon as we safely can.

- **Phase 2**

On Monday, June 15, 2020 at 8:30 AM the Township Office was reopened for the public. The Township has installed glass screening at both the Police and the Township office counters in the main lobby for safety for both the citizens and the employees. On the floor tape is placed to show the path to the respective windows at the counter to provide for Social Distancing. The two 3 seat chairs have been moved to allow guests to set down while waiting for service, but this keeps the Social Distancing. The center chair of each set has been taped off to also facilitate Social Distancing. The prescription drug recycling box has also been moved into the police office area for safety. This also allows the Social Distancing mentioned previously.

- **Phase 3**

The Board Members as well as members of the other Board and Commissions are anxious to begin holding public meetings again instead of virtual meetings. This is currently prohibited by the Governors Executive Order which limits meeting inside in this zone to 10 people. Even when the limitation is increased, the Township will need to carefully review it and make sure the entire building continues in compliance with the Governor's Executive Order regulating this requirement. Currently the Governor's Executive Order regarding the number of people allowed to at a public meeting to 10 people has been extended again.

- **Phase 4**

Reopen the Community Center for outside activities

- **Phase 5**

Reopen the inside activities at the Community Center

Protective Safety Measures

Protecting the Health of Employees

Preserving social distancing within the Township Facilities is critical, protecting the health of all Township Employees requires the best protocols be encouraged.

Dan Willis is designated to be the Worksite Supervisor for the WWTP. Tami Averill is designated to be the Worksite Supervisor for the Community Center. Township Manager Steve Aynes is designated as the Worksite Supervisor for the Northfield Township Offices and provide oversight and assistance to Mr. Willis and Ms. Averill as needed. In the event that Township Manger is not available to carry out the oversight of this plan, then Jennifer Carlisle will coordinate the day to day portion pertaining to the office with the Safety Director William Wagner providing assistance in coordinating with the County Health Department and the State of Michigan as needed. If Dan Willis is not available, then this would be the responsibility of the most Senior of the WWTP Employees available. If Tami is not available at the Community Center then this service would be coordinated directly by the Manager's office.

Notification of any changes in the availability of any of the above staff, the Manager shall be informed immediately. If the Manager is unavailable, then the next person in line as described above shall be notified. The Manager or the designated staff person shall notify the Board as soon as possible.

The following will be implemented at the Township Hall, Community Center, and the WWTP.

1. **Employee Education**
   Employees will receive direct communications on how to protect themselves and other in the workplace from the potential for transmission of COVID-19.

2. **Health Monitoring**
   Every employee reporting for work will complete a health screening that includes a health assessment questionnaire and temperature check. Employees with an elevated temperature are directed to notify their supervision and will not be allowed to enter the work area.

3. **Personal Protective Equipment (PPE)** Employees will be provided personal protective equipment including masks as appropriate to their job activities. A mask must be worn, if the employee is able to medically tolerate a face covering, whenever an employee enters, moves around and exits a Township facility and whenever dealing with a member of the public or where social distancing of 6 feet is not possible. Masks are optional when sitting at a desk or workstation where an office door can be closed. Gloves are available and use is strongly recommended if you are exchanging money, documents with a member of the public.

4. **Barriers**
   Glass has been installed at the lobby service counters. Portable shield for in office locations have been ordered for confined work areas where social distancing is not achievable as a physical barrier to the person-to-person transmission of COVID-19.

5. **Hand Sanitizers Locations**
   All Township facilities will be supplied with multiple hand sanitizer locations for use by employees and visitors.

6. **Enhanced Cleaning/Disinfecting of Facilities**

   Employees are responsible for cleaning their workstations prior to leaving work at the end of the day. The employees also have access to supplies to clean as they need throughout the day. Responsibility for this additional cleaning is shared by the staff

   The custodial staff clean the lobby, hallways, offices, Board Room, elevator, and restrooms frequently.

   The Township initially retained the services of Midwest Environmental Solutions to professionally clean and disinfect the facility. After several cleanings the Township purchased a fogging device to enable the Township staff to clean the offices as often as needed.

   The Township is prepared to have areas where there has been contact involving an individual known to be COVID-19 positive disinfected by a service provider that specializes in this level of cleaning.

7. **Cleaning/Disinfecting of Tools and Equipment**
   Should any sharing of tools be required employees must disinfect and clean each tool or piece of equipment following their use of same and before any other employee uses the tool or piece of equipment. Disinfecting wipes and other disinfecting products will be supplied to employees for this purpose.

8. **Signage**
   To make sure that there is proper attention to safety for the employees and visitors, Signage has been placed throughout the buildings and on the exterior doorways of entrances to the buildings.

9. **Residents and Visitors**
   For the safety of the employees, all residents will be provided a mask if they do not have one. It is **required** that residents and guests wear a face covering/mask when doing business in Township buildings. A supply of masks will be available to visitors at the main entrance to each building.

   Any visitor doing business beyond the front counter is **required to wear a mask while in the employee work area of the Township Hall.** If the visitor is unwilling to wear a mask, alternative means of communicating should be arranged (i.e. outside the building, via phone or email, alternative location).

Employees With Suspected or Confirmed COVID-19 Cases

1. An employee will be considered to have a Suspected Case of COVID-19 if:

    a. The employee is experiencing any of the following COVID-19 symptoms: fever, shortness of breath, and/or continuous cough; or
    b. The employee is experiencing at least two of the following COVID-19 symptoms: fever, chills, repeat shaking with hills, muscle pain, headache, sore throat a, and or loss of taste or smell.
    c. An immediate family member or a person who the employee is residing with has tested positive for or exhibited symptoms of COVID-19: or
    d. In the last fourteen (14 days) the employee has been exposed to a person who has tested positive for COVID-19. The employee should be sent for testing.

2. An employee suspected as COVID-19 Case is required to:

    a. Immediately notify the employee's direct supervisor and/or the Township Manager. In the case of the direct supervisor and/or the Township Manager being unavailable, the employee can go to the next available supervise, to the Safety Director, and/or to a Board member.
    b. Remain off work until cleared to return in accordance with the requirements of this plan.
    c. Seek immediate Medical evaluation and care.

3. If an employee qualified as a suspected COVID_19 case, the Township will:
    a. Notify all employees who may have come into close contact (defined as being within six feet for a prolonged period of time without personal protection equipment with the employee in the past fourteen (14) days: and
    b. Ensure that the employee's work area is thoroughly disinfected.
    c. If necessary, close the work area until all necessary disinfecting is completed: and,
    d. Communicate with employees about the presence of a confirmed COVID-19 case and the disinfecting plan, including when the work area will be available.

4. Privacy of the Employee will be protected to the extent possible, but all steps needed to protect other employees, the Public, consultants, and Board members will proceed.

Employee Return to Work: An employee who is suspected or confirmed as a COVID-19 case is prohibited from return to work until the following occurs:

    a. Fourteen (14) days or that latest amount of time recommended by the Washtenaw County Health Department have lapsed since the employee was quarantined;
    b. The employee has had no fever or other symptoms for at least 72 hours (i.e. 3 full days of no fever without the use of medicine that reduces fevers) and other symptoms have improved, and at least 7 days have passed since symptoms first appeared: or,
    c. The employee receives a negative COVID-19 test. The Township reserves the right to require a COVID-19 test as a condition to return to work.

PTO Time Taken for Sick Leave

In accordance with authorization of the Township Board, the employee will continue to receive full compensation as long as the Governor's Emergency Orders are in effect.

After the Emergency Orders and the actions of the State of Michigan are terminated then Employees are permitted to take paid PTO time consistent with the Employee Handbook provisions. Any onsite employee who appears to have a respiratory illness will be separated from other employees and sent home.

Daily Employee Screening Before Entering the Workplace

Daily Temperature Screening

1. As an additional level of precaution, the Township will request daily temperature checks of our staff to screen for a fever (100.4 F (38 c) or higher). Touch-Free Infrared thermometers will be available to employees at the beginning of each day. (regardless of starting times).
2. Employees are encouraged to check their temperatures prior to reporting to work if possible.
3. Anyone with a fever (100.4 F or greater will be sent for a rapid COVID-19 test and will not be allowed to return to work until they have been fever free for 24 hours and can document a negative COVID-19 test.

All employees must complete the self-screening questionnaire before being permitted to start their workday and comply with any required screening process as required by the State of Michigan or Washtenaw County.

If an employee fails the screening process, he or she will be sent home until allowed to work under the relevant executive orders or public health orders.

Enhanced Hygiene

Employees are instructed to wash their hands frequently, to cover their coughs and sneezed with tissue, and to avoid touching their faces. Employees will be provided with access to places to frequently wash hands or access hand sanitizer. Employees will also be provided with access to tissues and places to properly dispose of them. Signs regarding proper hand washing methods will be posted in all restrooms. Hand shaking is also prohibited to ensure good hand hygiene.

Enhanced Cleaning and Disinfecting

Increased cleaning and disinfecting of surfaces, equipment, and other elements of the work environment will be performed daily using products containing EPA approved disinfectants. Employees will be provided with disposable disinfectant wipes so that any commonly used surfaces can be wiped down before each use. If an employee has been at work in the past 14 days tests positive for COVID-19, Northfield Township will inform other employees of their possible exposure to COVID-19 in the workplace(but maintain confidentiality as required by the American /with Disabilities Act ("ADA") and

the Health Insurance Portability and Accountability Act of 1996 ("HIPPAA)), and instruct fellow employees about how to proceed based on the Center for Disease Control and Prevention ("CDC") Public Health Recommendations for Community-Related Exposure. Northfield Township will immediately deep clean and professionally disinfect facilities when there is a confirmed case in the workplace.

Residents and Visitors

All residents, visitors, consultants, Board and Commission members, and all other parties will be offered PPE in the form of face masks and use of sanitizers. All of these individuals **are REQUIRED to wear a mask or other type of face covering while performing business in Township owned or leased buildings.**

Re-Opening Schedule

1. **Northfield Safety Building Lobby and Police Department Office** was reopened to the Public on Monday, June 8, 2020

2. **Northfield Township Office** was reopened to the Public on Monday, June 15, 2020

3. **Northfield Township Community Center** **is closed until further notice.** The services and activities are being evaluated to determine when these may start again.

This plan is to be revised as needed due to decisions of the Governor, State Legislature, Center for Disease Control (CDC), OSHA, MIOSHA, and as further information is available due to medical research regarding the COVID-19 Pandemic. Any Elected Official, Township Employee, Volunteer, or Citizen may recommend at any time improvements to this plan which should be considered to protect all of Northfield Township. The Township Board may approve changes as desired.

To: Township Board

From: Steve Aynes, Township Manager

RE: Resolution for Closing on Sale of 75 Barker

Date: July 9, 2020

The Title company is requiring a Resolution authorizing a township representative to sign paperwork for closing on the sale of 74 Barker. Attached is the Resolution drafted by township attorney Mariah Fink.

I move _____Seconded by _____to approve Resolution 20-626 authorizing the township manager to sign the purchase agreement, the development agreement and any associated closing documents on behalf of Northfield Township for the sale of 75 Barker.

Resolution #20-626

RESOLUTION TO AUTHORIZE TOWNSHIP MANAGER TO SIGN PURCHASE AGREEMENT, DEVELOPMENT AGREEMENT AND CLOSING DOCUMENTS FOR THE SALE OF PROPERTY LOCATED AT 75 BARKER

WHEREAS, Northfield Township, Washtenaw County, Michigan, owns property located at 75 Barker, Whitmore Lake; and

WHEREAS, Northfield Township has entered into an agreement to sell the property to Munger Investments, LLC; and

WHEREAS, Northfield Township desires to authorize its Township Manager to sign the purchase agreement, development agreement and associated closing documents on behalf of the Township; and

WHEREAS, On May 26, 2020, at a regularly scheduled Township Board meeting, by a roll call vote of 5-2, the Board of Trustees authorized Township Manager, Steven Aynes to sign the purchase agreement and development Agreement on behalf of Northfield township ; and
WHEREAS, the Northfield Township also desires the Manager to represent it at the closing on the property; and

NOW, THEREFORE, BE IT RESOLVED, that the Township Manager, Steven Aynes is authorized to sign the purchase agreement, the development agreement and any associated

closing documents on behalf of Northfield Township; and

All resolutions or parts of resolution insofar as they may conflict with provisions of this resolution, be and they are hereby rescinded.

****

AYES: Members _____

_____

NAYES: Members _____

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Northfield Township Board, County of Washtenaw, State of Michigan, at a regular meeting held on the _____ day of _____, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting are kept and will be or have been made available as required by said Act.

_____
Kathy Manley, Township Clerk

To: Township Board

From: Steve Aynes, Township Manager

RE: Offer to Purchase Sale of Township Property in the Horseshoe Lake Subdivision

Date: July 9, 2020

Mr. Delap has submitted the attached letter offering to purchase parcel number b-02-08-460-004, a vacant lot on Horseshoe Lake owned by Northfield Township, for a payment of $1,000. The last properties sold by the Township in this area were sold for $1833.00 for two lots and the purchaser paid for all closing related costs including the title search.

I would recommend that the Board make the same conditions apply as a counteroffer to sell this property to Mr. Delap. I think this would be an appropriate sale and fair to both parties.

Moved by _____Seconded by _____to authorize and direct the Township Manager to sign the necessary documents to sell this property to Mr. Delap for $1,000 plus Mr. Delap paying for the appropriate closing costs.

Craig Delap
[redacted]
Whitmore Lake MI, 481889
[redacted]
June 2nd, 2020

Steve Aynes
Northfield Township Manager
Northfield Township
8350 Main St
Whitmore Lake MI, 48189

Mr Aynes,

Per our conversation I am interested in purchasing land owned by the township to that would give me an area to fish and enjoy Horseshoe Lake. This lot is adjacent to a lot I have used for the past couple years and feel that it would serve my needs well I also have the ability to access this lot through the undeveloped road that I use to access the lot that I currently use.

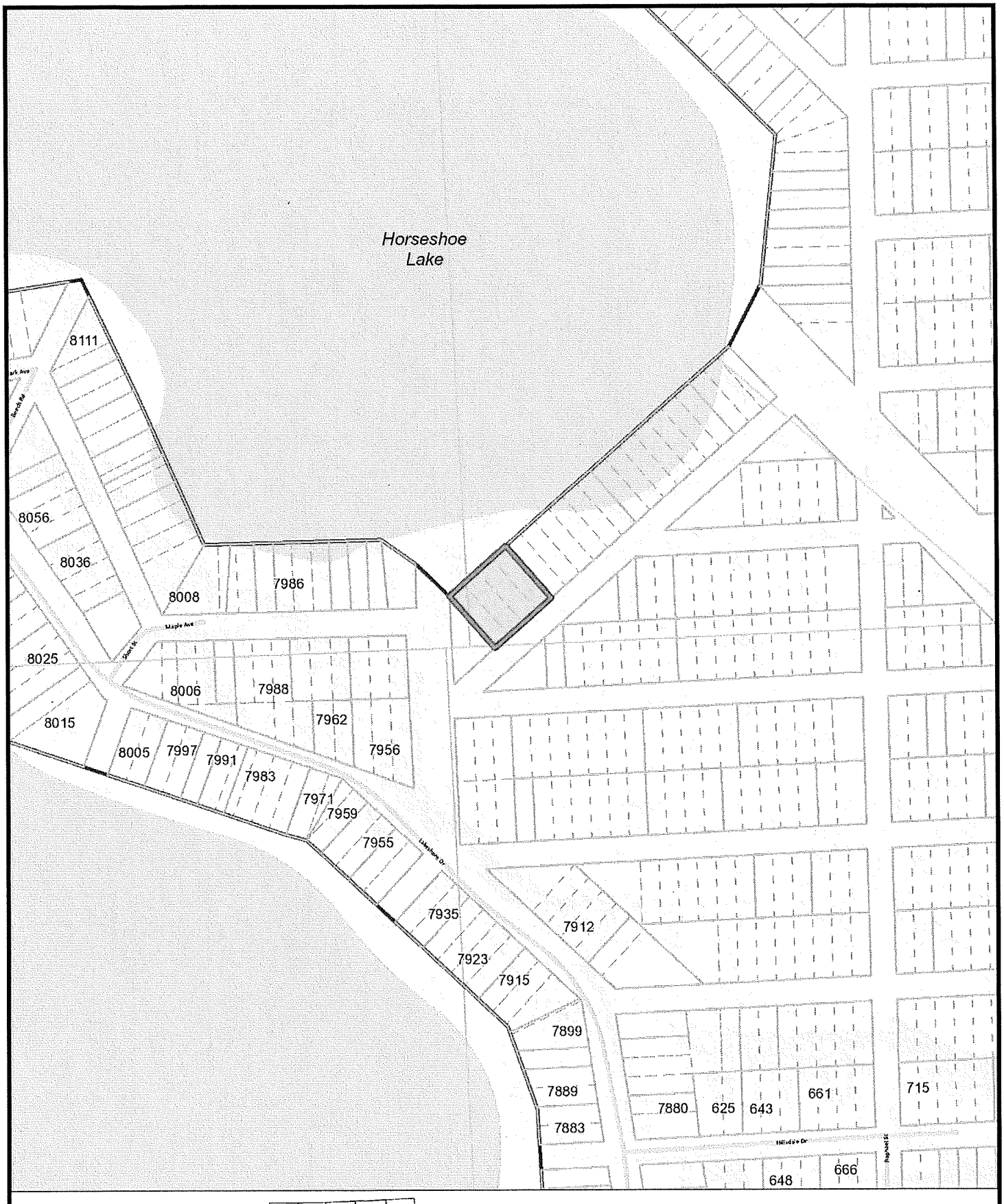
The lot I am interested in is B -02-08-460-004 located on Lincoln Ave. The legal Description is: *OLD SID - B 02-090-311-00 NO 40-649 LOTS 649 - 652 INCL. LINCOLNREALTY CO., HORSESHOE LAKE SUBDIVISION. Attached is a screenshot of the lot from GIS.

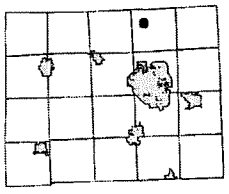
I would like to offer Northfield Township $1000 to purchase this lot.

Please let me know if the township is interested in selling this land and what the next steps would to purchase the lots on Lincoln Ave.

Thank you for your time

Craig Delap





0 100.00 200.0 400.0 Feet

1: 2,400

7/9/2020

Geographic Information System

NOTE: Parcels may not be to scale.

The information contained in this cadastral map is used to locate, identify and inventory parcels of land in Washtenaw County for appraisal and taxing purposes only and is not to be construed as a "survey description". The information is provided with the understanding that the conclusions drawn from such information are solely the responsibility of the user. Any assumption of legal status of this data is hereby disclaimed.

© 2013 Washtenaw County

THIS MAP REPRESENTS PARCELS ATTHE TIME OF PRINTING. THE OFFICIAL PARCEL TAX MAPS ARE MAINTAINED SOLELY BY THE WASHTENAW COUNTY EQUALIZATION DEPARTMENT AND CAN BE OBTAINED BY CONTACTING THAT OFFICE AT 734-222-6662.

To: Township Board

From: Steve Aynes, Township Manager

RE: Procedure to follow to Offer to sell Surplus Township Property in Northfield Township

Date: July 9, 2020

Northfield Township has property that it desires to sell within the boundaries of the Township.

I am recommending the following process:

1. The board authorizes the Township Manager to prepare a list of properties currently owned by Northfield Township which the Township may want to advertise for sale to the Public Sale.
2. The Manager would then prepare his recommendations to the Board with supporting information concerning recommended procedure to sell the properties, any improvements that are desirable to prepare the properties for sale, process for advertising the sale of the properties, and whether specific properties should be put out for public bid with a minimum price, or the establishment of a specific asking price.
3. The Township Manager's recommendations should be submitted in writing to the Board with the packet for the July 28, 2020 Board Meeting.

Supervisor's Report

From: Marlene Chockley

Date: July 14, 2020

Community Center

Parking -- TetraTech submitted a design for 17 parking spaces north of the Community Center building—2 of them are ADA accessible. The lot will be an engineered gravel surface to reduce the amount of run-off. I've asked our zoning administrator for next steps in preparation for releasing the bid package.

Flooring – We have received sample planks of flooring for the center. The rep of the original company we approached prior to the shutdown left the company prior to providing a quote. I have the names of several businesses now who are able to provide bids and hope to have three bids in the near future. Prior to the actual installation, the pertinent community center rooms must be emptied. I am hopeful that we can get staff or volunteers to help.

75 Barker

As part of his due diligence, Mr. Munger had a phase 1 environmental assessment done on 75 Barker. That assessment recommended that a phase 2 environmental assessment be completed to determine if the underground storage tank that was removed and a potential tank that may remain represent any hazard to either the environment or the future use of the site. I approached the Washtenaw County Brownfield Redevelopment Authority for a grant to have that done and Mr. Munger submitted the necessary documents. We were successful in acquiring approximately $7000 to cover that assessment. The closing is expected to be completed prior to the end of this month.

DDA

The Northfield Township Downtown Development Authority (DDA) will host an informational meeting on July 22, 2020 at 7:00 PM as required by Public Act 57. This will be a virtual meeting. According to PA 57 that went into effect January 2019, "Informational meetings are meetings for the purpose of informing the public of the goals and direction of the authority, including projects to be undertaken in the coming year. They are not for the purpose of voting on policy, budgets or other operational matters." A regular meeting will follow. See the website for access information.

Board Focus

From communications I have received from several board members, I am under the impression that there may be little interest in moving forward with many initiatives prior to the election(s) on the part of the entire Board.

The Board has been unsuccessful over the past year in holding a session to prioritize our efforts and has instead just been reactive to issues that have come to us. My hope is that we can agree on the one or two most important items to accomplish prior to our terms ending. In order to do that, I would like the Board to consider a process to solicit those best items and have us come to a consensus.

MEMO

To: Northfield Township Board
From: Lenore Zelenock, Treasurer and Emily Hofsess, Deputy Treasurer

Date: 07/06/2020
Re: Team Treasurer Tidbits

- **Tax Update**: 2020 Summer tax bills have been issued and were delivered to mailboxes July 1st. Summer tax bills are due without interest and penalty by Monday September 14, 2020. The treasurer's office will be open until 5:00pm on September 14th to accept payments. Please see the tax bill for more information. If you do not receive a tax bill, please contact the Northfield Township Treasurer's Office at (734) 449-2880 x11. Not receiving your tax bill does not exempt you from paying your taxes. Taxes are payable by cash, check or credit card. With the Coronavirus, we would prefer payments by check instead of cash if possible. Please note, the credit card service provider charges a 3% fee of the amount paid. For your convenience, there is a 24-hour payment drop box in the vestibule at the Township offices.

- We are still accepting delinquent *personal* property taxes at the Township office, however, if you have delinquent *real* property taxes from the 2019 tax season, you will want to reach out to Washtenaw County for an updated balance and for a payoff amount. They can be reached at (734) 222-6600 or taxes@washtenaw.org

- **Point & Pay (New Credit Card Processing Company):** We started using our new credit card company the first week of March. During the Stay Home Stay Safe Order, we have had a lot of usage with the credit cards and have had no issues to report! For reference, a breakdown of the fee schedule is below. (Note: these are paid to the credit card company, and NOT to Northfield Township):

Name	Point & Pay Fee
Taxes	3%
Sewer	3% Note: $90.20 x 3% = $2.71
Building Permits	3%
E-Check	$3.00 fee for $10,000 and under; $10.00 fee over $10,000

- **Ongoing:** The office is extremely busy with tax bills, elections and building permits. At a minimum, it would be helpful to have a front desk receptionist to answer the phones, greet residents at the counter, and direct them to the correct person to speak with. This would help our residents and the office personnel immensely.

  We have also been working closely with the Assessing department as residents have moved in/out of the township and getting addresses/names corrected in our BS&A system so tax bills are delivered to the correct place.

- **Other:** We have completed our Settlement Book of documenting the entire settlement process from start to finish. We are also working on a deposit process for the Community Center and the Library so everything is done similarly and efficiently.

Northfield Township
Financial Report
Month Ending, June 2020

This report is a summary of the Township's investments, checking & savings accounts at the end of June 2020.

Type	Fund/Account	Issuer	Current Ending Balance	Interest Rate	Purchase Date	Maturity Date	Accrued Interest	Monthly Interest Income
CD	WWTP	Flagstar Bank	250,000.00	0.35%	5/18/2020	11/16/2020	Interested Paid at Maturity	
Savings	WWTP	Flagstar Bank	3,554.56	0.21%			$1.08	$0.60
CD	WWTP	Level One	250,000.00	0.90%	4/17/2020	11/20/2020	Interested Paid at Maturity	
Money Market	WWTP	The State Bank	252,777.28	0.70%			$433.72	$155.03
Total WWTP			**$756,331.84**					
Total Investments			**$756,331.84**				**$434.80**	**$155.63**

					2020 Interest Paid	Monthly Interest Earned
Checking	MIF	1st National Bank	$5,849,836.56	0.25%	$7,517.81	$1,193.07
Checking	Federal Drug Forfeiture	1st National Bank	186,714.19	0.25%	$249.76	$36.47
Checking	Police Narcotics	1st National Bank	139,400.95	0.25%	$163.78	$26.57
Checking	Trust & Agency	1st National Bank	84,087.65			
Checking	Health Account	1st National Bank	3,139.50			
Checking	Payroll	1st National Bank	33,185.42			
Checking	Tax Account	1st National Bank	24,779.41			
Checking	ACH	1st National Bank	0.12			
Total Checking			**$6,321,143.80**		**$7,931.35**	**$1,256.11**
Total Investments and Checking			**$7,077,475.64**		**$8,366.15**	**$1,411.74**

This report is intended to satisfy the reporting requirements as established under Public Act 20 of 1943 as amended.

7/6/2020

Submitted by: Lenore Zelenock, Treasurer

Clerk's Department

From: Kathleen Manley

Subject: Clerk's Office Report

Date: July 8, 2020

The Clerk's office has been extremely busy with the overwhelming absentee ballot requests. We have superseded the amount requested in the General primary of 2016.

As of, July 8, 2020 we have submitted 1,655 ballots.

If you have not received your absentee ballot, please be patient with the post office. If you would like to see a sample of the ballot or track your absentee ballot request, you can visit the Michigan.gov/vote website. The website has a tremendous amount of election information.

Also, please remember this a Primary Election. You may vote in one party section only; you cannot "split your ticket." If you vote in more than one party section, your partisan ballot will be rejected. Meaning you can only vote Democrat or Republican, not both.

If you have any questions regarding elections, feel free to contact Stacie at ext. 25 or Cristina ext. 14 Cristina.

Sincerely,
Kathleen Manley
Northfield Township Clerk

Planning Commission Report

The Planning Commission met July 1st.

The only item on the agenda was to discuss the process for the upcoming Public Hearing for the 6 Cannabis Business Applications.

It was determined by consensus the applicants would each be given 5 minutes at the Public Hearing to make presentations on their businesses, including any graphics or information they wish to provided

The public will be given the opportunity to comment on the presentations. The Commissioners will also make comment and ask questions if any.

The Planning Commission will not be making any decisions at this meeting. This meeting is for the purpose of hearing from the applicants and the residents only.

At the next scheduled PC meeting 3 of the applicants will present their conditional use requests to the Commission. The next 3 applicants will have their opportunity to present their conditional use requests at the next scheduled meeting or a special meeting if needed,

All of the conditional use requests recommended to move ahead to the board will be sent at the same time. The board will then listen to those presentations and decide which to award licenses.

NORTHFIELD TOWNSHIP

Parks & Rec Report for June 2020

Parks & Rec met on June18th

Community Garden, it was noted that many of the garden boxes will need more fill. The Compost can use some lyme, and rotated. Discussed was the possibility of signs for the garden. It was noted that the water pump has been acting up a bit, and the reminder to leave water in the bucket to help prime the pump.

Bark Park, Chuck commented that the wood backing for the bark park sign, will need to be replaced as it is deteriorated. Also mentioned was some minor fence work to be done.

The Park, much discussion regarding signage for the park resulted in agreeing to look into a 3ft x 6 ft, 2 sided vinyl sign pricing, with offers by members to donate for the sign.

Potential events to take place at the park was discussed, and resident Scott suggests that we may get in touch with Michigan Mountain Bike Association, he feels that the area could potentially be set up for mountain biking course or events with a little work.

It was mentioned that the trail way out of the Hamburg area, could potentially be connected to our park via the railroad route under US23. And that a connecting communities grant, may be applicable.

It was suggested to ask Dan at wastewater if possibly he could arrange to pickup rubbish from the park next to the P.O. Also suggested was that P&R members could rotate the responsibility to the members on a weekly or bimonthly basis.

The June 27th county cleanup day was mentioned, as was the extension on the KaBoom play path grant to August 30th.

The next meeting is scheduled for July 16th. Likely this will be a virtual ZOOM meeting. Public is always welcome.

Donation to P&R projects, can be made at the township hall, simply specify that your contribution is to be earmarked for the townships P&R projects.

Thank you,

Tawn

MEMO

To: Northfield Township Board

From: Lenore Zelenock, Land Preservation Committee (LPC) Township Board Representative

Date: 0708//2020

Re: Land Preservation Committee (LPC) Update

The next LPC meeting is Monday, July 13th, at 11:00 AM. Like other township meetings, the LPC meetings are being held using Zoom. For the summer (at least), the LPC meetings will be on the 2nd Monday of the month at 11:00 AM.

The communication committee reviewed the LPC information on the Township Website and have updates. Marissa Prizgint, the LPC Secretary, is working with Jennifer Carlisle to determine the best way to implement the updates. A few updates have been made and more are needed. Ms. Prizgint and I have offered to help with the updates.

For additional communication opportunities, the LPC would like to have a Facebook page. We are asking the process to establish a Facebook page.

Also, the LPC is looking for some new members. If interested, please apply. The information can be found on the Township Website.

Several board members have requested to know the number of active farms in the township. Mr. Gordon, the LPC chair, has contacted the Farm Bureau and a few farmers. At this time, due to privacy concerns we have not been successful in obtaining this information.

As reported last month, our consultant, Mr. Barry Lonik, has received an enthusiastic reply from the 86 letters he sent to landowners seeking their interest in preservation.

Of the total, seventeen residents replied (20%); Nine said they will consider the option, four have requested the Washtenaw County application; one has applied, and two have requested the Ann Arbor Greenbelt application. Only one person expressed no interest.

The LPC was disappointed our budget request for $1,140 for community education and $10,000 contingency for preserving properties was denied. We are hopefully when the opportunity presents itself these items will be reconsidered.