

**NORTHFIELD TOWNSHIP  
Township Board  
Joint Meeting with the Planning Commission  
Minutes  
March 22, 2011**

**CALL TO ORDER**

The meeting was called to order at 7:02 p.m. by Supervisor Mozurkewich at 10873 Stoney Pointe Drive, South Lyon—the Marketing Center of Hidden Lake.

**PLEDGE/INVOCATION**

Supervisor Mozurkewich led those present in the Pledge of Allegiance and Ewald provided a brief prayer.

**ROLL CALL**

Board of Trustees:

Debra Mozurkewich	Present
Michele Manning	Present
Cynthia Wilson	Present
Wayne Dockett	Present
Samuel Iaquinto	Present
Daniel Rowe	Absent with notice
Mark Stanalajczo	Present

Planning Commission:

Janet Chick	Present
Marlene Chockley	Present
Glen Ewald	Present
Sam Iaquinto	Present
John Mayleben	Present
Larry Roman	Present
Tracy Thomas	Present

Also present:

Planning Consultant Douglas Lewan  
Recording Secretary Lisa Lemble  
Members of the community

**CONSENT AGENDA:**

- **Bills**
- **Minutes of March 8, 2011**

Dockett asked that the bills be pulled.

- **Motion:** Iaquinto moved, Stanalajczo supported, that the minutes of March 8, 2011 be approved as presented. **Motion carried 6—0 on a voice vote.**

**ADOPT BALANCE OF AGENDA**

Mozurkewich asked that the May Clean be moved to be the second from last Discussion item. Manning asked that the Resignation of Dan Rowe be added following that.

- **Motion:** Iaquinto moved, Mozurkewich supported, that the balance of the agenda be adopted as amended. **Motion carried 6—0 on a voice vote.**

**FIRST CALL TO THE PUBLIC**

No comments.

**REPORTS/UPDATES**

**Supervisor.** No report.

**ZBA, Planning Commission and Downtown Development Authority.** Have not met since the last Board meeting.

**PRESENTATION:  
Strategies for Success**

Chockley briefly reviewed projects the Planning Commission has been working over the past year including a revision to the master plan, creation of a medical marijuana ordinance, streamlining application procedures, and making zoning ordinance changes to be more business friendly while meeting the goals of the community as identified in public visioning sessions.

Douglas Lewan, Township Planner, said the Planning Commission has been working on strategies for the downtown area for some time. He distributed copies of the *Downtown Whitmore Lake Strategic 20/20 Vision Plan* and made a presentation, *Downtown Whitmore Lake: Strategies for Success*.

The Board and Commission discussed the presentation and the ideas presented, in particular the concept of using form-based code to achieve the type of downtown area desired for the community.

**DISCUSSIONS**

**1.  
Letter from DDA Concerning  
75 Barker Road Parking Lot**

The Board, Planning Commission, and Downtown Development Authority Chair Barbara Griffith-Watkins discussed the pros and cons of the DDA investing about \$10,000 in improving the parking area of the Township's 75 Barker Road property for use as public parking.

- **Motion:** Mozurkewich moved, Iaquinto supported, that this Board engage in negotiations with the Downtown Development Authority to proceed forward with rehabilitation of the 75 Barker Road parking lot. **Motion carried 5—1 on a voice vote, Dockett opposed.**

2.  
**Dog Park Grant**

Thomas, a member of the Parks and Recreation Commission, presented information about the proposed project of using land owned by the Whitmore Lake Public Schools for a dog park and asked for Board approval to allow it to apply for grant funding from the State.

- ▶ **Motion:** Mozurkewich moved, Iaquinto supported, that the Township approve \$1,000 in funding for preparation of a site plan by Carlisle Wortman for a dog park, and that the Board support the Parks and Recreation Commission in their grant application for the project.  
**Motion carried 6—0 on a voice vote**

3.  
**Complete Streets Ordinance**

Mozurkewich noted that the Federal, State, and County governments have adopted Complete Streets requirements, and the Washtenaw Area Transportation Study (WATS) is going to use Northfield Township as a model for a plan to be used by rural communities. She said there will be no cost to the Township for this.

4. **May Cleanup**

- ▶ **Motion:** Iaquinto moved, Stanalajczo supported, that the May Cleanup be held on May 7, 2011.  
**Motion carried 6—0 on a voice vote.**

5.  
**Resignation of Dan Rowe**

Manning distributed copies of a letter of resignation from the Board of Trustees by Dan Rowe, dated March 22, 2011, as follows:

It is with deep regret that I must submit my resignation from the position of Northfield Township Trustee effective March 22, 2011.

I have accepted a full time employment opportunity which will not allow me to fulfill the requirements of my elected position as Trustee. I had hoped that I could work out my schedule so that I could continue to serve but unfortunately that is not the case.

I want to sincerely thank all of the citizens of Northfield Township for allowing me the opportunity to serve on the township board and putting your trust in me to represent you, the residents of Northfield Township.

I would also like to thank all of the Northfield Township Board members for their support and assistance since my election and wish them the very best in the future with the tough decisions that I know lay ahead.

Sincerely,  
Dan Rowe  
Trustee, Northfield Township

- ▶ **Motion:** Manning moved, Wilson supported, to accept the resignation of Daniel J. Rowe, with deep regret, effective March 22, 2011.  
**Motion carried 6—0 on a voice vote**
- ▶ **Motion:** Stanalajczo moved, Dockett supported, to appoint Mike Magda of 1045 St. Andrew Court to fill out the term on the Northfield Township Board of Trustees vacated by Dan Rowe.  
**Motion carried 6—0 on a roll call vote.**

**BILLS**

Manning and Mozurkewich answered questions from Dockett.

- ▶ **Motion:** Mozurkewich moved, Iaquinto supported, that the bills be accepted as presented.  
**Motion carried 6—0 on a voice vote.**

**DELINQUENT PERSONAL PROPERTY TAXES**

Mozurkewich said this would be discussed at a future meeting.

**SECOND CALL TO THE PUBLIC**

Earl LaFave thanked everyone for coming to the meeting at his development.

**BOARD MEMBER COMMENTS**

Commissioners and Board members commented that the joint meeting was a good idea, made comments about how to proceed with improving the downtown area, thanked Lewan for his presentation, and called attention to the upcoming May 3<sup>rd</sup> election.

**ADJOURNMENT**

- ▶ **Motion:** Wilson moved, Iaquinto supported, that the meeting be adjourned.  
**Motion carried 7—0 on a voice vote.**

The meeting adjourned at 10:07 PM.

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Submitted by Lisa Lemble.

Corrections to the originally issued minutes are indicated as follows:

Wording removed is ~~stricken through~~;

Wording added is underlined.

Approved by the Planning Commission on \_\_\_\_\_, 2011.

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Marlene Chockley, Chair

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John Mayleben, Secretary

Official minutes of all meetings are available on the Township's website at [http://twp-northfield.org/boards/planning\\_commission/minutes](http://twp-northfield.org/boards/planning_commission/minutes)