

NORTHFIELD TOWNSHIP BOARD OF TRUSTEES

NOTICE OF SPECIAL MEETING

MEETING AGENDA

May 7, 2020 - 7:00 PM

In an effort to practice social distancing and in accordance with Governor Whitmer's *Stay Home, Stay Safe, Save Lives* Executive Order, the Northfield Township Board of Trustees will hold a virtual board meeting on Thursday, May 7, 2020 at 7:00 p.m.

Join the virtual board meeting by visiting <https://zoom.us/j/98626787699> or dialing (312) 626-6799 Webinar ID: 986 2678 7699. Public participants will be able to address the board virtually during the public comment periods on the agenda.

Visit

http://www.twp-northfield.org/government/how_to_join_a_virtual_meeting.php for more information.

- CALL TO ORDER
- INVOCATION / PLEDGE
- ROLL CALL
- CALL TO THE PUBLIC - Any member of the public may address the Board at this time; however, this is not an opportunity for dialogue, or questions and answers. Please keep comments to 3 minutes or less.
- BOARD MEMBER RESPONSE TO CALL TO THE PUBLIC
- AGENDA ITEMS
 1. Resolution 20-623: Kiwanis Foundation of Whitmore Lake Request for Closure of Main Street During 4th of July Parade
 2. Resolution 20-624: Ballot Proposal for the Renewal of the Police Protection Services Millage for 2021 to 2025 Inclusive
 3. Road Commission Dust Control Agreement
- ANNOUNCEMENTS
- 2nd CALL TO THE PUBLIC - Any member of the public may address the Board at this time; however, this is not an opportunity for dialogue, or questions and answers. Please keep comments to 3 minutes or less.
- BOARD MEMBER COMMENTS
- ADJOURNMENT

* Denotes previous backup; + denotes no backup in package

This notice is posted in compliance with PA 267 of 1976 as amended (Open Meetings Act) MCLA 41.72A (2) (3) and the Americans with Disabilities Act. (ADA) individuals with disabilities requiring auxiliary aids or services should contact the Northfield Township Office, (734-449-2880) seven days in advance.

RESOLUTION No. 20-623

**NORTHFIELD TOWNSHIP, MICHIGAN
RESOLUTION REGARDING A TEMPORARY ROAD CLOSURE
REQUESTED BY KIWANIS FOUNDATION OF WHITMORE LAKE**

Minutes of a regular meeting of the Township Board of the Township of Northfield, Washtenaw County, Michigan held on May 5, 2020.

Present: _____

Absent _____

WHEREAS, the Kiwanis Foundation of Whitmore Lake is requesting the temporary road closure of Barker Road between Whitmore Lake Elementary School and Main Street; and Main Street from Barker Road to the Public Safety Building located at 8350 Main Street on Saturday, July 4, 2020 for the 4th of July parade display from 9:45am until 12:00pm;

WHEREAS, the Township of Northfield has approved the temporary closure of Barker Road and Main Street as indicated; and

WHEREAS, the Driveways, Banners, and Parades Act 200 of 1969 requires the Township to authorize an official designated by resolution to make such request from the Road Commission.

WHEREAS, on April 1, 2020, in response to the widespread and severe health, economic, and social harms posed by the COVID-19 pandemic, the State of Michigan declared an Executive Order 2020-33 along with an expanded order under Executive Order 2020-59 (extending the stay at home order - temporary requirement to suspend activities that are not necessary to sustain or protect life). The Kiwanis Foundation of Whitmore Lake understands that the parade may need to be rescheduled for a later date if the Stay at Home order is extended and/or limit the number participants in the parade in accordance with the order.

NOW THEREFORE, BE IT RESOLVED that the Northfield Township Board of Trustees designates and agrees that Jacqueline Otto - Representative of Kiwanis Foundation of Whitmore Lake be the authorized official designated in this instance, when application is made to the Washtenaw County Road Commission for this temporary road closure.

RESOLUTION IS DECLARED ADOPTED BY ROLL CALL VOTE

Kathleen Manley
Northfield Township Clerk

Date

****RESOLUTION ACCEPTED AND APPROVED: ___ to ___ ****
Otto and Zelenock abstaining as they are members of the Kiwanis Foundation of Whitmore Lake

Police Millage Renewal Proposal

From: Marlene Chockley

Date: May 12, 2020

In May of 2015, the electors of Northfield Township approved a millage of 4.5 mills, or \$4.50 per \$1000 of taxable value, for 5 years to fund the Police Department. That millage rate has declined each year due to the Headlee Amendment and will be 4.3179 mills (\$4.3179 per \$1000 of taxable value) at its final levy in December of 2020.

In order to continue to plan for police protection, it is imperative to put the renewal of the millage before the electors of Northfield Township. The renewal will not restart at 4.5 mills, but will continue to be rolled back each year from the current level of 4.3179 mills. Even though the current levy doesn't expire until after December 2020, placing it on the August 2020 ballot is important for planning purposes. The August ballot will provide a second opportunity to pose another question this calendar year in November if it should fail. Pushing the question to next year would require the Township to pay the entire cost of another election.

These are the revenues obtained from the levy in December of each year:

2016	\$1,480,666
2017	\$1,434,495
2018	\$1,558,140
2019	\$1,614,040

As you can see, revenue generally increases each year even with the Headlee rollback. However, we also see increases in the cost of health, life, and disability insurances, utilities and building maintenance, supplies, equipment, vehicles, and gas. We do our best to manage those costs as efficiently as possible, but still they increase.

What will the next five years bring? We don't know, but coming out of this very difficult time, it is prudent to be cautious and conservative as always. Our goal is to protect the health, safety, and welfare of the community and, to that end, we respectfully submit to our electors a Police Protection Millage Renewal Proposal to continue funding our first responders.

Action Requested

Motion to approve Resolution 20-624 to submit a Police Protection Millage Renewal Proposal to the electors of Northfield Township for the August 4, 2020 ballot.

Provide a List of Attachments or Back Up Documents Included

Resolution 20-624

POLICE PROTECTION
MILLAGE RENEWAL PROPOSAL

Resolution 20-624

Northfield Township
County of Washtenaw, State of Michigan

Minutes of a special meeting of the Northfield Township Board of Trustees, County of Washtenaw, State of Michigan, held on the 7th day of May 2020, at 7:00 PM, Eastern Daylight Time.

PRESENT: Trustees: _____

ABSENT: Trustees: _____

The following preamble and resolution were offered by Trustee _____ and supported by Trustee _____.

WHEREAS, the Township Board of Northfield Township, Washtenaw County, Michigan (the "Township"), determines that it is necessary for the health, safety and welfare of Northfield Township and its residents to submit a millage renewal proposal to the qualified electors of the Township at the primary election to be held on Tuesday, August 4, 2020 to provide funds for police protection services in the Township; and

WHEREAS, the electors of the Township previously authorized the levy of 4.5 mills on May 5, 2015, said authorization being for five (5) years, beginning in 2016 and expiring with the 2020 levy; and

WHEREAS, this authorization had been further reduced annually by the operation of the Headlee amendment to 4.3179 mills by 2020; and

WHEREAS, the Township Board determines that it is in the best interest of its residents to request a renewal of this authorization to replace that which will expire; and

WHEREAS, the Township Board wishes to submit the millage proposal to the vote of the qualified electors of the Township at the election to be held in the Township on Tuesday, August 4, 2020.

NOW THEREFORE BE IT RESOLVED:

1. The following proposal shall be submitted to a vote of the qualified electors of the Township at the election to be held on TUESDAY, AUGUST 4, 2020 (the "August Election Date"):

POLICE PROTECTION MILLAGE RENEWAL PROPOSAL

This proposal will renew the levy to continue to fund police protection in Northfield Township for 5 years beginning December 2021 at a maximum levy of 4.3179 mills, annually adjusted downward due to the Headlee Amendment.

Shall the previous voted increase in the tax limitation imposed under Article IX, Sec. 6 of the Michigan Constitution in Northfield Township, of 4.50 mills (\$4.50 per \$1000 of taxable value), reduced to 4.3179 mills (\$4.3179 per \$1000 of taxable value) by the required millage rollback, be renewed at up to 4.3179 mills (\$4.3179 per \$1000 of taxable value) and levied for five (5) years, 2021 to 2025 inclusive, for the purpose of providing funds for police protection, raising approximately \$1,654,215 in the first year the millage is levied?

2. The ballot wording of the proposal is hereby certified to the Township Clerk and the Washtenaw County Clerk.

3. The Township Clerk is hereby authorized and directed to file a certified copy of this resolution with the Washtenaw County Clerk and to complete any such forms, certificates or documents as may be required by the Washtenaw County Clerk to evidence the foregoing certification and/or submissions by no later than Tuesday, May 12, 2020.

4. The Township Clerk and the Washtenaw County Clerk are hereby authorized and directed to (a) post and publish notice of last day of registration and notice of election for the August Election Date as required by the Michigan Election Law; and (b) have prepared and printed, as provided by the Michigan Election Law, ballots for submitting the proposal at the August Election Date, which ballots shall contain the proposal appearing herein, or the proposition shall be stated as a proposal on the voting machines, which ballots may include other matters presented to the electorate on the same date.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

AYES: Trustees: _____

NAYS: Trustees: _____

RESOLUTION DECLARED ADOPTED.

Kathleen Manley, Township Clerk

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the Township Board of the Township of Northfield, County of Washtenaw, State of Michigan, at a special meeting held on May 7, 2020 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be and have been made available as required by said Act.

Kathleen Manley, Township Clerk

Dust Control Memo

From: Marlene Chockley, Supervisor
Subject: 2020 Dust Control Contract with the Road Commission
Date: May 1, 2020

Background

The Road Commission would have ideally been at the Board's April 28th meeting, but for the office closures. You received a link to the booklet of information they provide to us on the WCRC website: <https://www.wcroads.org/wp-content/uploads/2020/03/Northfield-Booklet.pdf>. I also emailed the dust control agreement on April 1. It is identical to the 2019 agreement for three dust control applications. This schedule of treatment has been very popular with the rural areas of the township and I recommend that we continue.

Dust control treatments begin in May for our four-township area – Northfield, Salem, Superior, and Ann Arbor. Treatment timing is determined by the order of the return of the contract. Because we have not been able to approve the agreement, they have accepted an email of interest to add us to the schedule.

This year the cost of three treatments will again be \$55,064. The Township will pay half, or \$27,532.

The remainder of the contract will be discussed at the May 12, 2020 regular board meeting.

Action Requested

Motion to approve the 2020 Agreement with the Washtenaw County Road Commission for three solid applications of contract brine on all local certified gravel or limestone roads within the Township at an estimated cost to Northfield Township of \$27,532.

Back Up Documents Included

2020 Northfield Township 1st Agreement

2020 NORTHFIELD TOWNSHIP AGREEMENT

THIS AGREEMENT, made and entered into this ____ day of _____, 2020, by and between the Township Board of Northfield Township, Washtenaw County, parties of the first part and the Board of Washtenaw County Road Commissioners, parties of the second part.

WHEREAS, the parties of the first part desire that certain improvements be made upon the local roads in the Township of Northfield, and

WHEREAS, proper authority is provided to the parties of the agreement under the provisions in Act 51 of Public Acts of 1951 as amended,

IT IS NOW THEREFORE AGREED, the parties of the second part will accomplish the improvements as specified herein, all in accordance with the standards of the parties of the second part.

1. Dust Control (497-2-108):

Work to include placement of three (3) solid applications of contract brine on all certified local gravel/limestone roads within the township. Estimated 307,620 gallons of contract brine @ \$0.179 per gallon.

Estimated cost of contract brine: **\$ 55,063.98**

AGREEMENT SUMMARY

2020 LOCAL ROAD PROGRAM

Dust Control	\$ 55,063.98
Less WCRC Conventional Matching Funds	\$ 27,531.99

ESTIMATED AMOUNT TO BE PAID BY NORTHFIELD TOWNSHIP
UNDER THIS AGREEMENT DURING 2020: **\$ 27,531.99**

FOR NORTHFIELD TOWNSHIP:

Marlene Chockley, Supervisor

Witness

Kathy Manley, Clerk

Witness

FOR WASHTENAW COUNTY ROAD COMMISSION:

Douglas E. Fuller, Chair

Witness

Sheryl Soderholm Siddall, Managing Director

Witness